Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**NASHIK SHIKSHAN PRASARAK MANDAL'S LATE BINDU RAMRAO DESHMUKH ARTS AND COMMERCE MAHILA MAHAVIDYALAYA, NASHIK ROAD**
Name of the head of the Institution	**Leena Chandrakant Pandhare**
Designation	**Principal**
Does the Institution function from own campus	**No**
Phone no/Alternate Phone no.	**02532465967**
Mobile no.	**9822426576**
Registered Email	**pandhareleena@gmail.com**
Alternate Email	**nspmacmm@yahoo.co.in**
Address	**Sane Guruji Nagar, Jail Road, Nashik Road**
City/Town	**Nashik**
State/UT	**Maharashtra**

Pincode	422101

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Prakash Venunath Warkari
Phone no/Alternate Phone no.	02532465967
Mobile no.	9604029128
Registered Email	lbrdnaac@gmail.com
Alternate Email	nspmacmm@yahoo.co.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://nspm-mahilacollege.in/cote_dor_import/admin/ckfinder/userfiles/files/Aqar_Report2018_2019(1).pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://nspm-mahilacollege.in/cote_dor_import/admin/ckfinder/userfiles/files/Academic%20Calendar%202019-2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.39	2011	30-Nov-2011	29-Nov-2016
3	B+	2.73	2019	28-Mar-2019	27-Mar-2024

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	04-Feb-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Dr. B. R. Ambedkar's Mahaparinirvan Din	06-Dec-2019 1	40
Participation in District Level One Act Play Competition	03-Dec-2019 1	12
Visit to Veer Savarkar's Residence	05-Jul-2019 1	43
Flower Making Workshop	14-Aug-2019 1	40
Fit India Movement Campaign	28-Aug-2019 1	100
Celebration of Ganesh Festival	02-Sep-2019 4	200
Teachers' Day Celebration	05-Sep-2019 1	22
Hindi Poetry Competition	14-Sep-2019 1	18
Visit to Sahyadri Farms & Agricultural Products Company, Mohadi	22-Oct-2019 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 NIL	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC has organised Student Induction Programme in collaboration with Dept. of Commerce from 27/08/2019 to 02/09/2019 for new entrants 2. IQAC in collaboration with Pantene Free Hair and Josh Talks has jointly organized a one day Women Empowerment Workshop on 22/01/2020 3. IQAC has organised a guidance talk on Career Opportunities in Languages on 31/01/2020 4. IQAC has initiated Google Classroom and online lectures for Teaching Learning using Google Meet for all the subjects during pandemic Covid 19 from 24/03/2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Re/formation of IQAC and Allocation of Responsibilities	New committee of IQAC was formed and roles were defined.
Conduct of lectures / activities	Lectures/ activities are conducted in accordance with the time table. Lectures are adjusted in case of the absence of concerned faculty.
Time Table preparation	As per the subjects opted by the students, time table is prepared and effectively implemented to ensure timely justification of the syllabus and evaluation thereafter. A scope is given for the elective subjects.
Teaching Plans and Academic diary	So as to have effective delivery of teaching learning process at the microscopic level and to address several learning styles and justify/ uncover the syllabus.
Departmental Meetings for Action Plan	Each Department and Committee Head prepared their Action Plan for effective and smooth conduct of the activities.
Committee drafted the Academic Calendar	After consultation with every Department and Committee Head, the Calendar is finalized so as to implement the plans effectively.The timelines are set in accordance with the Calendar
Formation of new committees regarding Curricular, Co-curricular and Extra Curricular Activities	31 Committees were formed for the smooth functioning and optimum utilization of the Human Resources.

Meetings for Quality Assurance	4 Conducted
Appointment of Advisory Committee Members	Implemented
Counselling/Orientation about the New NAAC Process	Implemented
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	24-Jun-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**30-Dec-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Online admission: The college through the office IT software provides the admissions of both UG PG students, Bonafide certificate, transfer certificate and Exam related hall receipts. The distribution of results of FYBA and FYB.Com are prepared by the college and given to the students. The result analysis of the first year BA/ B.Com is also generated in the software that needs no further analysis. Once the student is admitted online, she gets enrolled as a Library member. Library has started data work for its automation. Registration data is used for printing students identity cards. University: Eligibility, Exam forms, Affiliation, Prorata, Rechecking and revaluation, Online results are declared and print outs are also made available. University Scholarships: Online scholarships forms are approved online by the college. The amount of the scholarships is directly**

transferred to the students account. Government Scholarship: Rajashree Shahu Maharaj Shikshan Shulka and Pariksha Shulka for Open Category students: The amount of the scholarships is directly transferred to the students account. Online scholarships forms are received and approved online by the college. The scholarships and free ships are provided to SC, ST, NT, OBC, and SBC. The amount of the scholarships is directly transferred in the students account. Parent Institute: The communication with the parent institution (Nashik Shikshan Prasarak Mandal, Nashik) regarding the improvements reports and decisions of the college Development committee, and requirements of the college are communicated through emails, scanning of the required letters and documents. The annual results, student information, college teaching and non teaching staff information, is also communicated through emails. Online College Salary: The College applies HTE Seva Pranali, of Joint Director of higher Education, Pune Region, State Government of Maharashtra. Through this website the college fills the required information and data asked by the authority. Ministry of Human Resource Department: The College sends the category wise information of students, college facilities, result analysis, teaching and nonteaching staff, library and internet facility, number of computers, indoor and outdoor games are provided to Ministry of Human Resource Department at state and central level.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has developed a systematic mechanism to organize the teaching-learning. Each teacher prepares a term-wise teaching plan in view of the total teaching days available in the academic session. Each department prepares its annual plan for the curricular, co-curricular and extra-curricular activities. There is an Annual calendar committee1 which prepares the academic calendar taking the individual department's plans into consideration. After discussing this plan in the staff meeting the committee prepares final annual calendar. At the commencement of the course the students are given subject orientation and the activities are defined, planned and executed. The Academic calendar is

prepared giving priority to the student centric activities. Most of the learning includes group discussion, group tasks, paper presentations, power point presentations, seminars. Co-curricular activities like competitions- Elocution, Poster Presentation, Paper Presentation, Group Discussion, Book Review, etc. are organized. Few Departments and the subject teachers conduct Students' Academy throughout the year. Besides, teachers form discussion groups and consign projects to these groups and allot home assignments. Academic Diary is maintained by individual teacher which is checked by the Principal. The implementation of the annual plan of the department is reflected in the diary. The syllabus covered and the total number of lectures conducted for each subject is also mentioned in the diary. To inculcate the habit of learning and exposure to the areas of knowledge beyond curriculum, the institution has undertaken a Vachan Prakalp in collaboration with the regional centre of the Government Library. Value orientation to the learning process is added through prayers, awareness campaigns and projects. The teachers are encouraged to use ICT tools in the teaching learning process through training sessions. Special sessions are arranged to introduce the use of internet and computer to the students. The students, then, are encouraged for power point presentations through LCD projector and undertake project work or assignments by making use of the information on the internet and resources available in the library. Some departments also use the techniques like screening of movies & documentaries and make e-learning resource material available in the form of CD-ROM. Special study visits are arranged by many departments and subject teachers to make students aware of the new developments in their respective fields. Besides, many departments invite experts from various fields for the guest lectures. This helps students to know about the changing scenario in the respective subjects. The students attend seminars and workshops in their respective subjects. The teachers, every year, participate in workshops, seminars and conferences at University, State, National & International level. The institution also runs a staff academy, which arranges lectures/workshops by the in-house and guest faculty. This helps them exchange their views and provide an interdisciplinary approach. The teachers keep themselves updated by attending the orientation, refresher courses, short term courses and faculty development programme. The use of internet as well as the library materials such as clippings by the teachers is another way to keep them update.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course in functional Hindi	NIL	Nil	32	Communicat ion	Oral Writing Skills
Certificate Course in Remedial English Grammar	NIL	Nil	12	Communicat ion	Oral Writing Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Marathi, Economics	15/06/2019
BCom	Computer, Banking, Marketing	15/06/2019
MA	Economics	Nill
MCom	Business Administration	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	44	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Science	89
BCom	Environmental Science	160
MA	Economics	7
MCom	Business Administration	43
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College collects feedback on curriculum and infrastructure from all the stakeholders. These feedbacks are structured and are taken yearly from time to time. From 2018- 2019 the feedback is collected through online mode. The stakeholders are provided with the link to fill the feedback form. A] COLLECTION OF FEEDBACK: 1. STUDENTS FEEDBACK: The online link to fill the

online feedback form is provided to all the students by IQAC. This feedback is taken annually based on two criteria: overall college functioning and teaching learning process. Feedback on overall functioning of the college focusses on the learning environment of the college, sports facility, Drinking water, Ladies common room, infrastructural facilities etc. Feedback on teaching learning process is taken on different parameters such as punctuality, communication skills, approach towards the students, sharing of innovative ideas, teacher's innovativeness, use of ICT in teaching methodologies, interactive teaching and students' involvement in learning, Library resources, Evaluation system etc. 2. TEACHERS FEEDBACK: This feedback covers various parameters of the syllabus like the duration to complete the syllabus, employability point of view, suggestions regarding modifications in the syllabus, etc. Feedback received from teachers are discussed in the IQAC and appropriate decisions are taken thereon. 3. EMPLOYERS FEEDBACK: The feedback from employers is based on the moral values and conduct and overall personality of the employees who are the alumni of the institution. Their suggestions and expectations from the institution regarding personality grooming of the students over various parameters is collected. 4. ALUMNI FEEDBACK: The feedback from alumni is based on overall functioning of the college that includes teaching learning process, infrastructural facilities, library service, sports facilities and administrative service provided. Their suggestions and expectations from the institution and scope for improvement in future is also considered. 5. PARENTS' FEEDBACK: Parents offer their suggestions and feedback on curriculum and content and expectations from faculty or department is conveyed through their feedback. The feedback is taken at IQAC and department level as and when the department or college calls the parents – teachers meet. B] ANALYSIS: The feedback received and the collected data from all stakeholders is analysed at the IQAC level. C] ACTION REPORT: The rational and logical suggestions are discussed in the IQAC meetings and CDC meetings and further necessary appropriate action is taken.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Business Administration	120	96	96
MA	Economics	120	17	17
BCom	Marketing, Banking, Computer	720	490	490
BA	English, Marathi, Economics	360	278	278
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2019	768	113	23	2	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	17	10	6	2	12
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Mentor Mentee System is available in the college. Mentors play the multiple roles of guide, advisor and counsellor to the mentee. They support the mentee in skill development and enhancing abilities of mentee through observation and interaction with them. Various activities like brainstorming sessions, career guidance, industrial visits, etc., are organized by the mentors. The focus is to render knowledge through innovative methods, to simplify the learning process and explore the hidden talents of students. Mentors while interacting with the mentee try to identify the problems of the students and provide solutions accordingly. Mentors also maintain feedback of sessions and different activities which helps to reconstruct the activity and conduct it in new way. For this, there are at least two such meetings, one in each term, but the interaction may be much more often, depending on the requirements of the student. Broadly, the mentor is responsible for: 1. Managing the day to day affairs of the class 2. Keeping an eye on the regularity of the student in the class and other discipline issues 3. Getting to know the family background (economic and social) of the student and suggesting any possible assistance in this regard 4. Knowing the academic and personal history of the student 5. Knowing the students better so as to design suitable teaching learning methodologies 6. To identify slow and advanced learners 7. To direct the slow learners to bridge, remedial and other language proficiency courses 8. To direct the advanced learners to subject specific courses 9. Keeping the students informed about various college activities and channelizing them to co- curricular and extracurricular activities or events as per their interest and talent. 10. Noting the major milestones and the progress of the students over the years, thereby helping the student achieve her/ his potential with advice for suitable careers in their areas of excellence. 11. Addressing individual student problems or any interpersonal issues arising in the class. 12. To take first hand informal feedback from the students on the college and its functioning. In addition, the college has always provided a very conducive and cordial ambience for an informal mentoring through the student teacher interface at various other levels. Over the years, this has developed a healthy relationship between the students and teachers. The students often approach their heads of departments or subject teachers with confidence in the staff room, departments and other areas in college. This approachability is enhanced through the constant interaction between teachers and students that is facilitated by various social media platforms. These various platforms gives the student a chance to seek mentor ship with respect to not just academics, but also for personal and emotional issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
881	23	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	14	3	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,

	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	Business Administration	Semester	02/09/2020	12/11/2020
MA	Economics	Semester	08/08/2020	24/11/2020
BCom	TYBCom	Annual	12/08/2020	12/11/2020
BA	TYBA	Annual	29/07/2020	12/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College has reformed the continuous internal evaluation system at UG and PG level. Unit test is taken twice in a year and term end exam and home assignment and practical exam are the part of continues internal evaluation system at UG level and assignment, seminar, case study, open book test , book review, project evaluation, MCQ and Mid Sem exam, are the part of continues internal evaluation at PG level. A schedule for Open House is set by college. The answer sheets are shown to the students and guidance is provided thereafter by the respective subject teachers. Under counselling center academic counselling is provided to the needy students. During the Group discussions, Students Academy, Seminars, Power Point Presentations the students are motivated to involve, express their views, guided to speak efficiently, encouraged through corrections and modifications. The respective subject teachers guide them on study techniques and skills. Mock tests and Oral exams are conducted for some subjects. Practice annual exam is also conducted for Advanced Accountancy and guidance is also provided thereafter. Reforms are initiated by the institutions on its own: The College has formed the Internal Vigilance Committee for Internal Examinations and frequent visits of the committee are arranged during examination to check the transparency in the functioning. Pre-examination meeting of Jr. Supervisor are conducted. College examination officer and examination committee of the college are responsible to ensure effective implementation of evaluation reforms. SPPU has given the responsibility of conducting of examination and declaring the result of FYBA and FYBCom to the college. The examination committee follows all the rules, ordinances etc. to ensure the sincere implementation of the system, the college has implementing CAP first year courses. Assistant CAP director is appointed by college to monitor the smooth conduct of central assessment programme. An advanced photo copier machine and CCTV is installed in the Department of Examination. Furthermore, the college premises is equipped with CCTV surveillance. Pre-examination and Post- examination meeting of Examination Committee make it possible to ponder over and evaluate the functioning of Examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by college at the beginning of each year after the Principal conducts meetings with IQAC, HODs and Coordinators, Examination Committee, Library and Sports Committee. Examination dates were decided by Savitribai Phule Pune University and intimated to the colleges, which were incorporated in the academic calendar as and when provided. The College was obliged to follow these dates for examinations. The dates for internal examinations conducted by the college, which are mandatory, are decided well in advance and displayed on the notice board. Unit tests, Assignments, Case Study, Seminar/ PPT, are conducted wherever applicable for internal evaluation. This method was followed for both the terms. CAP was conducted for FYBA/FYBCOM. After every examination, the last date for submission of mark sheets was declared. After the declaration of results, the dates are fixed for revaluation and communicated to the students. Declaring the last dates for submission of mark sheet has proved to be a very good method to ensure that the results are declared within the stipulated time given by the university. The schedule of the examination is conveyed to the students and teachers through the notices issued from time to time. The same was displayed on the notice boards of the college as well as on the website of the college. For UG 1st Unit test was conducted in the 1st week of August. Result of 1st Unit test was declared in the last week of August. Re Term End Exam was conducted in 2nd week of September. FYBCom Practical Exam was conducted in 1st week of October. CAP was conducted for FYBA/FYBCOM in 2nd week of October. Re Term End Exam Result was sent to SPP University in 3rd week of October. Term End Exam was conducted in 2nd week of November. Result of Term End Exam was declared in 1st week of December 2nd Unit test was conducted in 1st week of January. Result of 2nd Unit test was declared in 3rd week of January. Practical Exam was conducted in the last week of February. For PG Sem- I/ III Assignment in 1st week of August, Case Study in 2nd week of September, Seminar/ppt in 1st week of October, Remid Sem Exam/ Mid Sem Exam in 2nd week of October, Result of Remid Sem Exam/Mid Sem Exam in 4th Week of October, For Sem- II/ IV Assignment in 1st week of February, Case Study in 2nd week of March and Seminar in 3rd week of March. However, due to pandemic Covid-19, all the University examinations scheduled in the month of March, April and May 2020 were postponed and conducted later in the month of July and August 2020.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nspm-mahilacollege.in/cote_dor_import/admin/ckfinder/userfiles/files/Copy%20of%202_6_1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MCom	Business Administration	43	43	100
Nill	MA	Economics	7	7	100
Nill	BCom	Banking, Marketing, Computer	125	125	100
Nill	BA	English,	69	69	100

Economics, Marathi		

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://nspm-mahilacollege.in/cote_dor_import/admin/ckfinder/userfiles/files/SSS_2019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	2	6

National	Commerce	3	6
National	Physical Education	1	6
International	English	1	6
International	Hindi	1	6

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 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0

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 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	8	10	4
Presented papers	1	5	0	1
Resource persons	0	10	5	2

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3.4 – Extension Activities

 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Tobacco Day Oath	LBRD SPPU	2	100
Workshop on	LBRD SPPU	2	85

International Yoga Day			
Non Addiction of Tobacco	LBRD SPPU Akhil Bhartiya Vidhyarthi Parishad, Nashik	2	125
Lokmanya Tilak's Birth Anniversary	LBRD SPPU	1	120
Celebration of Krantidin	LBRD SPPU	1	130
Guest lecture on Balanced Diet Obesity	LBRD SPPU	1	125
Awareness Campaign on Poshan Ahaar	LBRD Jakhori Village, Nashik	1	50
Celebration of Constitution Day	LBRD SPPU	1	50
Guest Lecture on Mahaparinirvan Din	LBRD SPPU	1	100
Aids Awareness Rally	LBRD Nashik Municipal Corporation	1	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Intercollegiate Street Play Competition	1st Prize for Best Script by Ms Parvani Salve, Department of Psychology for the Street play competition	National Psychiatrist Association and Civil Govt Hospital, Nashik	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Tree Plantation by NSS	LBRD Jakhori Village, Nashik	Tree Plantation by NSS	50	16
NSS Rakshabandhan	LBRD Police Stn Upnagar, Nashik Road	Rakshabandhan	1	70
Swachha Bharat Abhiyaan	LBRD SPPU and NMC, Nashik	Swachhata Abhiyaan	1	50
Awareness of	LBRD Jakhori	Awareness	1	50

Poshan Aahaar by NSS	Village	about Poshan Aahaar		
Aids Awareness by NSS	LBRD Health Dept, NMC, Nashik	Aids Awareness	1	50
Kavya Vachan Competition (District level Poem Reciting Competition)	LBRD NSS dept of SPPU	Kavya Vachan competition	1	3
District Level Workshop	Dept of Psychology, HPT Art RYK Sci College, Nashik	District Level Workshop	5	70
Yoga Training Camp	SPPU SDB LBRD	Yoga Training Camp	3	105
Nirbhaya Kanya Workshop	SPPU SDB LBRD	Nirbhaya Kanya Workshop	3	100
Yoga Din	SPPU SDB LBRD	Yoga Din	16	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Visit	Visit	Epiroc Mining, Satpur, Nashik	18/09/2019	17/09/2020	15
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1285095	781905

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
EMse Campus IT Software Developers	Partially	2.1.2.9	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4671	531056	282	49445	4953	580501
Reference Books	2016	793815	175	127662	2191	921477
e-Books	43	Nill	Nill	43	43	43
Journals	53	75914	3	3200	56	79114
Digital Database	7	Nill	Nill	Nill	7	Nill
CD & Video	82	16718	Nill	Nill	82	16718
Library Automation	7334	Nill	Nill	Nill	7334	Nill
Weeding (hard & soft)	269	Nill	Nill	Nill	269	Nill
Others(s pecify)	1236	204795	375	80878	1611	285673

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	33	2	6	6	0	5	3	20	0
Added	0	0	0	0	0	0	0	0	0
Total	33	2	6	6	0	5	3	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Youtube Channel	https://www.youtube.com/watch?v=orF7VwGdPus
Youtube Channel	https://www.youtube.com/watch?v=hif4LKPkaBo
Online Course	https://canvas.instructure.com/courses/1684075
Online Course	https://nspm-mahilacollege.in/sublinkpages/OnlineCertificateCourseinSpokenEnglishCCSEByDr.TejeshBeldarDept.OfEnglishInitiative/67

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2365000	2433913	1451800	357437

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing

physical, academic and support facilities. The head of the concerned department informs the Principal regarding the maintenance of the infrastructure. The Principal communicates the same to the management and the order is placed to the concerned agency. In some cases like cleaning Washrooms, Water Tank, Computer Maintenance Services, electrical maintenance and Security (Guards) annual contracts are made and are in effect till date. The college premise is cleaned by the non-teaching staff every day. There is a regular defined procedure of maintenance for : Computer Laboratory : The computer is equipped with 20 computers and LCD Projector with UPS back up. The agency appointed for Annual Maintenance deals with the concerned problems including up gradation and updation of the computers. The Lab is used for lectures and practicals, conducting programmes like Online Accountancy Quiz and Online Commerce Quiz, etc. Student Facility Centre : It has computers with Internet facility, printer and a Xerox Machine. It is used for preparing project work, Project Presentations, Data searching, reference works, Filling Online examination forms and e-mail correspondence. Library : There is a Library Committee to look after various concerned matters like purchase of books. Reading material, subscriptions, etc. The students have open access between 10.30 a.m to 5.45 pm. Students use the library by registering their names in the visitors register for reading newspapers, journals and magazines. Sports: The Dept. recommends the required sports equipment to the Principal for sanction and approval. The students have open access to sports equipment by registering their names for using the sports facilities. The Director of Physical Education guides, trains motivates the students for various indoor and outdoor games. He accompanies the students at university, state and national level competitions. The equipment are maintained and cleaned by the ground man. The Spots room for indoor games like Table tennis, Chess, Carom are available and Yoga is conducted for the students and playground for Outdoor games like Kabaddi, Kho-Kho, Basket Ball, Volley Ball and Shot-Put are used. The dead stock register is checked and verified by the committee time to time. Cultural : The Dept of Cultural Activities proposes the annual budget for the activities to the Principal for approval and sanction. The college has a Dhamankar auditorium for organizing cultural activities which consists of separate dressing room, a professional stage, modern sound system, mikes and light system. There is a Gosavi Hall in the campus used for the same purpose. Commerce Laboratory: This Laboratory is maintained by the Dept. of Commerce for lectures and practical's. It is equipped with an advanced Smart Board with lecture capturing system and computers with LAN. It is used for poster presentation ompetition, Wallpaper publication, Student Academy, screening films/ educational videos, etc. Classrooms: There are total 18 classrooms in the college which are utilized for the lectures, discussions and examination work.

https://nspm-mahilacollege.in/cote_dor_import/admin/ckfinder/userfiles/files/4_4_2%20docx.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Grants	502	1637160
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	15/06/2019	112	Counselling Center
Yoga	05/02/2020	120	Physical Education and Sports
Certificate Course in Functional Hindi	23/07/2019	18	Department of Hindi
Certificate Course in Remedial English Grammar	10/08/2019	30	Department of English
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Direct level Workshop on Banking and Railway Board Preparation 14th and 15th Feb 2020	107	0	0	0
2019	Career Opportunities in the sector Commerce and Management	0	80	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Samartha Trust	35	1	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	4	B.A. (English)	English	HPT college and Bytco College, Nashik Road	M. A. (English)
2020	10	B.A. (Economics)	Economics	KTHM College, Nashik	M.A (Economics)
2020	43	B. Com	Commerce	Bytco Collegee, Nashik Road SVKT College, Nashik Road	M.Com (Business Administration)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
English Paper Presentation Competition	University	17
Mock Parliament Competition	University	12
Best out of Waste Competition	College	12
Dandiya Dance Competition	College	160
I am Entrepreneur Competition	College	7
Group Dance Competition	College	9
Solo Singing Competition	College	12
College Queen	College	21

Competition			
Rangoli Drawing Competition	College		5
Independence Day Group patriotic singing song competition 14th August 2019	College		5

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Yes, there is active student council elected every year. The student council plays a significant role in co-ordinating the key activities of the college, planning programme in Sports, NSS camp, Cultural and Departmental activities like Ganesh Utsav, Annual Gathering and celebrating various important and remarkable days. The Structure of Student Council: The Principal of the college is the Chairman of student council. One class representative is nominated from each class on the basis of academic merit. One representative each from NSS, Sports and Cultural department is nominated on the basis of skills like leadership, confidence and activeness in that activities. Two representatives are nominated by the Principal. One from ST category and one from other/ open category. All representatives elect the General Secretary. The college has student council whose General Secretary also serves as the University Representative. The student council of the college is constituted as per section 40(2) B of Maharashtra University Act 1994. Activities of student council: The major activities of the student council are actively participating in maintaining the discipline and conductive atmosphere for study.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. State Level Shri Rabindranath Thakur English Paper Presentation Competition Objectives: 1. To bring students of English from urban rural areas together 2. To nurture the students' literary and linguistic talent 3. To develop research attitude among students 4. To encourage students to develop study skills, reference skills, along with reading, writing Presentation skills 5. To provide a common platform for the interaction among students as well and teachers. The Dept. of English prepares a proposal for the Financial Assistance required for conducting this Competition. This proposal is then handed over to Student Welfare Officer of the college. The proposal is then discussed with the IQAC/Principal and after making necessary changes it is sent to the CDC or to SPPU. The officer of SWO gives the proposals a final check before submission to the university. Once the proposal is accepted and sanctioned by the University, the Coordinator is given freedom in selecting his assisting members for the implementation of the Competition. The coordinator along with his members decide the overall plan of the workshop such as topic, resource persons, guests, duration, dates and expenditure of the workshop. The final plan is discussed in consultation with the Principal. The guests of the functions are decided with the consultation with management. The overall plan is being approved by the College Development Committee. Once it is approved by the CDC and IQAC then the college provides the financial support in advance which is later sanctioned by the university. Besides these university sanctioned programmes, the college also conducts curricular and co-curricular programmes for the overall development of the students. The chairperson of the functions are mostly management representatives and the resource persons are from expert of their fields. 2. Univesity Level Dr. Babasaheb Ambedkar Mock Parliament Competition Objectives: 1. To make the students understand the procedure of Parliament 2. To develop leadership skills among the students 3. To empower democratic values among the students The Dept. of Political Science prepares a proposal for the Financial Assistance required for conducting this Competition. This proposal is then handed over to Student Welfare Officer which is then discussed with the IQAC/Principal and after making necessary changes it is sent to the CDC or to SPPU. The officer of SWO gives the proposals a final check before submission to the university. Once the proposal is accepted and sanctioned by the University, the Coordinator is given freedom in selecting his assisting members for the implementation of the Competition. The coordinator along with his members decide the overall plan of the workshop such as topic, resource persons, guests, duration, dates and expenditure of the workshop. The final plan is discussed in consultation with the Principal. The guests of the functions are decided with the consultation with management. The overall plan is being approved by the College Development Committee. Once it is approved by the CDC and IQAC then the college provides the financial support in advance which is later sanctioned by the university.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Savitribai Phule Pune University and hence, follows the syllabus prescribed

	by the University. However, teachers send their feedback and suggestions regarding the syllabus the respective Board of Studies for consideration. Syllabus for particular need based Courses run by the College like Soft Skill Development Programme, Certificate Course in English, and Guidance for Weaker Section. Modules of the courses are prepared through the process of interaction and discussion with the students.
Teaching and Learning	The college adopts student - centric and experiential learning method. The syllabus is executed through the academic calendar. The lecture method is used predominantly. The use of ICT is integrated into the teaching-learning process. The college encourages the staff to undertake research activities and to enhance their academic qualifications. Class teachers (Mentors) monitor the progress of students and maintain a constant interaction with the students. Teachers counsel the students for their academic improvements and try to resolve their problems. The methods followed in teaching and learning process ensures interactive, participative and experiential learning in academic, co-curricular and extracurricular activities.
Research and Development	The faculty members are allowed to attend various seminars/ workshop or visit industries / organization / institutions to develop background for linkages/ collaborations. The college also organizes on campus programmes to facilitate interaction with academicians and experts from the (Research Area) in formal as well as informal way. The students are guided by the faculty of different department promoting easy inclusion of inter disciplinary aspects in research. Avishkar and Innovation research competitions of the University has organized guidance workshops for students. Every year the student and the research scholars participate in the competition and are guided by faculty.
Library, ICT and Physical Infrastructure / Instrumentation	Reading room facilities for students and faculties are available. Library framed rules for Circulations of textbooks, references and miscellaneous

	books. Separate property corner is available for students under CCTV coverage. Separate cabin for Librarian and circulation counter for students. Magazines, Journals display units are available and utilised. Internet surfing chamber made available for students and faculties. New arrival display unit and reading table for Faculty. The website of the college is updated. Smart Boards and Television has already been installed in the College.
Human Resource Management	The teaching and non teaching staff is entrusted with various reponsibilities Optimum utilization of Teaching Staff is done in various courses run in the college like: Soft Skill Development Training Programme, MBA affiliated to Yashwantrao Chavan Maharashtra Open University, Nashik, Study Center of CPCT and Human Rights Course, YCMOU, Competitive Examination Guidance Center, Civil Defence and Disaster Management Unit, Environmental Awareness Course, PG Level (M.A/ M. Com), Bridge Courses are organized for the students in few subjects, Certificate Course in communicative English, Certificate Course in English Pronunciation, Certificate Course in Basic English Grammar.
Industry Interaction / Collaboration	Industrial and field visits are organised for the students by the college.
Admission of Students	Pre admission counselling is provided to the students and guidance is provided regarding the selection of various subjects of the respective courses (Arts and Commerce) through Admission Committee formed in the college before the commencement date of the Academic Year (15 days prior to actual first working day). Students are given admission on the First Come First Served Basis. The college takes care that admissions are given to the students from all the categories to ensure equality. The college facilitates free-ships, paying of fees in installments, various scholarships to the students from disadvantaged community and economically weaker sections. The college has introduced system of interaction with the students by the panel of teachers at the time of admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development Software is purchased. The academic calendar of the college is displayed on the website of the college. Important notices and circulars are circulated among the staff using emails. Various announcements for the students are also displayed on the website of the college.
Administration	The communication with the parent institution (Nashik Shikshan Prasarak Mandal, Nashik) regarding the improvements, reports and decisions of the college Development committee, and requirements of the college are communicated through emails, scanning of the required letters and documents. The annual results, student information, college teaching and non-teaching staff information, is also communicated through emails.
Examination	The time table of the examination is displayed on the college website. Online Question Papers received from the university are downloaded by the college and are provided for UG (BA B.Com) PG (M.Com (Business Administration) / M.A (Economics) students. The distribution of results of FYBA and FYB.Com are prepared by the college and given to the students. The result analysis if the FYBA B.Com is also generated in the software needs no further analysis.
Finance and Accounts	The College applies HTE Seva Pranali, of Joint Director of higher Education, Pune Region, State Government of Maharashtra. Through this website the college fills the required information and data asked by the authority. Online scholarships forms are approved online by the college. The amount of the scholarships is directly transferred in the students account.
Student Admission and Support	The college has begun online admission of TYBA B.Com and M.A M.com from 2016-17 and from 2017-18 the online admission of both UG PG. The college through the office software provides the Bonafide certificate, Transfer certificate and Exam related hall receipts. Once student is admitted online. Library has started data work

for its automation. Registration data is used for printing of students identity cards. Eligibility, Exam forms, Affiliation, Pro-rata, Re-checking and revaluation, Online result are declare and print outs can also be done, Students can also see the results. Online scholarships forms are approved online by the college. The amount of the scholarships is directly transferred in the students account.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Leena Pandhare	Principals Workshop	UGC HRDC Savitibai Phule Pune University, Pune	1000
2019	Mr. Prakash Warkari	One Day Workshop on Preparation of AQAR as per the New Guidelines of NAAC	S P N Doshi Womens College, Ghatkopar, Mumbai	1000
2019	Mr. Bhaskar Narwate	One Day Workshop on Preparation of AQAR as per the New Guidelines of NAAC	S P N Doshi Womens College, Ghatkopar, Mumbai	1000
2019	Mr. Yogendra Patil	34th Director of Physical Education Conference and Camp	S N Arts, D J M Commerce and B N S Sci College, Sangamner, Ahmednagar	1500
2020	Tejas D.Beldar	National Level Conference	Arts, Science Commerce College, Manmad.	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2019 | NIL | A Course in Basic English Grammar | 16/09/2019 | 21/09/2019 | Nill | 7 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Faculty Development Programme of Ten Days titled Innovative Practices in Pedagogy (Marathi)	1	15/06/2019	24/06/2019	10
Short Term Course of One Week in Yoga/ Spiritual Values	1	09/07/2019	15/07/2019	7
Online Short Term Faculty Development Programme on Effective Ways to develop E-Content for Teaching Learning (Marathi) of Ten Days (60 contact hours)	1	21/05/2020	30/05/2020	10
Online Short Term Faculty Development Programme on Effective Ways to develop E-Content for Teaching Learning (Hindi) of Ten Days (60 contact hours)	1	21/05/2020	30/05/2020	10
Online Short Term Faculty Development	1	21/05/2020	30/05/2020	10

Programme on Effective Ways to develop E-Content for Teaching Learning (Commerce) of Ten Days (60 contact hours)				
Online Short Term Faculty Development Programme on Effective Ways to develop E-Content for Teaching Learning (English) of Ten Days (60 contact hours)	1	21/05/2020	30/05/2020	10
Online Short Term Faculty Development Programme on Effective Ways to develop E-Content for Teaching Learning (Economics) of Ten Days (60 contact hours)	1	21/05/2020	30/05/2021	10

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	8	10	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nashik Shikshan Prasarak Mandalachya Sevakanchi Sahakari Patasanstha, : Short term loan of Rs 20,000/- and Long term Loan of Rs. 5,00,000/-, Leave for Vipassana and Research Work, Medical Reimbursement Facility from the Joint Director, higher Education, Pune, Personal Accident Policy	Nashik Shikshan Prasarak Mandalachya Sevakanchi Sahakari Patasanstha, : Short term loan of Rs 20,000/- and Long term Loan of Rs. 5,00,000/-, Leave for Vipassana and Research Work, Medical Reimbursement Facility from the Joint Director, higher Education, Pune, Personal Accident Policy	Pune University Gunwant scholarship, Kranti Jyoti Savitribai Phule Scholarship, Scholarship for Economical Backward Class, Rajashree Shahu Maharaj Scholarship and Dayitva Nidhi (Liability Fund)

of Rs 1 Lakh	of Rs 1 Lakh	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts both internal and external financial audits on regular basis. Management believes in continuous monitoring of financial aspects of the college. Internal audit is conducted by M. S. Joshi and Co. appointed by NSP Mandal, Nashik. External audits are conducted as regulated by Joint Director, Higher Education, Savitribai Phule Pune University, Pune and UGC respectively.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Administrative Audit Committee	Yes	IQAC
Administrative	Yes	Academic Administrative Audit Committee	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent Teacher Association in our college. Parents Teachers meetings are organised twice a year and various issues related to attendance, discipline, examination, performance of the students, etc. are discussed with the parents. 1. Parents participated in various functions of the college like College Annual Gathering 2. Parents visit and interact with the students during the residential winter camp of National Service Scheme of 7 days. 3. Parents give their valuable suggestions and feedback on overall functioning of the college

6.5.3 – Development programmes for support staff (at least three)

1. Junior Clerk have attended One Day Training Workshop on Online Process of Educational Eligibility 2. The college provided a platform to the support staff to conduct a cultural activity on the occasion of Shiv Jayanti on 19/02/2020 3. A workshop on Personality Development was conducted for the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. 09 i - Lotus Interactive English Language Laboratory i - Lotus SRS (Speech Recognition Software) have been successfully installed in the college 2. Certificate courses like Functional Hindi and Remedial English have been started 3. Teachers were encouraged to publish research articles in UGC recognised journals with impact factor

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Certificate Course in Functional Hindi**	**16/06/2019**	**10/08/2019**	**24/08/2019**	**30**
2019	**Certificate Course in Remedial English Grammar**	**16/06/2019**	**23/07/2019**	**14/09/2019**	**18**
2020	**Workshop on Women Empowerment (Career Guidance)**	**15/01/2020**	**22/01/2020**	**22/01/2020**	**60**
2020	**Initiated Online Teaching through Google Classrooms for all subjects**	**28/03/2020**	**02/04/2020**	**31/07/2020**	**845**
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Self Actualisation	**29/08/2019**	**29/08/2019**	**60**	**0**
Lecture on balanced diet and obesity (specially for women)	**07/09/2019**	**07/09/2019**	**80**	**4**

Awareness campaign on poshan aahar (nutrition and balanced diet) specially for women	24/09/2019	24/09/2021	85	4
Nirbhaya squad program	28/09/2019	28/09/2019	85	4
Medical Check up camp	10/10/2019	12/10/2019	325	4
Guidance on Government schemes for Women	22/09/2019	22/09/2019	60	4
Lecture on Women's health	24/12/2019	24/12/2019	60	4
Celebration of Balika Din (Save girl child and Educate girl child)	24/01/2020	24/01/2020	100	6
Yoga training and workshop	05/02/2020	06/02/2020	108	6
Women's day Celebration	08/03/2020	08/03/2020	152	6
Celebration of Balika Din (Save girl child and Educate girl child)	09/03/2020	09/03/2020	134	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Initiatives have been made by the institution in the following areas: a) Good day light Design b) Water Efficiency c) Indoor Air Quality and Ventilation d)Energy Efficiency (Awareness) e) Paper Waste Management f) E-waste Management g) Solid Waste Management h) Efficient Operation and Maintenance of Building 1. Environmental awareness course has been introduced by the University in the Curriculum for Second Year students of Arts and Commerce faculty which includes Theory, Field Visit and Project Work. 2. "Workshop on making Eco friendly Rakhi was organised. 3. The students of NSS and BSW have adopted the trees in the college and taken up the responsibility of watering the plants .This helps in nurturing and sustaining the trees that have been planted at Jakhori village. 4. Students participated in rally Save Trees Save Environment 5. Utmost importance is given to Plant Conservation. Plants in the college campus are adopted by the students for conservation. Students water these plants. 6. Campus Development, Cleanliness and Beautification Committee at college level is in function till date. 7. Swachhata Abhiyan was conducted in the college and surrounding area. 8. Junk Food and plastic is strictly prohibited in the college campus. 9. Active participation of the students in maintaining Plastic Free Campus. 10. Maximum number of students uses public transport and their own

bicycles. 11. Save Environment Save Nature- Ganesh Idol and Nirmalaya Collection by NSS students at Nandur Ghat, Nashik Road to avoid water contamination and create awareness among the citizens regarding Water and Soil Pollution. 12. A student's visit was organized to a farm, and Sahyadri Agro farm, Mohadi.40 student and 3 teachers participated in this activity where vegetables are sold in the international market. 13. Use of LED bulbs

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	22/07/2019	1	National Integrity	Jallianwala Bagh Massacre	145
2019	1	1	02/08/2019	1	Environment Awareness	Tree Plantation at Jakhori Village	54
2019	1	1	09/08/2019	1	Eco-friendly activity	Rakhi Making Workshop	54
2019	1	1	16/08/2019	1	Brotherhood	Raksha Bandhan Program	54
2019	1	1	24/08/2019	1	Van Kranti	Plantation and Participation in Forest Revolution	44
2019	1	1	29/08/2019	1	Health Awareness	Fit India Movement Rally	65
2019	1	1	28/09/2019	1	Various Demo on Reality	Elimination of Superstitions	144

2019	1	1	04/06/2019	1	Non addiction	Tobacco free day	95
2019	1	1	21/06/2019	1	International Yoga Day	Health Awareness	222
2019	1	1	11/07/2019	1	Health Awareness	Pledge for Non-Addiction of Tobacco	115

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Principal, Teachers, Students Support Staff	15/06/2019	The Code of Conduct for Principal, Teachers, Students and Support Staff is published on the website. Principal of the college informs the code of conduct, highlighting discipline in the Principals address to the new entrants (the first year students). The college also has discipline committee which consists of Director of Physical Education and Sports as the Head and a team of other senior teachers who supervise and look after the overall conduct of the students. Necessary action is taken against the defaulters.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rajshri Shri Shahu Maharaj Birth Anniversary	26/06/2019	26/06/2019	122
International Yoga Day	21/06/2019	21/06/2019	120
Guru Pournima	16/07/2019	16/07/2019	100
Jallianwala Bagh Massacre	22/07/2019	22/07/2020	120
Death anniversary of Lokmanya Tilak Birth Anniversary of Annabhau Sathe	01/08/2019	01/08/2019	125
Celebration of	09/08/2019	09/08/2019	124

Kranti Din			
Independence Day	15/08/2019	15/08/2019	200
Teachers Day	05/09/2019	05/09/2019	200
Various activities to celebrate Mahatma Gandhi Jayanti	12/09/2019	02/10/2019	50

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solid Liquid Waste Management This includes waste production and disposal of different wastes like paper, pen, waste food, and plastic material, and glass, bio degradable and recycling. The total solid waste collected in the campus is 2 to 3kg per day. There are close dustbins maintained in the college campus at various places like corridors, office, pantry, Staff-room etc. The total waste thus collected is disposed in the Nashik Municipal Corporation Waste Collection Tempo daily. Waste generation from the tree droppings is major solid waste generated in the campus. The waste is segregated at source by providing separate dustbins for biodegradable and plastic waste. Single sided used papers reused for writing and printing in all departments. Important and confidential reports / papers are sent for recycling after completion of their preservation period. Plastic free campus It is also disposed in the NMCs Waste Collection Tempo. Metal waste, glass waste and wooden waste is stored and given to authorize scrap agent for further processing. Plastic free campus. The institute has adopted vermin culture composting. The main purpose of this is to reduce disposable waste in the college campus. After complete process of vermin composting, it is used as manure in the garden. Awareness program among students is also conducted in the college. The bore well and water provided by Nashik Municipal Corporation are the two major sources of water. Water is used for drinking purposes, toilets and gardening. There is no loss of water observed neither by leakages nor by overflows of water from overhead tanks. (There is sensor system.) 2. E -Waste Management E Waste can be described as consumer and business and electronic equipment that is near or at the end of useful life. Electronic components contain cadmium, lead, mercury etc can damage human health and the environment. E waste generated in the campus is very less in quantity. The cartridge of laser printers is outside the college campus. The E waste and defective items from computer laboratory is being stored properly. The inverter battery is changed one time in three to four years and the computers are also upgraded and updated as and when required. 3. Plastic free campus 4. Use of Bicycles 5. Green landscaping with trees and plants Contribution to environmental awareness / protection 1. Environmental awareness course has been introduced by the University in the Curriculum for Second Year students of Arts and Commerce faculty which includes Theory, Field Visit and Project Work. 2. Tree Plantation: 7th July 3. On the occasion of tree plantation (Van Kranti), 40 students participated in the tree plantation and forest revolution program. 4. A competition was conducted on "Best from Waste". 140 Students participated in this competition. 5. The students of NSS and BSW have adopted the trees in the college and regularly water them.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Vachan Prakalp- one of the best practices of the college. The college has a tie up with Corporation library of Nashik District. Books are brought from library and distribute among students. This activity helps inculcating and developing reading habits among the students. Title of the Practice- Vivek

Vahini (Channelizing the Mind) Established in 2001, the slogan of Vivek Vahini is Rights are must but duties first. The mission of this activity is to inculcate the scientific temper in students and make them aware of the social issues through value education. This activity is run throughout the academic year. 2. Objectives of the Practice The main objectives of this programme are to: a) develop scientific attitude among students b) Participate in social activities in order to increase social awareness of certain issues c) Inculcate in self the love towards nature d) Increase the cooperative spirit and patriotism e) Make them aware of scientific / technological developments f) Introduce them to folk arts g) Create a platform of cultural, educational, art and social activities for personality development h) Inculcate and foster cultural and moral values i) Help the needy citizens j) Bring forth the hidden qualities in students k) Inculcate reading habit among the students- Vachan Prakalp 3. The Context NSPM's Late B R D Arts and Commerce Mahila Mahavidalya, Nashik Road, started functioning in the academic year 1998-99, is the only Women's college in Nashik affiliated to the Savitribai Phule Pune University. The college has initiated this programme for empowering the women students for the academic and personal development of the students. Majority of the students (around 70 to 80) come from low strata of the society. Most of them belong to economically backward classes. Also, approximately, all the students come from vernacular (Marathi) medium of schooling. Hence, there was an intense need to initiate an activity that will run throughout the academic year and engage the students in various intellectual discussions and ensure student cooperation and participation in various activities of the college. It is important from personality development point of view. It is necessary to inculcate and develop the habit of reading among the students. Vachan Prakalp is an important activity run under Vivek Vahini that provides access to the students to the world of books and make them available free of cost for reading. 4. The Practice The various regular activities that run under Vivek Vahini are as follows: a) Meetings among the members and the coordinator are held every 15 days for discussion on issues and to pass resolutions b) Read and discuss the news articles on sensitive issues. Maintain a record of the paper cuttings of such articles c) Discussion on great personalities and national leaders d) Evaluate the programmes and activities conducted in the college e) Vachan Prakalp- An activity Inculcate reading habit among students It was run in coordination with Vyakti Vikas Mandal (People development Organisation) between 2002- 2004. From 2004 onwards it sis run under the Sakli Yojana (Chain System) of the governments Nasik District Divisional Library. It is expected that the students read the books and then discuss the theme or issues with others in the Vivek Vahini meetings. Every student is expected to write a review of the book that she has liked. How it works? a) There is no membership free. It is free of cost b) All the students are taken for a visit to the library in the month of July every year c) 100 books are issued per month d) 03 students accompany the coordinator to the library while choosing the books e) The students with the help of the coordinator exchange the books themselves f) The books are issued to everyone in the college including the staff members. g) The books are also passed on to the parents by their respective wards h) The time for issuing the book is flexible and so is the case with return or exchange of the books. 5. Evidence of Success Various resolutions made under Vivek Vahini are as follows: a) To exercise physically for at least half an hour everyday b) To read books other than the one prescribed for syllabus for at least half an hour everyday c) To keep away from addiction, drinking and smoking and create awareness in the society regarding the same d) To buy at least 01 Khadi dress/ material once in a year to express gratitude towards the freedom struggle of our country Successful Resolutions and Benefits: a) Celebrating eco-friendly Diwali b) Youth against Miracle- anti Superstition c) Celebrating Dr. Babasaheb Ambedkars Birth Anniversary by spending more time in library and reading quality books. d) 8000 books have been issued from the Central Government Library till date e)

These were used as reference books by many students and teachers f) It has fostered a culture of discussion on the book among students and their parents as well as teachers g) It has helped the students to critically analyse the book and express their own opinions 6. Problems Encountered and Resources Required Please identify the problems encountered and resources required to implement the practice (in about 150 words). 1. Irregularity of some students. 2. Some students don't return the issued the books in stipulated time. 2. District Level Yoga Training Camp- one of the best practices of the college. District Level Yoga Training Camp of 06 sessions was organised for the students so as to provide them with a training that will lead for better physical, mental and spiritual health in their life. Title of the Practice- District Level Yoga Training Camp and Workshop Yoga is an ancient practice for a healthy mind and body. It is a form of exercise and meditation, which is very helpful for making our lives better. The posture and poses of yoga do not only benefit the physical body, but also enhance the spiritual energy. Yoga does not only enhance the overall body functions, but it also helps to cleanse our thoughts and makes our mind sacred and pure. Yoga is a tool to achieve good health and spirituality by performing physical and breathing exercises. There are different ways of performing it like slow relaxing exercises to vigorous exercises, depending on your choice and need. Today, Yoga has become a part of the daily routine of millions of followers in India and abroad. We must take out some time for practising Yoga to achieve health and spirituality. Objectives of the Practice 1. Yoga increases your flexibility. 2. Yoga helps you to build strength. 3. Yoga improves your posture. 4. Yoga is a powerful mindfulness practice. 5. Yoga reduces stress. 6. Yoga improves breathing. 7. Yoga encourages your body's natural healing process The Context L.B.R.D. Arts and Commerce Mahila Mahavidyalaya is working for the empowerment of women in every sense of the word empowerment. Hence, the college has started a Yoga Training Camp and Workshop to train and inculcate skills among girl-students. The yoga camp provides a fantastic opportunity to awaken or deepen our yoga practice. The best part is: we get to understand that everything we need is already within us. The practices can lead us into accessing our gifts and beauty within, which then can blossom forth and inspire others. The experience provides a great way to find long lasting happiness, peace and the ability to share the yogic lifestyle with others. As a girl-student (woman) can train and convey the essential information and skills to the family members and society at large. She can use the information and adopted skills in her day to day routine life. The training in the camp is modified and implemented as per the requirements of the students. The college has conducted Yoga Training Camp for all the stakeholders of education, students and society. The Practice The college has organised District Level Yoga Training Camp and workshop on 05th and 06th February 2020. The training includes asanas, pranayamas, kriyas, chanting, mantra, meditation, and other traditional yoga techniques. It also includes demonstration of asanas and their variations, classification and sequencing of yoga asanas as per traditional understanding based on Chakras, adjustments of common mistakes and hands-on techniques. Evidence of Success 1. The students successfully completed the training as mentioned above. The students also achieved the certification from the concerned authorities. 2. The best part is that they get to understand that everything we need is already within us. The practices lead us into accessing our gifts and beauty within, which then can blossom forth and inspire others. 3. The experience provides a great way to find long lasting happiness, peace and the ability to share the yogic lifestyle with others. Problems Encountered and Resources Required 1. Majority of the students participating in this activity belong to 17 - 23 years of age group. They are physically fit. So, they take this activity casually. Majority of the students are reluctant to participate in this activity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

https://nspm-mahilacollege.in/cote_dor_import/admin/ckfinder/userfiles/files/7_2%20upload.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

District Level Kavya Karandak Poetry Recitation Competition 2019-2020: English, Hindi Marathi and Urdu Objectives of the Practice The main objectives of this programme are to: a) Create a platform of cultural, educational, art activities for personality development b) enhance literary and linguistic competence among the students in various languages c) Inculcate and foster cultural and moral values d) Bring forth the hidden qualities in students e) Inculcate reading habit among the students f) To promote National Integrity The competition is organised at district level for students studying at Undergraduate level. The aim of this competition is to create and sustain interest among the students in various languages. The participants are expected to recite a poem of their choice in this competition. The first prize is Rs. 1000/- in cash and second prize is Rs. 500/- in cash individually for all the four languages. The best poetry recitation winner from all the four languages wins Rs. 1500/- in cash. All the participants are given certificates. The winner from all the four languages is being awarded with the Kavya Karandak Trophy. The college organized the district level poetry recitation competition on 17/01/2020. College Principal Dr. Leena Pandhare congratulated all the participants saying that in todays fast paced life we are moving away from poetry. She told the participants that Hindi, Marathi, Urdu and English languages should be enriched more and more.Participants presented the best poems of Marathi, Urdu, English, Hindi poetry from Suresh Bhatt, Vinda Karandikar, Maithili Sharangupta, Harivanshrai Bachchan, Gulzar, Bashir, Robert Browning, William Wordsworth, Rabindranath Tagore, etc.. More than 70 participants from Hindi, Marathi, Urdu and English participated. In Marathi, Sharia Pavinda Sonawane, HAL College, Ojhar, Nashik won the 1st prize and 2nd prize was won by Varad S. Sonawane, HAL College, Ojhar, Nashik. In Hindi, Gauri Singh, B M College won the 1st prize and 2nd prize was won by Vikas Bagul, KSK College CIDCO, Nashik. In Urdu Faizan Kauser Ashfaq, Smt. Hiray College, Malegaon, Nashik won the 1st prize and 2nd prize was won by Ansari Samarin Ashpak, MSG College, Malegaon, Nashik. In English Khushboo Sonawane won the 1st prize and 2nd prize was won by and Akshada Konkane, Late Bindu Ramrao Deshmukh Arts and Commerce Mahila Mahavidyalaya, Nashik Road. Out of all the four languages, Sharia Pavinda Sonawane was ranked first. The competition was held in a very enthusiastic atmosphere. Competition Coordinator Prof. Prakash Warkari, Prof. Smita Malve, Prof. Dr. Minal Barve, Dr. Tejesh Beldar, Prof. Bhaskar Narwate, Student Development Officer, Prof. Vinod Nirbhavane and all the non-teaching staff worked hard for the success of the competition. This is one of the unique competitions in which poems from different four languages are recited including Urdu. It creates a platform and provides the students with an opportunity to present poems from different languages.

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

The college has planned to: 1. Submit proposals to UGC for Financial Assistance 2. Submit proposals to BCUD, Savitribai Phule Pune University for Financial Assistance 3. Submit Ten proposals to Board of Students Welfare 4. Conduct University Sponsored Soft Skill Development Training Programme 5. Organise

Commerce week 6. Conduct Blood Donation Camp under NSS Special Winter Camp 7. Arrange Placement Camp for students studying in Final Year (TY BA/BCOM and MA/MCOM) 8. Organise Employability based Certificate Course for Tally, Accounting Banking, for the students under National Skill Development Programme in collaboration with Samarth Vidya Prasarak Mandal, Nashik Road. 9. Arrange Industrial Visits for Students 10. Carry out various activities under National Service Scheme (NSS) 11. Organise a Disaster Management Workshop 12. Organise a Yoga and Meditation training programme for the students 13. Conduct a workshop for the teachers on Research Methodology 14. Bridge Courses for slow learners in English, Mathematics and Accountancy. 15. Certificate Course in Remedial English 16. Certificate Course in Basic English Grammar for Non Teaching Staff 17. Certificate Course in Functional Hindi 18. Signing MoUs with industries and other colleges for enabling skill development and employability of students