SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

NASHIK SHIKSHAN PRASARAK MANDAL'S ARTS AND COMMERCE MAHILA MAHAVIDYALAYA

SANE GURUJI NAGAR JAIL ROAD NASHIK ROAD NASHIK 422101
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in 1918, **N**ashik **S**hikshan **P**rasarak **M**andal, Nashik has celebrated its **Century.** One of the many units of **NSPM,** Late Bindu Ramrao Deshmukh Arts and Commerce Mahila Mahavidyalya, Nashik Road, started functioning in the academic year 1998-99, is the only Women's college in Nashik affiliated to the Savitribai Phule Pune University. It has acquired 'B' grade under NAAC Reaccreditation and also has affiliation under the UGC Scheme of 2(f) & 12B. It is the fastest growing college in Nashik with its academic excellence and discipline. Besides the Arts and Commerce courses of the university, the college runs various professional courses for enabling the girl- student to secure jobs in the competitive and IT based environment under the banner of Center for Career Enhancement and Training (CCET). The College has secured permanent affiliation with the University of Pune in the year 2008– 09 and also got recognition for the post– graduation courses:M.Com/ M.A. Economics.

With able and visionary guidance of the office bearers of the **NSPM,** the college is making mark in every sphere of academic and extra-curricular aspects of all the stake holders. On the occasion of our NSPM's celebration of Centennial Year, college has participated in 'Suryanamaskar Ek Avishkar' activity and has been honoured with a certificate from WORLD RECORDS INDIA. The College has been running various student centric activities and workshops like Personality Development, Online Accountancy Quiz, Competitive Examination Guidance, Soft Skills, Nirbhay Kanya Abhiyan, Trekking Camp, Mock Parliament, Disaster Management Unit and Vachan Prakalp. Consequentially, the college has received 'The Best College Award' by BSW, SPPU, Pune in 2014-2015. In all, the college has been making a sincere effort in contributing to nation building through the development of the students.

The college strives to **foster global competencies** among students by organising several programmes, activities and workshops. National Anthem, Prayer is followed by Meditation in order to inculcate moral and **ethical values** among the students. **Sustainability** in curricular, co- curricular and extra- curricular activities and **maximum utilization of available Human Resources** and Infrastructure enables the college to **promote the use of technology** and quest for excellence.

Vision

Our LOGO

LBRD Arts and Commerce Mahila Mahavidyalaya has adopted the logo of the parent institution, Nashik Shikshan Prasarak Mandal (NSPM), Nashik, Symbolizing the following

VISION: "Enlightenment through Knowledge"

and with the motto

"Any Goal is Achievable through Collective Efforts"

The parent institution established in 1918, with a motto of collective efforts. Established on 1st May 1918, and having its motto *"Sanhati Karya Sadhika"* viz. let us join hands and work together Nashik Shikshan Prasarak Mandal, (NSPM) Nashik is celebrating its centenary. The signature line *"Sanchit Shatakache, Swapnna Ujwwal Bhavishache"i.e. "accumulation of hundred years, dream of wisdom for the bright future"* is set for the glorious celebration of centennial year of NSPM. NSPM, in order to celebrate the Centennial Year, has made many resolutions and accordingly conducted the activities with help of its all schools and colleges. LBRD Arts and Commerce Mahila Mahavidyalaya actively took part in these activities. *One of such activities viz. "Longest Suryanamaskar Yoga Marathon (Multiple Venue)"* performance of more than 1 Crore Suryanamaskars, which is now a world record demonstrated the   motto *"Sanhati Karya Sadhika"* viz. **"Any Goal is Achievable through Collective Efforts"** as all the units came and work together.

Mission

Our Mission Is:

- To empower the students, especially from weaker and needy sections, through quality education,
- To promote creativity, entrepreneurship and use of information and technology,
- To cultivate leadership skills among students with moral, mental and physical strengths,
- To nurture human values and sensitivity about socially relevant issues through education and research.

The mission can be achieved through empowering students by supporting them in financial assistance and encouraging for higher education (***Liability Fund***). Creativity in students is nurtured by participation in various co- curricular, extra-curricular activities, cultural programmes, sports competitions and involving them in research projects and workshops (***Avishkar*** and Participation in academic activities).

Entrepreneurship is being developed by making students participate in various courses conducted by the CCET/Commerce Department in collaboration with industries and NGO's. Leadership skills are imbibed through various training programs of soft skills development and National Service Scheme. The students are also deputed to other colleges for participation in seminars and activities.

Mental and moral strength is not only introduced through academics but also through celebrating birth anniversaries and national days. Along with this the college has every day national Anthem, Prayer for all the students in the college. The college has a forum named Vivek Vahini to improve sensitivity to social relevant issues. The forum develops the reading habit of the students by providing several books for the development of the personality. Teachers and students of vivek Vahini write scripte of the street playsand they perform these plays at various places.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Being the only Women's College affiliated to SPPU in the Nashik city, college caters to the educational

needs of the maximum number of socially and economically backward girl-students.

2. The College is accessible to all residing near Nashik Road Railway Station, Indian Security Press, Artillery Centre and Eklahara Power Station and all the nearby villages.

3. The Staff is characterised by the skills such as Integrity, Teamwork, Accountability, Punctuality and Excellence.

4. Every day, National Anthem, Prayer is followed by Meditation in order to inculcate moral and ethical values among the students.

5. Sustainability in curricular, co- curricular and extra- curricular activities and maximum utilization of available Human Resources and Infrastructure.

6. Financial assistance (Daitvya Nidhi/Liability Fund) is provided to the needy and backward students in order to promote higher education among the students and to bring them in the mainstream.

Institutional Weakness

1. At the entry level majority of the students enrolled come from rural areas as well as from the socially, economically and academically poor background.

2. Due to their weak previous educational background the faculty has to take extra efforts for the students to bring up their receptive level of understanding and learning.

3. There is crunch of open space for the promotion of sports.

4. The College library is partially computerised.

Institutional Opportunity

1. Scope to transform the aspiring girl students into budding entrepreneurs.

2. Motivating and encouraging students for Higher Education.

3. Developing Competitive guidance centre which will be available to all the students from Nashik City/District.

4. Yoga Centre, Meditation Centre & Health Centre

5. Scope for approaching and getting connected to Social-Industry.

Institutional Challenge

1. The institute has to give more time and take extra efforts for the overall development and grooming of the students' personality as the maximum students come from socially, economically and academically poor background with vernacular medium.

2. Being Mahila Mahavidyalaya (Women's College) it has always been a challenge for the college to sustain the girl students to accomplish the BA/ BCOM degree before getting married. Further, the college has to take extra efforts to promote educational and career awareness among the students.

3. The proficiency level of the students is low. Therefore, it is a challenge to raise the academic performance of the students and to develop them to an average level.

4. Due to limitation of the infrastructure there is little scope for the expansion of the various courses that may develop global competency among the students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college ensures effective curriculum delivery through term-wise teaching. All the plans are included in the academic calendar. The faculty uses various student centric activities related to academics. Even co-curricular activities are organised for the development of *insight learning* and *learning by doing* among students. Academic diary is maintained by the teaching faculty in which the syllabus covered, reading material, extra curricular activities and research profiles are mentioned. To enhance the learning and reading habit among students the college runs Vachan Prakalp, conducted in collaboration with Government Library.

The teachers are encouraged to use ICT tools and even the students are given task of doing presentation on PPT. The guest lectures of experts are organised to acquaint students with recent trends in their subjects. The college has introduced courses like Soft Skills Development Programme, Certificate Course in Communicative English, Bridge Course in English, Remedial Course in English, Certificate Course in Spoken English, Certificate Course in Pronunciation, and Course in Basic English Grammar. On an average one full time teacher has participated in various bodies of University in the last five years.

The college has introduced 16 courses in PG Programmes. PG programs in the college are Choice Based Credit System. Approximately 13.55% of students are enrolled in subject related certificate /diploma/Add on programs. The college has conducted 19 transferable and life skills courses. 100% of M.Com students have undertaken field projects. The college has received feedback from students, teachers, alumni and parents. The feedback is collected and analysed. The college conducts activities on gender related issues, human values and professional ethics. The college has also conducted activities and workshops for personality development.

Teaching-learning and Evaluation

The thrust of education is "Teaching – Learning" for societies to progress. The college adopts the student – centric and experiential learning as its cornerstone. The college follows a transparent admission policy to integrate economically and socially backward students, first generation learners, the differently-abled and outstanding sports persons, educationally deprived. Fee structure is available in the prospectus and students are admitted by the admission committee. The college ensures equity of access by reserving seats as per the government regulations. The academic process caters to diverse range of learners. The syllabus is utilised through the academic calendar. The lecture method is used predominantly. The use of ICT is integrated into the teaching-learning process. The college encourages the staff to undertake research activities and to enhance their academic qualifications.

The college has 52.94% of teachers with Ph.D. The college has 9 Ph.D. and 08 M.Phil. holders out of 17 teachers. One non teaching faculty (Peon) has recently been awarded with Ph. D in Marathi. The student-teacher ratio is 45:1. Regular assessment of students is done through assignments, tests and preparatory tests. Average pass percentage of students is 63.34%. Average teaching experience of full time teachers is 13.04 years.

Class teachers (Mentors) monitor the progress of students and maintain a constant interaction with the students. The students are counselled for their academic improvements and personal problems which are resolved through the Counselling Centre. The result analysis is carried out and remedial measures are adopted. Remedial coaching isconducted for academically weaker students. Advanced learners are guided to face competitive examinations to pursue higher levels of education. Conducive support of the teachers assists students with the vision/mission/goals/ objectives and rules/regulations of the college. The student-centric methods followed in

teaching and learning process ensures interactive, participative and experiential learning in academic, co-curricular and extracurricular activities. Participation/presentation of papers in seminars/conferences/workshops enhance the quality of the teachers and the students. Feedback is taken from the stakeholders to change the practices of the college for further improvement.

Research, Innovations and Extension

The college promotes research culture among the students and the faculty alike. In order to develop research culture and aptitude, research projects are allocated to the students. The faculty is encouraged to participate in the research activities/project competitions (Avishkar and Innovation) etc. Faculty members are actively involved in research. The college supports research & extension activities and it is evident through the number of research papers presented and published. There are 9 Ph. D faculties and 5 are recognized research guides. 2 Research projects have been successfully completed and two research projects are ongoing, funded by UGC/BCUD. The students and the faculty are encouraged to publish their findings in reputed journals, seminars & conferences leading to 41 papers in UGC journals, 31 in non-UGC journals and 25 papers in books/ proceeding /seminars.

During last 5 years, 4 teachers have been awarded Ph. D and 4 teachers have registered for Ph. D.. The college has organized National, State and University level conferences and workshops. During the last five years eminent scholars have visited the college. The students are encouraged for research by providing infrastructure and guidance. The facilities of research resources such as internet/Wi-Fi, and Student Support Centre are provided for encouraging the students.

The outreach programmes like Water Conservation work and Women Empowerment are conducted in the adopted villages by N.S.S unit. These activities contribute to the good citizenship and holistic development of the students. The faculty conducts camps, campaigns, rallies and industrial visits for the students.

A student of NSS participated in National Republic Day parade at (Mumbai). The NSS unit of this college has adopted a village for its overall development. This unit has worked during the K*umbha Mela* (the holy Pilgrimage) at Nashik. The Board of students welfare unit of the college is the recipient of the Best Unit of the University in 2014-15.The programme officer of this unit has been bestowed with the Best Students Welfare Officer Award in the same year.

The college has MoU with five institutes for job training. The research and extension activities enable our students to face challenges of globalization.

Infrastructure and Learning Resources

The college campus is spread in 1.37 acres of area with constructed area in 2493.71 sq.mtr with 18 classrooms, 6 ICT classrooms, 3 ICT based Seminar Halls (Gosavi Hall/ Commerce Lab/ Dhamankar Hall), Sports Room and 4 departmental cubicles. The college also has adequate facilities for sports, games and cultural activities. Parking facility for the students and staff. Budget allocated for infrastructure augmentation by the college in the last five years are Rs. 94,70,200. The library has nearly 7633 books. In addition it includes volumes of books, journals, C.D. ROMs and database in Excel worksheets. The college has management software through it library started automation process. Total budget allocated for purchase of books and journals during the last five years is Rs. 12,78,600. Average number of teachers and students using library is 80 per day. The college

provides a Student support Centre with photocopier (Xerox) and internet facility. College has 5 laptops and 27 computers. They are available for the students between 12.00 pm to 5.00 pm. Students computer ratio is 1:32. Internet bandwidth used is 5 to 20 MBPS in the college. Expenditure incurred on maintenance of physical facilities and academic support facilities during the last five years is Rs. 1,40,282,59.

The non-teaching staff is responsible for maintaining the physical facilities. The non teaching staff is supervised by the office superintendent. For maintainenance the concerned departments submit their requirements to the principal along with the tentative budget. Principal verifies the requirements and forwards it to the Management for sanction. The annual maintenance contract is signed by the institution. In utilizing the physical and other facilities of the college, a register is maintained to keep the record regarding the use by the faculty or department.

Student Support and Progression

The college has provided information about scholarship of Central and State government, University, Institute level scholarships, freeships etc. in prospectus and on website.An amount of Rs 1,66,70,505 has been disbursed to 2500 students as scholarship during the academic year 2013-2014 to 2017-2018. It means around 60% students obtain government grants. 104 students obtain non-government grants.The college faculty raise Daiyatva Nidhi (Liability Fund) through which a scholarship is provided to the deserving economically weaker section students from 2013 to 2017 amount of Rs. 43740/- is distributed. Savitribai Phule Pune University has provided four types Scholarship to the college students which are as follows:

1) Pune University Gunwant scholarship of Rs 1,50,000/- 2) Kranti Jyoti Savitribai Phule Scholarship of Rs.1,70,000/- 3) Scholarship for Economical Backward Class of Rs. 96000/- 4) Rajashree Shahu Maharaj Scholarship of Rs. 1,68,000/-

The college has established Competitive guidance center. The center has organized various workshops on career guidance and lectures every year. For the career enhancement of the students the college organizes soft skills training programme, Guidance Scheme for Weaker students and Yoga training. Personal counseling center has established in the college to solve the problems of students with direct interaction and also through group counseling sessions. From above activities near about 2000 students have been benefitted.

116 students have benefitted from vocational education & training. The college has a transparent mechanism of student grievances for sexual harassment and anti-ragging. Awareness is created through the workshops and guest lectures about sexual harassment and anti-ragging. At an average 8 students are placed in various organizations. 122 students have progressed to Higher Education from our college. Total 8 students have passed NET/SET exam & 01 in TOEFL (British Council). 10 students have qualified the State Police Examination. 5 students have received sports awards for their performance. On an average 30 sports and cultural activities & competitions have been organized.

Governance, Leadership and Management

The College Development Committee (CDC) includes management representatives. CDC and IQAC monitors the college administration. IQAC suggests programmes and activities that are approved by CDC. HODs and committee Coordinators help the Principal in implementation of the decisions. Autonomy in work, initiatives and suggestions from faculties are considered and encouraged. Management Information System (MIS) for e-

governance- communication with Management, University, UGC and MHRD is used. There are 14 welfare activities for teaching and non-teaching staff. 83.4% teachers were given financial support to attend the conferences/workshops. On an average 15.8 teachers percentage in workshop/conference yearly. 28% of teachers attend the professional development programmes.2.2% of teaching and non-teaching staff attend the professional development and administrative training programmes.

Management does the internal audit of the college. Joint Director, Higher Education, Government Auditor, General Panel, Savitribai Phule Pune (SPPU) University does the external audit and UGC audit is centralized in the University campus. The college has utilized 2,95,139/- funds for minor & major research projects from the Savitribai Phule Pune University. Under various schemes of Savitribai Phule Pune University the college has received and utilized Rs. 13,09,083/- funds for various workshops and competitions.

Human resources of the college are optimally utilized for the Institutional activities, regional center of YCMOU University for MBA courses and certificate course of Human Rights and counseling. The IQAC contributes significantly by monitoring all the committees and departments, the performance of teaching & non-teaching staff through feedback and its analysis. The college has sustained 17 quality initiatives by IQAC for promoting quality culture.

Institutional Values and Best Practices

The ultimate driving force of the institution is to provide responsible citizens to the society who are confident to face challenges both at the professional and personal front. Quality Education is provided by organizing guidance talks on gender sensitization, Environment awareness programmes, Swachha Bharat Abhiyan and maintaining Plastic Free Campus, inculcating human values, Tree Plantation, nurturing and sustaining the trees, participation in rallies and street plays, conducting various programmes/activities leading to inculcation of core values and quality improvement. Every day, National Anthem, Prayer is followed by Meditation in order to inculcate moral and ethical values among the students. The best practices include:

1. VivekVahini

The motto of Vivek Vahini is, "Rights are must but duties first". The mission of this activity is to inculcate the scientific temper in students and make them aware of the social issues through value education. The main objectives of this programme are to increase the participation of the students in social activities to increase social awareness of certain issues, Inculcate love towards nature, Increase the cooperative spirit and patriotism, develop scientific approach, Create a platform of cultural, educational and social activities for personality development, Inculcate and foster cultural and moral values, Help the needy citizens, Bring forth the hidden qualities in students and **Inculcate reading habit** among students through an activity named as **Vachan Prakalp.**

Vachan Prakalp is a joint venture between Government Library and college. The students read th books and write reviews of these books. The teachers guide and assist the students in this activity.

2. Civil Defense and Disaster Management Unit

The aim of this unit is to equip the students with the right tools, knowledge, and skills who will be responsible for designing and implementing solutions at the local level in case of emergency and crisis. The main objectives of this unit are to prevent loss of life in an emergency situation and help the injured and relieve

distress. This unit organizes various workshops and training camps for the students.

The students who took the training served as volunteers in the Kumbh Mela (the holy pilgrimage) in Nashik in 2016.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NASHIK SHIKSHAN PRASARAK MANDAL'S ARTS AND COMMERCE MAHILA MAHAVIDYALAYA
Address	Sane Guruji Nagar Jail Road Nashik Road Nashik 422101
City	Nashik
State	Maharashtra
Pin	422101
Website	www.nspm-mahilacollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
IQAC Coordinator	Prakash Venunath Warkari	-	9604029128	-	pwarkari@gmail.com
Principal	Leena Chandrakant Pandhare	0253-2465967	9890985982	0253-2453982	lbrdnaac@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

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Establishment Details	
Date of establishment of the college	04-09-1998

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	09-12-2011	View Document
12B of UGC	09-12-2011	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Sane Guruji Nagar Jail Road Nashik Road Nashik 422101	Urban	1.37	2493.71

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Department Of English	36	Twelve or Equivalent	English	200	141
UG	BA,Department Of Marathi	36	Twelve or Equivalent	Marathi	200	181
UG	BA,Department Of Economics	36	Twelve or Equivalent	Marathi	200	179
UG	BCom,Department Of Commerce	36	Twelve or Equivalent	English,Marathi	720	474
PG	MA,Department Of Economics	24	UG or Equivalent	Marathi	120	10
PG	MCom,Department Of Commerce	24	UG or Equivalent	English,Marathi	120	100

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				6				10
Recruited	0	1	0	1	2	4	0	6	6	2	0	8
Yet to Recruit				0				0				2
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				7
Recruited	0	0	0	0	0	0	0	0	4	3	0	7
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				10
Recruited	7	2	0	9
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	1	4	0	2	1	0	9
M.Phil.	0	1	0	1	2	0	2	1	0	7
PG	0	1	0	2	4	0	6	2	0	15

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	4	3	0	7

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	0	0	0	0	0
	Female	110	0	0	0	110
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	735	0	0	0	735
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	110	0	0	0	110
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	91	93	54	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	18	16	4	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	101	56	48	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	106	77	73	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	47	42	19	0
	Others	0	0	0	0
Total		363	284	198	0

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 117

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	04	04	04	04

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
935	1001	929	894	782

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
650	655	654	650	574

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
164	121	122	159	116

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
23	23	23	21	19

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	17	17	17	17

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 18

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5348650	4058434	4169760	3398161	4109309

Number of computers

Response: 30

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college has developed a systematic mechanism to organize the teaching-learning. Each teacher prepares a term-wise teaching plan in view of the total teaching days available in the academic session. Each department prepares its annual plan for the curricular, co-curricular and extra-curricular activities. There is an Annual calendar committee which prepares the academic calendar taking the individual department's plans into consideration. After discussing this plan in the staff meeting the committee prepares final annual calendar.

At the commencement of the course the students are given subject orientation and the activities are defined, planned and executed. The Academic calendar is prepared giving priority to the student centric activities. Most of the learning includes group discussion, group tasks, paper presentations, power point presentations, seminars. Co-curricular activities like competitions- Elocution, Poster Presentation, Paper Presentation, Group Discussion, Book Review, etc. are organized. Few Departments and the subject teachers conduct Students' Academy throughout the year. Besides, teachers form discussion groups and consign projects to these groups and allot home assignments. Academic Diary is maintained by individual teacher which is checked by the Principal. The implementation of the annual plan of the department is reflected in the diary. The syllabus covered and the total number of lectures conducted for each subject is also mentioned in the diary.

To inculcate the habit of learning and exposure to the areas of knowledge beyond curriculum, the institution has undertaken a Vachan Prakalp in collaboration with the regional centre of the Government Library. Value orientation to the learning process is added through prayers, awareness campaigns and projects.

The teachers are encouraged to use ICT tools in the teaching learning process through training sessions. Special sessions are arranged to introduce the use of internet and computer to the students. The students, then, are encouraged for power point presentations through LCD projector and undertake project work or assignments by making use of the information on the internet and resources available in the library. Some departments also use the techniques like screening of movies & documentaries and make e-learning resource material available in the form of CD-ROM. Special study visits are arranged by many departments and subject teachers to make students aware of the new developments in their respective fields. Besides, many departments invite experts from various fields for the guest lectures. This helps students to know about the changing scenario in the respective subjects. The students attend seminars and workshops in their respective subjects. The teachers, every year, participate in workshops, seminars and conferences at University, State, National & International level. The institution also runs a staff academy, which arranges lectures/workshops by the in-house and guest faculty. This helps them exchange their views and provide an interdisciplinary approach. The teachers keep themselves updated by attending the orientation, refresher courses, short term courses and faculty development programme. The use of internet

as well as the library materials such as clippings by the teachers is another way to keep them update.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 12

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	2	2	2

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 27.52

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	2	1	1

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

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1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 40.17

1.2.1.1 How many new courses are introduced within the last five years

Response: 47

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 50

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 11.91

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
184	102	73	76	104

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The following courses conduct activities for the gender related issues:

Sociology, Psychology, Political Science, Economics, Marathi, English, Hindi, Environment Awareness course and Business Management.

Implementation of Women Empowerment Programme like *Jagar Janivancha.* Lectures/ Workshops are organized on the topics of Pre- Marriage CounsellingImportance of Breast Feeding & Water- Elixir of Life, Gender SensitivityHealth Awareness Guidance, District Level Workshop on Social Sensitivity & Awareness, Observation of International Women's Day, Women's Grievance Redressal Cell, Anti- Ragging Cell takes care of prevention of ragging and relevant issues like sexual harassment and other women grievances

The following courses conduct activities for the Human Values and professional Ethics related issues:

Course in Human rights, Soft Skills Development Programme, Business Management (CSR), Marketing Management, Social Psychology, Industrial Psychology, Business Ethics and Professional Values, Introduction to Sociology, Population and Society, Consumer Protection and Business Ethics.

Activities like Poster Presentation on Female Foeticide & Low Female Mortality Rate.

Workshop on Personality Development, *JaagarManacha (Enlightening of Mind)*

Personality Development & Inspiration, Workshop on Civil Defense Training, District Level Disaster Management Workshop and Trekking Camp and NirbhayKanyaAbhiyan, Health Checkup Camp , Special Winter Camp, Yoga Camp, Suryanamaskar, Prayer, Meditation and Omkar,

Environment and Sustainability:

The following activities are conducted under Course in Environment awareness,

Environmental Awareness course has been introduced by the University in the Curriculum for Second Year students of Arts & Commerce faculty which includes Theory, Field Visit & Project Work.Students participated in rally 'Save Trees Save Environment' and Save Petrol was observed by the entire staff. Ganesh Idol Collection for Non-Contamination of water and create awareness among the citizens regarding

Water & Soil Pollution. A visit was organized to a farm. Tree Plantation done at Chandgiri, Jakhori and Rohilevillage. Tree Plantation was also done in the College Campus.Students participated in No Plastic Rally and Ecofriendly Bags distribution in KumbhMela. Students visited an exhibition on the theme BIO-DIVERSITY. An exhibition on the theme BEST FROM WASTE was organized in college. Wallpapers on the theme Swachhata Abiyan were published in the college. Lectures were organized in the college under Yashwantrao Chavan Vyakhanmala on the theme Vanaspati Shastratil Gamti Jamti (In & Outs of Botany-Herbs).Swachha Bharat Abhiyan in collaboration with Rotary Club was carried out in Nashik Road Railway Station.Visit to Indian Science Express at Nashik road railway Station. Water literacy Programme was organised by the college in collaboration with SakaalMadhyam Group on the theme SAVE WATER.A devoted person is appointed to maintain the campus Eco- friendly.Campus Development, Cleanliness & Beautification Committee at college level is in function till date, Plastic free campus,

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 19

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 19

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 3.1

1.3.3.1 Number of students undertaking field projects or internships

Response: 29

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.07

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	1	1

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 68.8

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
935	1001	929	894	782

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1320	1320	1320	1320	1320

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
650	655	654	650	574

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Yes. The institution has a mechanism to assess the needs of the students in terms of knowledge and skills prior to the commencement of the programme. Each department before the commencement of the programme identifies Slow and Advanced Learners through informal interaction with the students in the class. The institution assesses the students' knowledge and skills at the commencement of the programme. In the initial phase of the teaching sessions, each teacher holds discussion with the students and assess their subject knowledge and skills. Each teacher conducts a few extra sessions for the academically weak students. Moreover, the college conducts a course in English and bridge course in Accounting are conducted for improving the knowledge and skills gap of the incoming students.

The information about the marks obtained in the previous year examination and track record helps to identify the needs of the students. The respective teachers analyze the socio- economic background, strengths, weaknesses of the students through informal interaction with them. Accordingly, the teachers plan the commencement of the Bridge Course/ Remedial Course. After conducting unit periodical test, class discussions and personal counselling we come to know about their level of understanding and writing skills, accordingly the teaching faculty makes the required changes in teaching methods. We also conduct the special guidance scheme for the slow learner students and expert lectures for advanced learners. For some subjects T group interaction model for advanced learners. To improve the quality of slow learners we conduct student's academy, practice test, assignments and ask them to solve the question papers.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 40.65

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.53

2.2.3.1 Number of differently abled students on rolls

Response: 05

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college promotes a student centric academic environment in the campus. The student centric learning approach is integrated in the teaching plan and in all the activities of the college. At the commencement of the course the students are given subject orientation and the activities are defined, planned and executed. The Academic calendar is prepared giving priority to the student centric activities. Most of the learning includes group discussion, group tasks, paper presentations, seminars. To develop the knowledge management skills every year workshops related to the development of study skills, communication skills and specific subjects are arranged for students with the assistance of the University of Pune. Each department incorporates applied dimension of the subject matter by organizing field trips, competitions, campaigns etc. The institution has a separate personality development canter which organizes Soft Skills Development programme for the final year students. To inculcate the habit of learning and exposure to the areas of knowledge beyond curriculum, the institution has undertaken a Vachan Prakalp in collaboration with the regional centre of the Government Library. Value orientation to the learning process is added

through prayers, awareness campaigns and projects.

Experiential- Field Visit, Demonstration, conducting experiments, T-group Interaction, Mock Parliament, Advertisement, Dialogue Writing, Drafting of News,

Participative- Case studies, Seminar, Group Discussions, Students Academy, Computerized Commerce Quiz, Publication of Wall Paper, Presentation of Research Paper, Poster Presentation Competition,tudents participate in 'Avishkar', a Research based University Level activity,Vachan Prakalp is an activity for the students conducted throughout the year (Reading and Review of Books). Books from Govt. Library are made available students in the college. After reading the books, students write their review.

Problem Solving- Group Discussion based on Current Issues, Academic and Personal Counselling, Power Point Presentation and Movie Screening followed by Discussion, Case Studies on Marketing, Human Resource Management, Strategic Management, Organizational Behavior, Best from Waste Activity, Application of Lingua Phones for developing students Listening and Speaking Skills (Pronunciation). Problem Based Learning is employed during live presentation of Budget, use of Rangoli designs for the better understanding of the diagrams of Economics.

File Description	Document
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 52.17

2.3.2.1 Number of teachers using ICT

Response: 12

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 40.65

2.3.3.1 Number of mentors

Response: 23

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

The institution encourages the faculty to adopt new and innovative approaches for positive impact on student learning. For the conventional courses of Arts and Commerce of UG and PG, lecture method is used predominantly. In support to this, the teachers use participatory method by considering the principle: Doing is learning. It is achieved through arranging group discussions and students' seminars, wall papers, projects, quiz competitions, interaction with the guest/expert lecturers and field visits.

Use of ICT tools including Power Point Presentation, use of audio-visual aids, Group Discussions, Open Book Test, Unit Tests, & Lecture Series for Students (University sponsored), Students Academy, Seminars, Industrial Visits, Field Visits, Survey, Home Assignments, Book Reviews, Debates, Wall Paper Competition, Case studies, Role plays, Management Games, Field survey, Project report, Tutorial, Seminar, are various processes adopted by the institution in Teaching & Learning, Students are encouraged to participate in the University Level Research activity AVISHKAR. Under Vachan Prakalp books from Government Divisional Library are made available to the students in the college every month. Open House is held in the college before the declaration of the result. T-group Interaction, Mock Parliament, Advertisement, Dialogue Writing, Drafting of News, Community Language Learning Methodology (Participative) is used for Certificate Course in Communicative English and Spoken English, use of Rangoli designs for the better understanding of the diagrams of Economics, Computerized Commerce Quiz, Online Accountancy Quiz.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 128.24

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 10.14

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	2	7

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 13.04

2.4.3.1 Total experience of full-time teachers

Response: 300

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 133.03

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	7	7	7	4

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

College has reformed the continuous internal evaluation system at UG and PG level. Unit test is taken twice in a year and term end exam and home assignment and practical exam are the part of continues internal evaluation system at UG level and assignment, seminar, case study, open book test , book review , project evaluation, MCQ and Mid Sem exam, are the part of continues internal evaluation at PG level.

A schedule for "Open House" is set by college. The answer sheets are shown to the students and guidance is provided thereafter by the respective subject teachers.

Under counselling center academic counselling is provided to the needy students.

During the Group discussions, Students Academy, Seminars, Power Point Presentations the students are motivated to involve, express their views, guided to speak efficiently, encouraged through corrections and modifications. The respective subject teachers guide them on study techniques and skills. Mock tests and Oral exams are conducted for some subjects. Practice annual exam is also conducted for Advanced Accountancy and guidance is also provided thereafter.

Reforms are initiated by the institutions on its own : The college has formed the Internal Vigilance Committee for Internal Examinations and frequent visits of the committee are arranged during examination to check the transparency in the functioning. Pre-examination meeting of Jr. Supervisor are conducted. College examination officer and examination committee of the college are responsible to ensure effective implementation of evaluation reforms. SPPU has given the responsibility of conducting of examination and declaring the result of FYBA and FYBCom to the college. The examination committee follows all the rules, ordinances etc. to ensure the sincere implementation of the system, the college has implementing

CAP first year courses. Assistant CAP director is appointed by college to monitor the smooth conduct of central assessment programme. An advanced photo copier machine and CCTV is installed in the Department of Examination. Furthermore, the college premises is equipped with CCTV surveillance. Pre-examination and Post examination meeting of Examination Committee make it possible to ponder over and evaluate the functioning of Examination.

File Description	Document	
Link for Additional Information	[View Document](#)	

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment (Term End and Re Term End) is transparent in each subject of every department in our college. Written paper after evaluation is shown to the student. The student after going through the written paper, if has a query can consult with the respective subject teacher and accordingly appropriate changes are made. Then the consolidated marklist is displayed. Further, the facility of on-demand-photo copy of answer sheet is made available to the students. The Internal assessment regarding unit tests, practicals, assignments, PPT presentation seminars, book review and case study are evaluated by the internal and/or external experts in the presence of the students.

Internal assessment consider to be the most important aspect the college undertakes following for transparent and robust mechanism. The students are notified about the examination schedule through notice. College examination officer is appointed as per the rules of Savitribai Phule Pune University. The principal from the examination committee the assist CEO. The college also has Exam committee for the smooth functioning of the exam work. CEO and examination committee monitors internal assessment related activities throughout the year. The records of internal assessment are kept in the examination department and respective academic departments. Important circulars and notices regarding the evaluation process are displayed on the college notice boards. The prospectus of college provide the details about evaluation process in addition to this informal instructions about evaluation process are given in the class time to time.

The college annually conducts two periodical tests, one term end exam, one re-term exam, two assignments, two presentations, practicals, for the UG. For PG we conduct two case studies, orals, two mid semesters, two Re mid semesters for MA and MCom. For first year courses, central assessment programme (CAP) is undertaken as per the rules and regulation of SPPU. To maintain transparency the assessed answer books are shown in the classrooms and marks of term end examination are displayed on notice board. The model answer are discussed with students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- An independent Chief Examination Officer (CEO) is appointed by the College & approved by the University for effective functioning of the Examinations. Examination related grievances are dealt by the Examination Department of the college as per the norms of the university.
- University Examination
- For the application of University Exam guidance for students provided after receiving Hall Ticket if any queries about name, subject, practical's are solved through correspondence with university within time.
- In accordance with the rules and regulations, the Savitribai Phule Pune University has laid down fairly a precise mechanism for redressal of grievances as far as external evaluation is concerned.
- After the declaration of the results, students can apply for verification of marks, reassessment, revaluation and acquisition of photocopy of the answer book in the prescribed form.
- These forms are collected by the examination committee within the stipulated time given by the university and forwarded to the University for redressal.

- The candidates charge sheeted for use of unfair means are those cases are forwarded to the university exam department
- The University of Pune has implemented the scheme of giving Xerox copy of the answer book of any subject to students.

Internal Examination

- After assessment of the answer sheets, Open House (distribution of answer sheets among the students for overview) is held in the college.
- If there is any query, the concerned student can approach the teacher to redress it. Since the internal marks are given by the teachers, any complaint regarding internal assessment is taken care of by the Examination Department in the college itself.
- The marks are displayed on the notice board and queries, corrections, if any, are rectified.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution adheres to the academic calendar for the conduct of CIE

For UG

- 1st Unit test is conducted in the 1st week of August.
- Result of 1st Unit test is declared last week of August
- Re Term End Exam is conducted in 2nd week of September.
- FYBCom Practical Exam is conducted in 1st week of October
- CAP is conducted for FYBA/FYBCOM in 2nd week of October
- Re Term End Exam Result send to the University in 3r week of October
- Term End Exam is conducted in 3rd week, 4th week of October or 3rd week of November.
- Result of Term End Exam in 1st week of December
- 2nd Unit test is conducted in the 1st week of January.
- Result of 2nd Unit test is declared 3rd week of January
- Practical Exam is conducted in the last week of February upto 3rd week of March.
- CAP is conducted for FYBA/FYBCOM in 2nd week of April
- Result of Final Exam is declared in 3rd week of May

For PG   Sem- I/ III

Assignment	1st week of August
Case Study	2nd week of September
Seminar/ppt	1st week of October
Remid Sem Exam/ Mid Sem Exam	2nd week of October
Result of Remid Sem Exam/Mid Sem Exam	4th Week of October

Sem- II/ IV

Assignment	1st week of February
Case Study	2nd week of March
Seminar	3rd week of March
Remid sem Exam/Mid Sem Exam	1st week of April
Result of Remid Sem Exam/Mid Sem Exam	4th week of April

The same is conveyed to the students and teachers through the Notices issued from time to time.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Program specific outcomes and course outcomes for all programs offered by the institution are stated. Every course has specific set of objectives which are approved by the board of studies of Savitribai Phule Pune University. The copies of the syllabi are kept in the college library and are also available on the SPPU website for students. Programme outcomes are conveyed to the students at the time of counselling for admission process. The students are made aware of the learning outcomes through the principle address in the beginning of the academic year in the form of induction programme. Further, the outcomes are communicated to the students at commencement of teaching of each subject by the respective teachers. The outcome of the programmes are also communicated through various activities and programmes conducted in the college. Also, the students are made aware of the outcomes while choosing their special subjects at the Second Year level.

BA: After completing their graduation through Arts faculty, there is a growth seen in the students' literary, cultural and linguistic ability and communication, competence and performance skills in Marathi, Hindi and English. It also enhances and broadens their psychological perspectives and helps in its application. It adds to the social awareness and sensitivity. It helps them to understand the political issues and problems and enables them to take active participation in solving them. It also helps to increase their understanding of Financial and Economical problems and policy implementation at national and international level. Human and moral values are inculcated through various languages and social science.

B.Com: The Integrated Programme is based on present scenario. It is mostly related to environmental changes in business and technology also. It develops the Skill of entrepreneurship and enhances the career in management. It can provide Skilled Accountant, Auditor, Business Communicator, Marketing Manager, Finance Manager, Tax consultant and expert Researcher etc. In all, the programme provides fine platform for the higher studies such as MBA, CA, CS, ICWA.

MA (Economics): Awareness about the economic condition and problems at national and international and to find out solutions to it. The programme makes student to outshine in research and to be a prominent researcher. The programme encourages them to for higher education and also for contributing in the development of the nation. Programme also enables them for competitive examinations and contributes administration and citizenship of the nation.

M Com. : It develops the Skills of entrepreneurship and enhances the career in management. It can provide Marketing Manager, Finance Manager, Production Manager and expert Researcher etc. It helps in instilling the research aptitude.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Student attainment of course outcome, programme outcomes and programme specific outcomes are assessed by customized evaluation pattern to suite the course and its course outcomes. Evaluation includes :- Seminar presentation, short quizzes or objective questions, home assignments, tutorial, open books test, research project by an individual students or group of students, rule playing workshops. The college provides opportunities to the students to exhibit there understanding through the medium of expressions i.e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating student's attainment of CO, PO, and PSO of specific course. Students can optimally express their knowledge and these enhances their confidence. The college follows evaluation pattern prescribed by the Savitribai Phule Pune University. This type of evaluation includes, term end, semester, practical and annual examinations conducted at the end of course. This examinations and results also major the attainment of CO, PO and PSO.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 63.78

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 162

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 254

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 26.09

3.1.2.1 Number of teachers recognised as research guides

Response: 6

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.18

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 04

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 109

File Description	Document
Supporting document from Funding Agency	View Document
Any additional information	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college in order to motivate faculties for research and innovations allows them to attend and organize various seminars/ workshop or visit industries / organization / institutions to develop background for linkages/ collaborations. The Duty leave is sanctioned and further the financial assistance too is provided.

The college also organizes on campus programmes to facilitate interaction with academicians and experts from the (Research Area) in formal as well as informal way. The IQAC,ARC,CDC (LMC)are involved in the guiding for establishment of new linkages. Suggestions regarding strategy for new linkages are discussed by the faculty and stakeholders. Strategies are planned in IQAC meetings. The college provides support for linkages in terms of finance by organizing meetings of the concerned staff.The students are guided by the faculty of different department promoting easy inclusion of interdisciplinary aspects in research.

Avishkar and Innovation research competitions: Students are participated in such research guidance workshops organized by the University. Every year research scholars (students and teachers) participate in the competition. A total of 12reseach projects have been presented at the zonal level during the last five years out of that one project selected for university level. The department of commerce has conducted research survey on various topic like i) Development and Tryout of Accounting Writing skill For Self Help Group ii) Impact of the Prime Ministers scheme for rural development. iii) Survey on Cashless transaction iv) Income tax awareness v) Development and Tryout of training Prog. of Tax Planning & Asset Allocation for school and college teachers. Survey research was conducted on cashless economy, use of swipe machine and Income tax awareness among school and college teachers.

Further, the students carry out project reports as a part of their curriculum (e.g. students of Environment and of M. Com). The faculties groom them for developing the concept of their work and to complete the project report. Oral presentations are conducted. Wall papers are also published on current issues so as to offer opportunity for students' innovations and creativity.

Staff academy organizes various lectures on research and recent trends in various subjects. Educationist Dr. Ram Takawale guided the teachers on Role of Teachers in Changing technology. 6 faculty members are enrolled in Post Graduate Diploma in E-Education and Digital. For promoting research environment various lectures on research was organised. Students are motivated for utilizing the information and communication Technology in learning process and research. Credit Based PG programme system power

point presentation is done by the students as it is the part of assessment and evaluation. Online and computerized quiz competitions organized by the college at intercollegiate level so as to provide active platform for creation and transfer of knowledge. Faculty members are invited in various institutes to deliver lecture on subjects of interest.

Student support: The students are motivated and given guidance for participating in the workshop, conferences, competition and paper presentation. The students are also provided with registration fees and traveling allowance for attending the workshop, conferences, competition and paper presentations.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 31

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	8	7	5

File Description	Document
Report of the event	[View Document]
List of workshops/seminars during the last 5 years	[View Document]

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.5

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 03

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 06

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 3.3

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
41	10	10	5	6

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.19

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in

national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	19	3	2

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college runs *Sant Gadgebaba Lecture Series for Senior Citizen e*very year in the neighborhood community to sensitize students to social issues. The details are:

year	Resource Person	Subject/Topic	
2013-2014	Srhi. YashvantPatil	For the happiness of senior citizens	
	Srhi. NathujiDevre	Kailas Manas Sarovar	
	Dr.VjaykumarKarnataki	For happy life	
2014-15	Dr.KiranPremchand Jain	Health of Senior Citizens	
	Shri Kannadkar Vijay Ganpatrao	SheroShayri & Shlok	
	Shri Dadaji Thakur	Ved Upanishide	
2015-16	Shri VijaykumarKaranataki	Sukhi Jivancha Mulmantra	
	Shri S.K.Kapadnis	Dnyaneshwaratil Punysampati	
	Dr.NiwasPatil	Patgrahavaril Jivsrushti	
2016-17	Shri Ashok Patil	Meditation	
	Shri.RajaramMungase	Dramatic Presentation	
	Shri.MadhavPanurangBhange	Social Adherences	
2017-18	Dr.Kishor Pawar	Jagayache Kase Hasat Khelat	
	Shri Nathuji Devre	Ayushychi Godi Wadhavi	
	Shri Ramakant Deshpande	Bio-sketch of Santa Gadge Maharaj	

Under Extra Mural Activities a Lecture Series for 3 days is arranged for Senior Citizens of the vicinity. This has help the students display their discernment, social skills, communication skills, leadership skills,

spirit of team work, readiness to shoulder the responsibility and be accountable etc.

Funds of Rs.1500 /- collected and given to the Adivasi needy Students, Rs. 4165 /- for National foundation for Communal Harmony, Rs. 5000 /- donated to suicidal farmers' children at Adhartirth Ashram.

The students visited to Mentally Challenged School, organized street plays on various social issues like save fuel and Beti Bachao, conducted awareness and survey about cashless transaction and use of swipe machine, participated in rally for computer and environment awareness, road safety and female foeticide. Students of civil defence have participated as volunteers in Kumbha Mela, Kalika Devi Yatra, Ganesh Idol Immersion.

Organizing Blood donation Camp, Plastic Free Abhiyan, helped students to distinguish between ideal self and real self. Raksha Bandhan for inmates of centralJail, Police station officers, currency note press employees etc conducted. In the adopted village, Swaccha Bharat Abhiyan was undertaken. Participation in Suryanamaskar and in personality development Values education- awareness pride week etc help to sensitise our students on social issues.

Holistic development: Considering the Holistic development of the students the college celebrates National Festivals and almost all the birth/death anniversaries of the great personalities regularly.

Further, through the several curricular, co/extracurricular activities such as workshops on Social Sensitivities, Emotional Intelligence, Nirbhaya Kanya Abhiyan, Disaster management, Personality Development. Soft Skill development Programme, workshop on Yoga, Jagar Manacha etc. Trekking camp for overall development of the student were conducted regularly. Course on Civil Defence,' 'Suryanamaskar Ek Avishkar', Elocution competition on Swami Vivekanand, Me Savitri Bolte One act play, Aruna Shanbhaag one act play, Street Play on "Beti Bachao and Beti Padhavo", "Save Fuel", "Grahak Raja Jaga Ho" etc were organised for the overall development of the students and to understand Human Values, Rights and their moral duties towards the society is instilled. Thus, the institute is providing active platform for the development of body, mind and soul.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 153

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	32	44	24	13

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.59

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	8	6	5	4

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 12

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	2	1	1

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 914

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
158	204	258	164	130

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has:

1. **18 Classrooms**
2. **6 ICT Classrooms**
3. **3 ICT based Seminar Halls (Gosavi Hall/ Commerce Lab/ Dhamankar Hall)**
4. **1 Computer Lab**
5. **1 Student Support Centre**

Our Institution has adequate facilities for teaching and learning. The Institution has 18 class rooms for lectures purpose.The institutions has average 865 students every year and thus 65 students are using one class room averagely. Required classrooms with apt infrastructure are provided by the management. In each class room there are 35 – 50 + benches along with a smartboard, blackboard , table, fans, tubelights resulting into well ventilated classrooms. The sunlight and fresh air are naturally available. The class rooms/ Halls are maintained and cleaned every day by supporting staff.

The college has 06 ICT equipped class rooms and 3 ICT based Seminar Halls (Gosavi Hall/ Commerce Lab/ Dhamankar Hall) which is thoroughly used use for Guest Lectures, Project work, and ICT purpose. The Seminar and Dhamankar Halls are used for various activities of the college. We use it for Yoga Camp, Staff Academy, Soft skill Training programmes, seminars, Workshop like academic, co-curricular, extra-curricular and cultural programmes and various functions.

Dhamankar Hall : Dhamankar Hall of mother Institute is used for large scale functions such as National and State level Seminars and University level programmes. Annual Prize Distribution, Annual Convocation ceremony and various drama and play competitions.

Commerce and Language Lab: The lab is equipped with Smart board, Computers with internet facility, printer, scanner and Xerox. 25 Lingua Phones are available in the language laboratory for the students. The students are given proper training to use it efficiently. Students listen to the audio recording and then record their voice. This helps in improving the pronunciation and helps the students in developing language skills. Various charts and posters are prepared by the students and displayed on the board.

Library :

A well-furnished library with a reading room facility is available in the college for the students. There are 7527 books, 45 periodicals, 82 CD ROM's, 15 Audio Cassettes, 01 Audio Book and 18 newspapers.

Computer Lab: Students have access to the central computer facilities. 24 computers with UPS and internet facility are installed in Computer Laboratory.

Student Support (Facility)Centre: Students have access to this centre with 07 computers with internet and printing facility.

Ladies Room :

A Separate room is available for the students with a bed and curtains and toilet bathroom is attached to it.

File Description	Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

  • *Facilities for sports:*

The College has Sport Hall for indoor games (Table Tennis, Carom, Chess etc.) and following infrastructural facilities for respective outdoor games as per following details.

Sr. No	Name of Sport	Area / Size	Year of Establishment
01	Volley Ball	9 X 18 Mtrs	Sept. 1998
02	Basket Ball	28 X 12 Mtrs	Mar. 2015
03	Kho-Kho	15 X 27 Mtrs	Sept. 1998
04	Kabaddi	13 X 10 Mtrs	Sept. 1998
05	Short Put	4 X 7 Mtrs	Sep. 1998
06	Yoga Centre	20 X 60 Feet	Sept. 2009

  • **Facilities for Cultural Activities:**

The College has 2 big Seminar halls and Porch for the conduct of the several cultural activities. The following infrastructural facilities are available:

Public Address (Sound) System (MIKE, SOUND)

Lights/ Spot light/ Wings

Stage with levels

Generator Backup

Dressing/Changing Room

Ladies Room/Common Room

More than 400 chairs

Washroom

Podium

Curtains

Mats etc.

The following regular conduct of the programmes shows the utilisation of the facilities in a nut shell.

Principal Address to fresher's	
Guru Pournima Programme & Elocution Competition &Abhang	
Ganesh Festival (5 Days) "CHITRALEKH SPARDHA" Theme-"Stri-Bhrunhatya", Pushparachna, Rangoli, Modak Competition	
Teachers' Day	
Navratri Utsav Dandiya	
Cultural Programmes	
Annual Gathering 1. Saree Day 2. Quiz Competition 3. One Minute Show 4. College Queen 5. Dance 6. Fancy Dress 7. Various Skill Competition 8. MehendiCompetition	
Prize Distribution Programme	
Send Off (T.Y.B.A. / T.Y.B.Com., M.A. & M.Com. Students	
Late V.S.Purohit One Act Play "ParivartanEkankika"	

State Level (Sakal) Karandak Drama Competition-"ParivartanEkankika"	
Radio Mirchi Talent Hunt Programme	
"VivekanandSarthShatiSamaroh" Essay Writing Competition	
Patriotic Song Competition (Orgnzd. By V. N. Naik College, Nashik)	
Youth Festival organized selection round for District Level (Under SavitribaiPhule Pune University, Pu	
Patriotic Song Competition (Orgnzd. By V. N. Naik College, Nashik)	
Under SavitribaiPhule Pune University & Students Welfare Dept. Organized college performed One Act I "ApoornaVartul"	
Screening the Movie "Mirch Masala", Director Shri.ShyamBenegal	
(Hon.Prime Minister Mr.Narendra Modi's Lecture Live Telecast on Television)	
"Loksatta" State Level One Act Play Competition, in which our college students performed "KOLAJ"- one act p Second Best Prize and also won Best Music Award for it.	
"Late Abdul KalamVaachanPrerna Din".College organized "Essay Writing Competition".	
Our college with the collaboration of Yes Bank, organized "Slogan Writing Competition"	

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 50

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 09

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
any additional information	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 16.87

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
875000	786000	700000	640000	535000

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library in order to provide **access to quality and timely resources** to teachers and students runs a **(Student) Support Centre** whereby 7 Personal Computers are installed with net and printing facility. Library also offers place/s for the **self-study/ reading rooms.** Further, the Library works as a **learning resource center** as it offers information sources. It allows the students and teachers to have **learning experiences** through **the educational resources** such **as encyclopedia,** reference books, prescribed books, journals, newspapers, audio/visual materials, CD ROMs, library software and electronic information resources through Internet. The library provides reference and clipping services. **The Facilities offered by the Library:**

- Reading room facility   Yes
- Loan of books   Home Lending
- Periodical services   Display / Reading facilities
- Reference services   Yes
- News Paper Section   Yes
- Working hours of Library   8 Hours
- Working days of the library   280 Days
- Student Support Centre   7 PC with Net and Printing Facility.

Furthermore, the Library is partially automated using Integrated Library Management System (I.L.M.S) The details are:

Software Name : **EMse Campus iT Software Developers** (Integrated College Management iT Software)

Brief about the software:

(information taken from http://www.itsoftdeveloper.com/About/)

"iT Soft is an established software development company based in Nashik specialized in College Resource Management Software for educational institutions & universities ranging from Kinder Garden to Post Graduation. iT Soft is the first to introduce ERP Solutions for e-Hub Management providing superior quality software solutions backed by the highest standards of customer satisfaction with domain rich knowledge for over 17+ Years. ..... There is no centralized information storage. iT Soft is the first in the country to provide complete end to end IT Solutions for campus management to implement and integrate software, ... We, pioneer particularly in Education, Entertainment and Infrastructure domain have wide knowledge and experience in the same. By our Vast Knowledge concern, Commitment, dedication we devised wonderful ERP Softwares for Eduactional domain and Clubs. The current product of iT Soft caters to all type of educational institutions starting from Kindergarten to Post graduation and has the presence in all system of education which is affiliated to all kinds of accreditations."

Nature of Automation : Partially

Version : 2.1.2.9

Features/Services:

The software can be used for:

- Books Circulation Using Barcode Reader,
- Serials Control
- Accession Registers,
- Stock Verification,
- OPAC I Card Printing
- All Types Of Reports Data Imports, Export,
- Book Master, Circulation, Membership, Subscription, Stock Verification, Book Self, Search Facility, Etc.

However, the college is using the software from the current academic year and is in process to opt all the services as the data feeding is in process.

Contact Details :

iT Soft Developers

Sinnar, Nashik, MS

Info@itsoftdeveloper.com

e-mail: sp_erande@yahoo.co.in / iTSoftdevelopers@yahoo.in

Mobile No: 9890448751 / 9421347859

Web: http://www.itsoftdeveloper.com/

Thus, the Library works as an active **learning resource center** and caters to the information sources to the students and teachers.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college has Five *'Swayamsidhha'* manuscripts. Each department of the college publishes innovative wall-paper prepared by the students. The wall-paper prepared by the departmental students is showcased for a fortnight so as to have enough access to all the students. All the wall-papers, then, are collected and published into a manuscript called, *'Swayamsidhha'*. The objective behind this wonderful activity is to have the application of knowledge, to understand the changing scenario and to inculcate writing and other dormant skills through a lively platform.

Besides the *Swayamsidhha, t*he following books are preserved by the college as rare ones. (The college is established in the year 1998):

Sr NO	Author	Title	Publisher	Year
1	Deshmukh, M.K	EknathiBhagwat	-	-
2	Sharma,P.DTodkar	SuvicharMautike	Navneet Publication	-
3	Chiplunkar, Vishnu	Chiplunkar Nibandhmala	-	1890
4	MoreshwarRamchandra Kalidas	Mahakavi Shri KalidasPranitAbhigyanShakuntalam	-	1898
5		ShrimadBhagwatGeeta RahasyaAtharvaKarmayogshatra	-	1910
6		Shri MahamuniValmikPranitShreeramayan	-	1910
7	Wodehouse, P G	Right ho Jeeves	Herbert Jenkins Ltd	1922

8	Waikar, Kashinath Shastri	Shree Valmikiramayan 2nd Ed	Indira Press	1928		
9	Jog, R.S	AbhinavKavyaprakash	Vinus Book Stall Pune	1930		
10	Bovkev, H.G	Companion to Shakespeare studies	Cambridge Univ Press	1934		
11	Gorky, M	Selected Short stories	Progress Publisher	1955		
12	Herwadkar, R.V	Marathi Bakhar	VinusPrakashan Pune	1957		
13	Achebe, Chinua	Things fall Apart	Allied Publishers	1958		
14	David Daiches	Evitical History of English Literature	Martin Secker & Warburg London	1960		
15	Bhave, Shivram Govind	Karun Natyatil kahi Nayak	Deshmukh & Co	1960		
16	Mundra, J.N	History of English Literature	Prakash Book Depot Bavelly	1962		
17	Compton – Rickett A	History of English Literature	Thomas Nelson & Sons	1963		
18	Kulkarni,B.B	Swami Vivekanand	InamdarBanduPrakashan	1963		
19	Hesling, Bernard	The Dinkum Pommie	Humor Books	1963		
20	Marathi NatyaParishadWatve Ed	Roopakam	G.M.Watve	1965		
21	Varma, Ramkumar	KabirKaRahsyavad	SahityaBhavan Pvt Ltd	1966		
22	Verity, A W Ed.	The Merchant of Venice	Cambridge U Press	1966		
23	Kelkar, Laxmi	ValmikiRamayanavaril Pravachane	SevikaPrakashanVardha	1968		
24	Mishra, Bhagvath	TulsiRasayan	SahityaBhavan Pvt Ltd	1970		
25	George,A.G	Critics and Criticism	Asia Publishing House	1971		
26	B.C MunjeSamiti	Dharmaveer Dr Munje	Dharmaveer Dr MunjeJanmaShatabdiSamiti	1972		
27	Geach, Harold	A Scent of Apples	Collins	1972		
28	Green, David	The Winged Words	Macmillan	1974		
29	Austen, Jane	Pride and Prejudice	Macmillan	1975		
30	Rajnish, Bhagwan	UpanishadachyaGavakshatun	JeevanJagrutiPrakashan	1976		
31	Archer, Jeffrey	Shall we Tell the President?	Coronet Books	1977		

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu

3.Shodhganga Membership

4.e-books

5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 141911

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
225984	116197	121192	138742	107440

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 6.37

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 61

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has18 Classrooms out of these 6 are ICT enabled Classrooms. Further, there are 3 ICT based Seminar Halls (Gosavi Hall/ Commerce Lab/ Dhamankar Hall) and 1 Computer Lab and 1 Student Support Centre in the library.

Seminar Hall of the college has audio- visual facility and LCD projector for various activities of our college. Dhamankar Hall, which is equipped with LCD projector, digital sound system and audio- visual facility. The laboratories are equipped with Smart board, Computers with internet facility, printer, scanner and Xerox. 25 Lingua Phones are available in the language laboratory for the students. The college has purchased new updated computers for the computer laboratory in the academic year 2015-16. Integrated College Management Software was purchased in Oct 2015 from IT Soft Developers.

Wi-Fi facility at the college was established in the academic year 2016-2017. The **campus is wi-fi enabled.** There are annual maintenance contract for computer maintenance and updating. Updating is carried on from time to time as per requirement of the college and it is a continuous process.

Commerce and Language Lab: The lab is equipped with Advance Smart board, Computers with internet facility, printer, scanner and Xerox. The students are given proper training to use it efficiently. The said lab is constantly updated. Anti Virus software too are installed.

Computer Lab: Students have access to the central computer facilities. 24 computers with UPS and internet facility are installed in Computer Laboratory. The said lab is constantly updated. Anti Virus software too are installed.

Student Support Centre: Students have access to this centre with 07 computers with internet and printing

facility. Anti Virus software too are installed.

The following **table shows** the constant updation (Win 98 to Win 10) and upgradation (RAM is increased) of IT facilities in the college:

Year	Computer	Laptop	Printer	Xerox Machine	LCD Projector	Smart
2000-2001	6					
2002-2003	1		1			
2006-2007					1	
2007-2008		1	1			
2008-2009	1					
2011-2012		1	3		1	
2012-2013	6					
2013-2014				1	5	5
2014-15	13	2	2	1		
2016-2017	2					
2017-2018				1		
2018-19	4		1		1	
Total	**33**	**4**	**8**	**3**	**8**	**5**

Thus, the college constantly updates and upgrades the IT facilities in the college and makes these facilities available to the students and the staff.

File Description	Document
Link for Additional Information	

4.3.2 Student - Computer ratio

Response: 31.17

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	
Any additional information	
Link to photographs	

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
48.45	27.19	20.97	27.33	16.32

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)
Any additional information	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Yes, there are established **systems and procedures** for maintaining and utilizing physical, academic and support facilities. The head of the concerned department informs the Principal regarding the maintenance of the infrastructure. The Principal communicates the same to the Management and the order is placed to the concerned agency.

In some cases like cleaning Washrooms, Water Tank, Computer Maintenance Services, electrical maintenance and Security (Guards) annual contracts are made and are in effect till date. The college premises is cleaned by the non- teaching staff every day.

There is a regular defined procedure of maintenance for:

Computer Laboratory:

The laboratory is equipped with 20 computers and LCD Projector with UPS back up. The agency appointed for Annual Maintenance deals with the concerned problems including upgradation and updation of the computers. The Lab is used for lectures and practicals, conducting programmes like Online Accountancy Quiz and Online Commerce Quiz, etc.

Student Facility Center: It has computers with internet facility, printer and a Xerox Machine. It is used for preparing project work, reference works, emails, filling online examination forms, etc.

Library: There is a Library Committee to look after various concerned matters like purchase of books, reading material, subscriptions, etc. The students have open access between 10.30 am to 5.45 pm. Students use the library by registering their names in the visitors register for reading newspapers, journals and magazines.

Sports:

The Dept. recommends the required sports equipment to the Principal for sanction and approval. The students have open access to sports equipment by registering their names for using the sports facilities. The Director of Physical Education guides, trains & motivates the students for various indoor and outdoor games. He accompanies the students at university, state and national level competitions. The equipment are maintained and cleaned by the ground man.

The Sports room for indoor games like Table tennis, Chess, Carom are available and Yoga is conducted for the students and playground for Outdoor games like Kabaddi, Kho-Kho, Basket Ball, Volley Ball and Shot-Put are used. The dead stock register is checked and verified by the committee time to time.

Cultural:

The Dept. of Cultural Activities proposes the annual budget for the activities to the Principal for approval and sanction.

The college has a Dhamankar auditorium for organizing cultural activities which consists of separate dressing room, a professional stage, modern sound system, mikes and light system. There is a Gosavi Hall in the campus used for the same purpose.

Commerce Laboratory:

This Laboratory is maintained by the Dept. of Commerce for lectures and practicals. It is equipped with an advanced Smart Board with lecture capturing system and computers with LAN. It is used for poster presentation competition, Wallpaper publication, Student Academy, screening films/ educational videos, etc.

Classrooms:

There are total 18 classrooms in the college which are utilized for the lectures, discussions and examination work.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 56.13

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
515	531	519	532	447

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document]
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document]
Any additional information	[View Document]

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.25

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	39	14	7	18

File Description	Document
Any additional information	[View Document]

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document]
Any additional information	[View Document]

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 11.06

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
109	43	101	99	136

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document]
Any additional information	[View Document]

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 2.82

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	19	0	0	88

File Description	Document
Details of the students benifitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.88

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	16	9	04

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File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 74.39

5.2.2.1 Number of outgoing students progressing to higher education

Response: 122

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 6.01

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	5	1	2

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
50	70	75	60	50

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	3	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Yes, there is active student council elected every year.

The student council plays an significant role in coordinating the key activities of the college, planning programme in Sports , NSS camp, Cultural and Departmental activities like Ganesh Ustsav, Annual Gathering and celebrations of various day.

The structure of student council :

The college principal is chairman of student council. Class representative nominated one from each class on the academic merit basis. **One representative from NSS, Sports and Cultural nominated on the**

skills basis of leadership, confidence and activeness in activities. Two representatives are nominated by principal. One from ST category and one from other. All representatives elect General Secretary.

The college has students council who's **General Secretary** also serves as the university representative. **The student's council of the college is constituted as per section 40(2) B of Maharashtra University Act 1994.**

Contribution of the student council: The major **contribution** of the student council is enable all the students to actively participate in several activities and to maintain the discipline and conducive atmosphere in the college.

File Description	Document
Any additional information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 28.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	27	25	26	36

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Yes, alumni association is functional in the college. On an average every year the alumni meet is organized for two times whereby the feedback regarding campus infrastructure facilities, campus environment is

taken.

Further, the suggestions about the development of the college and would be progress of the forth coming students are sought. The alumni also suggest the new course and other infrastructural requirements.

Depending on the need in the market the alumni address the students. They also help in placement of the student.

The online feedback system is made available for the alumni.

The alumina is instrumental in bringing the community together and in feeling the community involved in the development of the college.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 7

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The governance is reflective of an effective leadership which is tuned to institution's vision. The following discussion illustrates the argument.

A. By incorporating objectives like empowerment of poor and needy section, promotion of research and information-technology, nurturing values of citizenship and humanity, the mission and vision of the institution reflects the spirit of National Education Policy derived from 1985,1992 & modified in 2007.

B. Establishment of women's college itself was beginning of translating the mission of empowerment of women. As the socio-economic profile of the students enrolled in the institution shows that the majority of the students enrolled are from socially and economically backward classes. Students from educationally or socially backward classes were approximately 72% in the last two academic sessions. The institution has created the system of collective decision making through formation of committees in which all concerned constituents, including students, are represented. The institution also prepares an academic calendar in which activities translating mission and vision of the institution are planned and then executed. The institution is marked for its unique activities like prayer and meditation, ICT enabled teaching, competitions, etc. All types of free-ships and scholarships facilities are provided and Dayitva Nidhi (Liability Fund) and also through collaboration with NGOs for the welfare of students. These activities are ultimately meant for nurturing responsible and sensitive citizens, which eventually enables the institution to translate the vision and mission into action and also reflects the national values enshrined in the National Policy of Education.

i) Nature of Governance: The head of the institution has been given a free hand in defining and distributing responsibilities. However, the views and suggestions of the Local Management Committee are taken into consideration while defining responsibilities. The Principal then officially issues letters of appointment on various committees to the individual members at the beginning of the academic year. The responsibilities are communicated to the individual members through the College Development Council (earlier Local Management Committee) as well as staff meetings.

ii) Perspective Plans: The Management gives autonomy to the Head of the college in taking decisions in day to day administration. The Head i.e. the principal further decentralizes the administration by forming committees and assigning roles to individual faculty members. These individuals further decentralize the

process of planning and execution with the involvement of their committee members and the students. The Local Management Committee is the first level towards collaboration with different sections that is it includes representatives of the management, academic, social, law, and representatives of the student's council and administrative staff. The Internal Quality Assurance Cell is the second level where the decisions approved by the Local management Committee are communicated to the concerned departments and committees.

iii) Involvement of college faculty in management council and its activities: The faculty has been consistently involved in various activities initiated by the management at the organizational level. It includes workshops/training programmes/publishing magazine/conducting lecture series/ conferences/organizing sports, cultural events etc. The role given to the faculty includes member, coordinator or in-charge.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

Yes, the institution practices decentralization and participative management. Establishing systems is vital for the effective implementation of plan and attainment of a common goal. Understanding the value of this, the principal has consciously made efforts in **developing** certain **systems** such as committee formation in the college. This has not only helped to institutionalize certain healthy practices but has strengthened the efforts made by individual members. The systems are created on the basis of the **decentralization of work**. This gives all the individual members part of some or the other system and develops a sense of responsibility and accountability. This has resulted in **capacity building** of students and teachers as they become part of the decision making, planning, execution and evaluation. This process of **collective decision making** is one of the signs of a healthy team work. In our college most of the decisions taken are at the level of either the college development council or respective committee. The decisions are not only well informed but the individual perspectives are also taken into consideration. The process of making decisions by involving all the constituents provides with a great deal of **transparency**. The head has used the united strength of all the stakeholders with **problem solving** approach which ultimately helps in achieving individual as well as institutional goals. This whole process enables the institution to translate the objectives of higher education into practice.

The college has developed certain systems in order to strengthen healthy practices. The student welfare department organizes various workshops and trainings every year. The Student welfare Officer in consultations with the Principal appoints separate coordinators for each workshops and trainings to be organized by the college. The coordinators are given letter of appointment. The coordinators then prepare proposals and submit to the SWO officer of the college. The officer of SWO gives the proposals a final

check before submission to the university.

As the proposals are accepted the coordinator is given a free hand in selecting his assisting members for the implementation of the program. The coordinator along with his members decide the overall plan of the workshop such as topic, resource persons, guests, duration, dates and expenditure of the workshop.

The final plan is discussed in consultation with the Principal. The guests of the functions are decided with the consultation with management. The overall plan is being approved by the College Development Committee. Once it is approved by the LMC/CDC and IQAC then the college provides the financial support in advance which is later sanctioned by the university. Besides these university sanctioned programmes, the college also conducts curricular and co-curricular programmes for the overall development of the students. The chairperson of the functions are mostly management representatives and the resource persons are from expert of their fields.

File Description	Document
Any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes, Perspective/Strategic plan and Deployment documents are available in the institution. The Academic Calendar is the evidence of the argument. After consultation with every Department and Committee Head, the Academic Calendar is finalized so as to implement the plans effectively. The timelines are set in accordance with the Calendar

By and large these plans are first presented in the LMC/CDC Meetings. The IQAC too has fair role to perform here. Once the LMC/CDC approves the plan then the organization of the activity/programme is implemented.

The following is the case study that demonstrates the procedure.

Name of the Activity:

Shri Rabindranath Thakur English Paper Presentation Competition

Objectives:

1. To bring students of English from urban & rural areas together
2. To nurture the students' literary and linguistic talent
3. To develop research attitude among students
4. To encourage students to develop study skills, reference skills, along with reading, writing & Presentation skills
5. To provide a common platform for the interaction among students as well and teachers.

Procedure:

The Dept. of English prepares a proposal for the Financial Assistance required for conducting this Competition. This proposal is then handed over to Student Welfare Officer of the college. The proposal is then discussed with the IQAC/Principal and after making necessary changes it is sent to the CDC or to SPPU. The officer of SWO gives the proposals a final check before submission to the university.

Once the proposal is accepted and sanctioned by the University, the Coordinator is given freedom in selecting his assisting members for the implementation of the Competition. The coordinator along with his members decide the overall plan of the workshop such as topic, resource persons, guests, duration, dates and expenditure of the workshop.

1. The final plan is discussed in consultation with the Principal. The guests of the functions are decided with the consultation with management. The overall plan is being approved by the College Development Committee. Once it is approved by the LMC/CDC and IQAC then the college provides the financial support in advance which is later sanctioned by the university. Besides these university sanctioned programmes, the college also conducts curricular and co-curricular programmes for the overall development of the students. The chairperson of the functions are mostly management representatives and the resource persons are from expert of their fields.

File Description	Document
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and

functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of the institute is really effectual as it works on the basis of decentralization of work and on transparency. Most of the decisions are taken up by the College Development Committee (CDC). However, the same are recommended to General Management.

The structure allows for the collective decision making. The CDC is responsible for the overall functioning of the institute. It performs following functions.

- CDC ensures timely development in the administrative, academic and basic infrastructural services of the institute so as to have all round development of the institute and also ensure quality in Education.
- CDC decides and ensures the teaching – learning process as suggested by IQAC.
- IQAC recommends proposals for new programmes/courses to the CDC.
- IQAC encourages and ensures the research culture in the Institute and accordingly makes suggestions to the Institute from time to time. IQAC strengthens the teaching and research abilities of the teaching staff and motivates the use of technology in teaching-learning process.
- IQAC suggests programmes/workshop so as to improve the academic and administrative performance of the institute.
- CDC ensures the timely preparation and sanction of the Annual Budget of the institute and sanctions grants for unassigned tasks/programmes.
- IQAC implements programmes, for students, the staff and other stakeholders of the education, as suggested by the CDC.

Recruitment: As the college is affiliated to the SPPU and recruitment procedures as per the University Law 2016 is followed. The standard procedures of recruitment laid down by the UGC and the University are followed.

For the grant in aid courses, adhoc/part-time appointments are made through standard procedures laid down by the University and UGC. As for the unaided courses, the faculty is recruited through proper channel.

Promotional Policies: Before the end of each year teaching faculty has to fill the Annual Performance Indicator (API) forms, which is reviewed by the IQAC coordinator and Principal. Names of the teaching faculty are to be informed to the university to be considered for placement. Placement camps are organized by the Joint director, Pune to check the PBAS scores and the performance of the faculty.

Pay Fixation: Pay fixations are done under the supervision of Hon. Joint Director, Pune as the camps are organized jointly by the SPPU and the Government of Maharashtra.

Grievance Redressal Cells: (Women Redressal Cell/ Vishakha Committee)

There is a mechanism for **grievance redressal of girl students and women employees**.

There is also a mechanism for grievance redressal of employees. Day to day grievances of the employees in oral form are redressed by the principal and after consultation with the concerned parties. If there are major grievances then they are put forth in writing before CDC. The CDC gives hearing to the concerned parties or individual. Then the decision is given by the CDC chairman to redress the grievance. If the employee is still dissatisfied he/she can approach the Secretary of the Management, who puts forth the problems in the Executive committee of the management who gives the final solution.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1.Planning and Development
    2.Administration
    3.Finance and Accounts
    4.Student Admission and Support
    5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college organizes several Curricular, Co-curricular and Extra-Curricular programmes with the help of various committees which are formed well in advance at the beginning of the academic year.

The respective committee functions effectively and systematically as the agenda of meetings is decided well in advance, a notice is put up and minutes are documented for future reference after the meeting is over.

Further, the IQAC and CDC monitors the overall process and supervise the timely implementation. the IQAC and CDC ensures timely development in the administrative, academic and basic infrastructural services of the institute so as to have all round development of the institute and also ensure quality in the education and with the objective of equipping the youth with skills, abilities and qualities required to cope in today's highly competitive, ruthless and stressful environment.

Case Study: Student welfare activities is running in our college from beginning of the college. Student Welfare Officer is appointed for period of three years. His appointment is approved by university. After approval the officer prepares various proposal with the help of committee member. The proposals discuss with Principal for its finalization of the proposal and sent to the university. Once we received the sanction from the university. Implementation of the sanction proposal is discuss with the Principal and staff meeting. Accordingly the appointed letter is given to the coordinators. The coordinator of the activity conducts meeting with the members of the committee formed by him for the effective implementation of the activity. When the work of the said activity begins the sanctioned amount is disbursed to the coordinator. After the activities are over, reports of the same is conveyed to the University and to the concerned body.

Part of the practice is that the web of the college is constantly updated. All the upcoming events and news, announcement etc. are flashed on the web from time to time.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has effective welfare measures for teaching and non-teaching staff alike. The following facilities are provided to the staff as a part of these welfare measures.

Sr No	Name of the Welfare Scheme/ Measures	Details of the Welfare Scheme/ Measures	
1	Nashik Shikshan Prasarak Mandalachya Sevakanchi Sahakari Patasanstha	Short term loan of Rs 20,000/- Long term loan of Rs 5 lakh	Teach
2	Leave for Vipassana and Research Work	Leaves granted for Special courses in Vipassana	Teach
3	Medical Reimbursement Facility	Three persons have received 1.61,930/- from the Joint Director, higher Education, Pune	Teach
4	**Personal Accident Policy** **Nashik Shikshan Prasarak Mandalachya Sevakanchi Sahakari Patasanstha**	**Rs 1 Lakh**	**Teach**
5	Permissions for Higher Studies	Providing Duty Leaves, Lean and permissions from LMC/CDC and Management	Tea
6	Separate Ladies Staff Room	Separate Seating Arrangement	Ladies T
7	Reading room facility	Separate Facility in library for reading	F
8	Intercom Facility	Principals Cabin Exam room, Staff room, Office, Library, Computer Laboratory,	Teach
9	Internet with Broadband LAN Connectivity	Available at Principal Cabin in Computer Laboratory, Office,	Compute
10	CCTV	A display unit of 16 cameras and a saving facility of the video is available in Principals cabin	For all T
11	Honorarium	Honorarium is given to the staff for their additional work	Concern
12	Generator Facility	Brought from Dusane Power Solutions of Rs 390000/- of 40 KV	All colle
13	Parking Facility	Parking Facility for Bi-Cycles, Two wheelers, Four Wheelers	Teac
14	Vending Machine (Sanitary Napkins)	A Vending Machine is attached in the Ladies Washroom (Sanitary Napkins)	

15	Computers with Net, Wifi and Printing facilities	Computers with Net, Wifi and Printing facilities		
16	Media And Student Support Centre	Lecture Capturing System, Computers with Net, Wifi and Printing facilities		

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 67.12

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	12	18	07	12

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 14.01

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	5	0	5	3

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

i. Teaching:

There are two mechanisms to assess the performance of faculty namely the self-appraisal method and evaluation by students. The institution does use these evaluations to further improve teaching as well as research of the faculty.

The principal engages one to one discussion with the individual faculty member.

If needed, the counseling is provided to the individual faculty member. Besides, strategies are devised in the staff meeting.

ii. Non- Teaching:

As for the non-teaching staff, their performance is assessed formally by the head of the institution and the

feedback is given to the concerned in the one to one meetings with the head. If need be, the staff is occasionally deputed to undergo training.

The IQAC of the College is instrumental in the Performance Appraisal System. The IQAC endeavors to:

- Maintain and improve the performance
- Assist teaching and non-teaching staff in knowing what is expected of them in terms of job performance.
- Provide corrective instruction/ counseling in order to promote effective teaching
- Improve communication between the staff and the principal (Head of the Institute) by giving an opportunity to engage in several activities and serving as the members of the committees.
- Self Appraisal forms are filled by the faculty and assessed by the IQAC.
- Students' Feedback is collected regarding the faculty before distribution of Self Appraisal forms to the faculty.
- Letter of Appreciation is given to the teaching and non-teaching staff for their achievements.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes, the institution's accounts are audited regularly at internal and external levels.

Internal Audit	
Year wise Internal Audit is done by the Chartered Accountant (CA) appointed by the Management	
Annual audit is done by the management through Internal Audit Committee	

External Audit	
Senior Auditor, Joint director, Higher Education conducts the audit as per their schedule (academic, adm appointments, promotions)	
Government Auditor General Panel (AG) conducts the Audit programmes	
University conducts audit for National Service Scheme and SWO and BCUD (major and minor research proj workshops, equipment's and infrastructures etc.)	
UGC Audit for various Grants	

Mechanism for settling the audit objections:

1. There are no major objections remarked but if any put before the College Development Committee (CDC).

2. Some minor queries are resolved by the after compliance from the College Development Committee (CDC).

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

1. **Policy for Mobilization of funds**: The research funds received from the SPPU are informed to CDC. The faculty as per his need applies for the funds to the Principal and then it is disbursed to the concerned faculty. The funds for various programmes, training, workshops and seminars are given provision in the Budget for permission to utilize college funds till the university funds are received.

Utilization of resources:

- **Human Resource:** Optimum use of human resource, involving them not only in college committees but also in the resource person for institutional Schools, Junior Colleges, Senior Colleges, Management programmes, trainings, functions, Annual Sports Day, Late V.S.Purohit State Level Play competition and Late R.K. Yardi Lecture Series.

- **Infrastructure Resource:**

    YCMOU: The infrastructure is utilized for the courses of Yashwantrao Chavan Maharashtra Open University for MBA,   Human Rights.

    Competitive Examination Guidance is provided on Sundays between 8 am to 2 pm.

State & Central Government Agencies: The infrastructure is utilized for the Various Competitive exams like MPSC, Staff Selection, and SET Exams.

The infrastructure is used for **Bharat Natyam Dance Training** between 06- 10 p.m. in the evening four time a week.

The infrastructure is used for activities and programmes organised by the parent institute **Nashik Shikshan Prasark Mandal** in which the teaching and non- teaching staff also participates.

The Computer Lab is used by the Junior College during their working hours between 07- 12. p. in the morning.

The infrastructure is used by the **sister concerns** of the parent institute **Nashik Shikshan Prasark Mandal** as and when required.

The infrastructure is also made available for **social, spiritual, sports and cultural activities**.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action		
Name and Details of the Programme/Activity	**Achievements**	
Re/formation of IQAC and Allocation of Responsibilities	New committee of IQAC was formed and roles were de	
Counselling/Orientation about the New NAAC Process	Implemented	
Appointment of Advisory Committee Members		
Meetings for Quality Assurance	Implemented	
Internal Quality Inspection and Assurance System:		
Formation of new committees regarding Curricular, Co-curricular and Extra Curricular Activities	31 Committees were formed for the smooth functio utilization of the Human Resources.	

Committee drafted the Academic Calendar	After consultation with every Department and Con Calendar is finalized so as to implement the plans effect The timelines are set in accordance with the Calendar
Departmental Meetings for Action Plan	Each Department and Committee Head prepared the effective and smooth conduct of the activities.
Teaching Plans and Academic diary	So as to have effective delivery of teaching learni microscopic level and to address several learning uncover the syllabus.
Time Table preparation	As per the subjects opted by the students, time tabl effectively implemented to ensure timely justification evaluation thereafter. A scope is given for the elective s
Conduct of lectures / activities	Lectures/ activities are conducted in accordance wi Lectures are adjusted in case of the absence of concerne
Records of events	Documentation of the events/ activities conducted is m for ready reference.
Monitoring Teaching Learning process	Teaching Learning process is monitored with the assessment of Academic Diary and teaching plans. Fo feedback is taken from the students and other stakehold
Conduct of Test and Examination	Timely conduct of the tests and Exams are possible d of the Academic Calendar.
Assessment and Evaluation	Completed. 'Open House' for each Subject is Conduct is provided to the slow and advanced learners at the ti tests. Mark list is showcased and grievances, if any, are
Result	The Central Assessment Programme (CAP) is organize FYBA and FYBCom and the results are displayed in ti

	Subject wise results are analysed.
Remedial Measures	Remedial, Bridge, Add on, Value Added, Skill E conducted.
	After the analysis of the results (regarding con assignments, internal tests, etc. which is a part of r students are guided.
	Mentor for each class is appointed for continuous studer
Appraisals of teachers	Self Appraisal forms are filled by the faculty and assess
	Students' Feedback is collected regarding the faculty be Self Appraisal forms to the faculty.
	Letter of Appreciation is given to the teaching and nor their achievements.
Feedback	Feedback is collected from all the stakeholders of educ thereafter for future improvement.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Students Council:

Every academic year a new students' council is formed. This includes Class Representatives, An NSS, Cultural, Sports & BSW representatives respectively and 01 Principal nominated representative. 01 student among these is selected as University Representative (UR). The suggestions made by the students are communicated to the respective departments and the Principal by the Students Council members from time to time.

NSS Advisory Committee:

NSS representative is also a member of Advisory Committee of Students Council. This member attends all the meetings of NSS. She is represent the students of the college in this meeting. Important suggestions and feedback is received from this representative from time to time.

Class Representatives:

Class representatives are selected from each class in the Students Council. These representatives work as coordinator among the teachers and the students of the college. The feedback provided and the suggestions made by them prove important in smooth functioning of IQAC.

Appointment of students on the college internal committees:

Selected students are appointed on various internal committees of the college like Prayer Committee, Discipline Committee, Sports Committee, Wallpaper Magazine Committee, Srujan (Annual Magazine of the College) ,Commerce Council, Cultural Committee, NSS Committee ,EF, ELLF, MLF, Swayamsiddha (a Manuscript) Committee, Committees for various programmes and activities like workshops, competitions, etc.*,* to be conducted in the college. To promote leadership among the students Daily Sakaal conducts students' forum.

Alumni Meetings:

Alumni Association is formed in the college which is run by the Ex-students of the college. Alumni Meetings are conducted in the college by the Ex- students. As per the suggestions of the Ex-students various programmes are organized for them like Health Awareness Programme, Health Check-up Camps, Counseling as per the requirement of the students, Pre-marital & Post marital Counseling, Counseling of the in-laws families, Career Counseling- Guidance for preparing for the Competitive Examination, Involvement in Fun Fair, etc.

Students' Feedback:

Students' feedback is taken at the end of every academic year regarding the teaching of the teachers. The analysis of these feedback forms help in improvising the teaching methods and employ new strategies regarding teaching of the subject. At the end of every academic year a Farewell Programme is organized for the students of the Final Year B.A. & B.Com & M.A & M.Com in which the students give their feedback orally and openly share their experience regarding the college, teaching, facilities provided etc.

Complaint/ Suggestion Box:

A Complaint/ Suggestion Box is available in the college for the students. The students are permitted to give their feedback/ suggestions or complaints anonymously. This box is opened every month and the feedback/ suggestions or complaint is considered seriously for the improvement of the academic & administrative functioning of the college.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 13.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	09	16	17	8

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

Incremental improvements made during the preceding five years as per the suggestions made by the NAAC Peer Team Report in the last cycle of assessment and accreditation are as follows

- Commenced PG in MA (Economics) in 2012-13.
- Six faculties have been awarded Ph.D by various Universities in the last five years
- Six faculties are Awarded the Best Teachers Award by various regional institutes in Nashik
- Sustained the twenty two programmes of quality initiatives
- Increased the number of Activities of Board of Student Welfare resulting in the college received The Best College Award in 2014 and also the Best Students Welfare Coordinator Award by the Savitribai Phule Pune University, Pune.
- Established the Counseling section and spread its awareness and importance in students.
- Contribution to the Adopted Villages like Chandgiri and Jakhori through Jayam foundation and Bejon Desai Foundation by the college through various NSS activities such as Nirmal Gram Award of Govt. of India has been received by village Chandgiri Tal.Nashik Dist.Nashik which is adopted by our college. Environment Awareness (Vanashri) Award received by the same village from Govt. of Maharashtra.
- Organized 02 National Seminars and 4 State Level seminars
- Organized a Two day University level Youth Festival of Pune University
- Organized Commerce Week by the Commerce Department.
- The number of research papers published by the staff in UGC notified Journals as well as International, National Conference Proceedings has raised considerably.
- One of our Faculty is the Deputy controller, Civil Defense , Nashik
- Signed an MOU with MITRA, Germany for 05 years,
- Signed an MOU with Samratha Vidya Prasarak Mandal and MUDRA Foundation for Three Years.
- Signed MOU with Jayam Foundation for social activities through NSS.
- Regular courses for the FYBA & FYB.Com students of Civil Defense, Nashik
- Dr. L. D. Pawar, Member of District Consumer Protection Council, Govt. of Maharashtra.
- Dr. Jivan Solunke, Executive Member of Marathi Arthashashra Parishad as a representative on behalf of SPPU.
- Mr.Chandrakant Gosavi counselor of YCMOU for B.Lib and M.Lib and Research Project guide.
- Dr.S.R.Hasabnis member of Board of Study on Gondwana University,Gondia(MS).
- Dr.A.R.Bharadwaj, member of Student Welfare Board of SPPU, Pune.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 17

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	4	4

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
    1. Safety and Security
    2. Counselling
    3. Common Room

Response:

Safety and Security

1. The college is located in a residential area which in itself ensures the security and safety of the students. CCTV cameras are installed in and out of the college premises. College Dress Code and Identity Cards are compulsory for all the students in the college premises. Various committees like Anti Ragging Committee, Women's Grievance Redressal Cell, Discipline Committee, University Representative and Class Representatives are elected through Students' Council.
2. Ladies Toilet and Washrooms are separate for the students and the Staff in the college.
3. Sanitary Napkin Vending Machine is installed in the college. First Aid Box is also available.
4. Student Support Center with computers (internet facility), printer and Xerox copy is available in the college premises. Security Guards are appointed in shifts for 24 hours. There is a huge Compound Wall surrounding the college.
5. There are 02 Police Stations and 02 hospitals within a distance of 1.5 km from the college.

Counseling

1. An independent Counselling Center is established and run by the college for the students where counselling is provided to the needy students on daily basis during college hours.
2. Guest Lectures and Guidance talks are organised for the students on Career Opportunities, Health, Laws for Women, Sexual Harassment, Pre- Marital and Post Marital Counseling, etc.
3. Various Workshops are organized for the students for preparation of Competitive Examination, Disaster Management, Civil Defence, Nirbhay Kanya Abhiyan (which includes Trekking, Karate Training, Valley Crossing, Mountaineering, etc.)
4. College also conducts Medical and Health checkup camps for the students.

Common Room

There is a separate Staff room for the Ladies Staff. There is a Ladies/ Rest Room for the students in the college (which has a bed and a dressing table).

The Principal of the college, who has joined from 20/12/2017 is a lady. Hence, there is a good rapport among the students, lady teachers and the Principal.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

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7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid & Liquid Waste Management

This includes waste production and disposal of different wastes like paper, food, plastic, glass, bio degradable etc and recycling. The total solid waste collected in the campus is 3 to 5 kg per day. There are dustbins maintained in the college campus at various places like corridors, office, pantry, etc. The total waste thus collected is disposed in the Nashik Muncipal Corporation Waste Collection Tempo daily.

Waste generation from the tree droppings is major solid waste generated in the campus. The waste is segregated at source by providing separate dustbins for bio degradable and plastic waste. Single sided used papers reused for writing and printing in all departments. Important and confidential reports / papers are send for recycling after competition of their preservation period. Very less plastic waste that is half kg a day is generated by college but is neither categorized at a point source nor send for recycling. It is also disposed in the NMC's Waste Collection Tempo. Metal waste, glass waste and wooden waste is stored and given to authorized scrap agent for further processing.

The institute has adopted vermin culture composting. The main purpose of this is to reduce disposable waste in the college campus. After complete process of vermin composting it is used as manure in the garden. Awareness program among students is also conducted in the college.

The bore well and water provided by Nashik Municipal Corporation are the two major sources of water. Water is used for drinking purposes, toilets and gardening. There is no loss of water observed neither by leakages nor by overflows of water from overhead tanks.

E -Waste Management

E Waste can be described as consumer and business and electronic equipment that is near or at the end of useful life. Electronic components contain cadmium, lead, mercury, etc can damage human health and the environment.

E waste generated in the campus is very less in quantity. The cartridge of laser printers is outside the college campus. The E waste and defective items from computer laboratory is being stored properly. The inverter battery is changed one time in three to four year once in three to four years and the computers are also upgraded and updated as and when required.

File Description	Document
Any additional information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

1. **Rain water Harvesting structures and utilizations in the campus**

Water management

Wise use of Water	Water Leakage repair	Use of water purification	Rain Harvest	Use of Water Cooler	Water Pollution incidence	Water Use per day in liters	Water
?	?	?	?	?	X	5000	10000

This indicator addresses water consumption, water sources, irrigation, storm water, appliances and fixtures. A water audit is an onside survey and assessment to determine the water use and hence improving the efficiency of its use.

The study observes that bore well and water provided by Nashik Municipal Corporation are the two major sources of water. Water is used for drinking purposes, toilets and gardening. During the survey no loss of water is observed. Neither by any leakages nor by overflows of water from overhead tanks. The data collected from all the four departments is examined and verified. On an average the total use of water in the college is 5000 litre per day which includes drinking, gardening and washrooms.

7.1.7 Green Practices
• **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
• **Plastic-free campus**
• **Paperless office**
• **Green landscaping with trees and plants**

Response:

A) Bicycles

Many of the students admitted in the college reside in the nearby villages and come from economically poor background. Therefore, bicycles are used by majority of the students. A cycle parking area is provided in the college premises. Students from nearby areas usually walk down to the college.

Out of the total staff 4 members use bicycles. 4 staff members don't use vehicles, instead, they prefer walking.

B) Public Transport

Students coming from nearby villages and vicinity use public transport. As the college is located at a distance of 1.5 km. from the Railway Station and the Bus Stand, most of the students using public transport walk down to the college from the station.

6 staff members use public transport. Majority of the staff reside in the vicinity of the college and use their own vehicles for transportation.

The number of staff using public transport and bicycles for their transportation is considerably less.

○ **Plastic Free Campus**

The National Service Scheme unit of the college takes care of the plastic free campus. The students, teachers and the non-teaching staff are given oath and the volunteers of the NSS are the ambassadors for keeping the campus plastic free. Cleanliness Drive is undertaken by the volunteers of NSS once in a fortnight. The volunteers ensure the cleanliness of the college campus and premises including Library, Sports Room, Classrooms, Corridor and the Parking Area. The NSS volunteers have also promoted the use of Cloth Bags and Paper Bags. A workshop was conducted for the students in the college on *Preparing Crepe Paper Flowers.* Such flowers prepared by the students are used for felicitating the guests for various programmes in the college.

○ **Paperless office**

- The college through the Management Information system sends the stocking pattern, examination information, notices, action taken reports and reports of CDC to the concerned authority. The daily transaction with the parent institution is done through email or scanning of the required document.
- The required information is sent to Ministry of Human Resource Department at state and central level and also to Social Welfare, Nashik, Tribal Department, Nashik and Higher Education Department, Pune through online process.
- Online Scholarship forms of the UG & PG students for the various scholarships like Savitribai Phule Pune University Scholar Student Scholarship Scheme are filled and sent to the concerned authority through the IT software. IT software is used for admission, exam, library and preparing identity cards. The university exam question papers are received online.

○ **Green landscaping with Trees and Plants**

Plants in the college campus are adopted by students of SWO and NSS who take care of watering and nurturing the plants to keep the environment green and pollution free.

Garden Area	Tree Cover	Type of Building : Concrete/stone walled/metal sheet roofing/Clay tile roofing	Paint user for walls :	Flouring Tiles : Stone/Mosaic Tiles/Cement/Proc
3000 Sq.Ft	0	?Concrete Building ?Cement Sheet Roofing	Synthetic Distemper	External : Cement Flouring Cement Tiles

File Description	Document
Any additional information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 14

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	4	2	2

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 14

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	4	2	2

File Description	Document
Report of the event	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 29

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	6	7	6

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The Department of Cultural Activities, National Service Scheme (NSS) and Board of Students' Development of the college organize various competitions and cultural events to celebrate National Festivals as well as the Birth and Death Anniversaries of the Great Indian Personalities.

International Yoga Day: 21st June

Independence Day: 15th August

Raksha Bandhan:

Kranti Din: 09th August

Generosity Day: 21st August

Teachers' Day: 05th September

Hindi Din: 14th September:

Birth Anniversary of Mahatma Gandhi: 02nd October

Birth Anniversary of A. P. J. Abdul Kalam from 2016- 2017: 15th October

Guru Pournima:

Indian Constitution Day: 26 November

Birth Anniversary of Swami Vivekanand & Jijamata: 12th January

Birth Anniversary of Savitribai Phule: 23 January

Republic Day: 26th January

Birth Anniversary of Chhatrapati Shivaji Mahraj: 19th February:

Death Anniversary of Veer Savarkar: 26th February

Death Anniversary of Shaheed Bhagat Singh: 23rd March

Birth Anniversary of Dr. B. R. Ambedkar: 14th April

Maharashtra Din: 01st May

File Description	Document
Any additional information	[View Document](#)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The overall administrative and academic system in the college is transparent as the teaching and the non-teaching staff are accountable for their actions. The roles of the staff are defined.

The teachers tries hard for the student-achievements in curricular and co-curricular activities and in general conduct. Teachers are held answerable for teaching and learning process as they stick to the time-table

regarding the conduct of the lecture in stipulated time/place and class.

The teachers share results so as to improve students' learning. This helps the teacher to identify and adopt the learning and teaching method(s) best suited to achieving the desired outcomes for the specific group of students.

The teaching and non-teaching staff have a voice in decision-making and further each component participates in the development of the college. The overall environment at the college is transparent, responsive, accountable and effective.

The use of technology also helps for the timely response and further action at the end of the staff. Most of the reports are computer generated and are submitted to the parent institute i.e. NSPM, Nashik, to the S P Pune University and to the Govt. of Maharashtra.

Furthermore, the college practices decentralization and participative management and also implements e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination.

After every three months the parent institute does the financial audit. There is mechanism for internal and external financial audit.

Most of the college data is placed on the website and in public domain. Additionally, the college has introduced a grievance redressal mechanism.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practices   1

1. Title of the Practice- Vivek Vahini (Channelizing the Mind)

Established in 2001, the slogan of Vivek Vahini is "Rights are must but duties first". The mission of this activity is to inculcate the scientific temperin students and make them aware of the social issues through value education. This activity is run throughout the academic year.

2. **Objectives of the Practice**

The main objectives of this programme are to:

1. Develop intensive reading culture, communicational skill among the students
2. Participate in social activities in order to increase social awareness of certain issues
3. Inculcate the love towards nature, patriotism, scientific / technological developments, folk arts, cultural and moral values
4. Create a platform of cultural, educational, art and social activities for all-round development of personality.
5. develop budding critics

3. **The Context**

NSPM's Late B R D Arts and Commerce MahilaMahavidalya, Nashik Road, started functioning in the academic year 1998-99, is the only Women's college in Nashik affiliated to the Savitribai Phule Pune University. The college has initiated this programme for empowering the women students for the academic and personal development of the students. Majority of the students (around 70% to 80%) come from socially, economically and educationally deprived society. Most of them are the first generation doing the Honors. Hence, there was an intense need to initiate an activity that will run throughout the academic year and engage the students in various intellectual discussions and ensure students participation in various activities of the college so as to have all-round development of personality. Considering this the college has initiated wholesomeVivek Vahini (Channelizing the Mind) practice. Basically the said practice revolves around key teaching and learning tools such as Vachan Prakalp, group discussions, organizing street plays and review writing.

It is necessary to inculcate and develop the habit of reading among the students. Vachan Prakalp is an important activity run under Vivek Vahini that provides access to the students to the world of books and make them available free of cost for reading.

Group discussions are conducted on current social and educational issues in the class rooms. Students participate in discussion and are guided and supported by the coordinator.

Street plays are performed on the themes such as "Grahak Raja Jaga Ho" (Awakening Consumers), "Indhan Vachava Samruddhi Vadhava" (Save Fuel),"Beti Bachao BetiPadhao " (Save & Educate Girl Child), "Gram Swachhata" (Cleanliness Drive in Villages). Students read the books and also submit their views regarding the content of the book in the form of review writing. Few of the reviews are collected and published as the outcome in manuscript.

4. **The Practice**

The various regular activities that run under Vivek Vahini are as follows:

1. Meetings among the members and the coordinator are held every 15 days for discussion on various

issues

2. Read and discuss the news articles on sensitive issues. Maintain a record of the paper cuttings of such articles
3. Discussion on current social and educational issues,great personalitiesand national leaders
4. **Vachan Prakalp-** An activity **Inculcate reading habit among students**

It was run in coordination with Vyakti Vikas Mandal (People development Organisation) between 2002-2004. From 2004 onwards it is run under the Sakli Yojana (Chain System) of the government's Nasik District Divisional Library. It is expected that the students read the books and then discuss the theme or issues with others in the VivekVahini meetings. Every student is expected to write a review of the book that she has liked.

How it works?

1. There is no membership free. It is free of cost
2. All the students are taken for a visit to the library in the month of July every year
3. 100 books are issued per month
4. 03 students accompany the coordinator to the library while choosing the books
5. The students with the help of the coordinator exchange the books themselves
6. The books are issued to everyone in the college including the staff members.
7. The books are also passed on to the parents by their respective wards
8. The time for issuing the book is flexible and so is the case with return or exchange of the book

. **Evidence of Success**

1. The activities has developed communication skills, writing skills, learning abilities, positive attitude, improving self confidence amon the students
2. Vachan Prakalp has supported in improving academic performance
3. Awareness is created among the students regarding social and educational issues

Successful Resolutions and Benefits:

1. Celebrating eco-friendly Diwali
2. Youth against Miracle- anti Superstition
3. Celebrating Dr.Babasaheb Ambedkar's Birth Anniversary by spending more time in library and reading quality books
4. 8000 books have been issued from the Central Government Library till date
5. These were used as reference books by many students and teachers
6. It has fostered a culture of discussion on the book among students and their parents as well as teachers
7. It has helped the students to critically analyse the book and express their own opinions

6. **Problems Encountered and Resources Required**

1. Some students don't return the issued the books before the deadline.
2. Irregularity of returning books affects the sincere students.
3. Lack of manpower for issuing the books

7. **Notes (Optional)**

This is one of the best practises and it may be followed in all the Higher Education Institutes to instigate reading culture, scientific temper and sensitising the students regarding various social issues. It has developed communication, coordination and cooperation skills among the students and the teachers alike.

Best Practices   2

1. Title of the Practice- Civil Defence and Disaster Management Unit

The overarching strategy is to build resilience through a risk management approach and the four "Rs" of: Risk Reduction, Readiness, Response and Recovery. This approach starts with recognizing the range of hazards we face and the vulnerability of our communities, buildings, and infrastructure to those hazards. By understanding the impacts we could face from hazards, the focus can move to measures for reducing the risks and for managing impacts when they occur. The aim of this unit is to put the right tools, knowledge, and skills in the hands of students who will be responsible for designing and implementing solutions at the local level in case of emergency and crisis.

2. Objectives of the Practice

1. To train the student-volunteers in order to prevent loss of life in an emergency situation
2. To help the injured and relieve distress in an emergency situation
3. To train student-volunteers in warden service, first aid, rescue services, firefighting, control and communication, basic life support
4. To make students aware and understand about the types of disaster.
5. To acquaint about the sources of information to avoid and prevent disaster.
6. To prepare students to face the unavoidable disasters through proper training.
7. To reduce the risks of disasters caused by human error.
8. To minimise the effects of all disasters.

3. **The Context**

L.B.R.D. Arts and Commerce Mahila Mahavidyalaya is working for the empowerment of women in every sense of the word 'empowerment'. Hence, the college has established Civil Defence and Disaster Management Unit in 2006 in collaboration with Controller of Civil Defence (Collector of Nashik) and the motive behind starting the said unit is to train and inculcate skills among girl-students. As a girl-student (woman) can train and convey the essential information and skills to the family members and society at large. She can use the information and adopted skills in her day to day routine life. The training in the course is modified and implemented as per the requirements of the students. The college has conducted two days crash course and five days basic course for all the stakeholders of education, students and society.

4. **The Practice**

The details regarding the activities of Civil Defence Course are tabled below:

Disaster Management Training Camp

Sr. No.	Academic Year	Duration of Camp	Name of the Activity	No. of Trainees

01	2017-2018	30-01-2018-31-01-2018	02 days Disaster Management Workshop	101	
02		23-01-2018	Nirbhay Kanya Abhiyan (Karate)	64	
03		25-02-2018	Trekking Camp	65	

5. Evidence of Success

The students successfully completed the training as mentioned above. The students also achieved the certification from the concerned authorities. Now the trained students can prevent loss of life in an emergency situation, can help the injured. These students have achieved skills such as warden service, first aid, rescue services, firefighting, control and communication, basic life support etc.

The students can face the unavoidable disasters through proper training and reduce the risks of disasters caused by human error.

After completing the said courses, the students are earning their bread and butter. The students have actively participated in Kumbha Mela, Kalika Mata Yatra, Navratri, and Ganesh Utsav Bandobast. These trained students have also shouldered the traffic duties.

6. Problems Encountered and Resources Required

The unit conducts the training in the sports hall and seminar hall respectively. The two huge porches are also available for the training activities of civil defence and disaster management workshops. One of the problems encountered by the unit is that the sports hall does not have LCD. If provided, the parallel sessions for two separate batches can be conducted simultaneously in the college. The unit is depend on Head Office of Civil Defence for instruments and equipment for the training purposes. If, financial assistance is provided then the said problem can be addressed.

The most glaring problem encountered by the Unit is the non-functioning of he said course in 2016-17 as the Unit does not received permission from Directorate of Civil Defence, Mumbai. However, the college pursued the matter with the higher authority of Civil Defence to commence the course. Furthermore, the college initiated workshops on disaster management. Another problem the Unit has faced is the meagre financial provision for the course. Yet the college has effectively sustained the practice overcoming the said hurdles.

7. Notes (Optional)

This is one of the best practises and it may be followed in all the Higher Education Institutes to instill knowledge and skills in the hands of students who will be responsible for designing and implementing solutions at the local level in case of emergency and crisis.

File Description	Document
Any additional information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Title: Dayitva Nidhi

Student is the backbone of our education system. Many factors contribute the development of students in their own capacity. However the rule of teacher here is more significant in some respect. Willing individuals' social institutions in general and teachers in particular can make valuable contribution to the development of students. The need of such contribution is more felt at level of higher studies of a female students. In NSPMs Late B.R. Deshmukh Arts and Commerce Mahila Mahavidyalaya, Nashikroad. Many of the admitted students who have a strong desire to study come from economically vulnerable background. As a result some of them felt to complete their studies. If one voluntarily offers financial supports to such a students. It certainly will be a valuable contribution. All these background there is a necessity to raise liability fund for such a students.

Objectives:

1. To provide needy and sincere students with support in the dire financial crises while perusing studies.
2. To nurture the sense of responsibility among teachers and other individuals towards such students.
3. To raise funds for such activities from willing individuals and various social institutions.

Contexts:

- Short term supports: In case of those students who are not able to pay fees in time for them short term support is provided. It is expected that such students, then, will return the financial assistance with in the same academic year.

- Long term support: In case of students who are unable to manage required fees in any condition the provision of long term support is made. However, it is expected that such students will return the financial contribution when they will be in a sound financial position.

Sources for raising funds:

1. Teaching and non-teaching faculties

2. Willing individuals
3. Social organizations and NGOs

The practice:

The activity is established in 2006-07. Some of the teachers observed that poor students were discontinuing the education due to poverty and meagre familial income. This was noticed by some of the teachers and they took initiative to start a fund raising for such needy students. Then a system was made whereby the college teachers donate the money to the fund. The amount of Rs. 50 per month is automatically deducted from the salary. The information regarding the fund was published in the college prospectus every year.

The needy students apply for the financial support. Then, the scrutiny is done by the committee of the teachers. If approved, the fees regarding admission and exam etc. are given by cheque.

Evidence of success:

1. Charity begins at home is followed by the college
2. Students education is continuous without any hurdle
3. A bond is develop between student, teacher and college
4. Future alumni is naturally sustained
5. The value of giving back to the society is inculcated in students

Problems encountered:

1. We need more support from other NGOs for funding in Dayitva nidhi
2. Difficulty in locating the needy students
3. Poor response from Alumni regarding utilised funds

5. CONCLUSION

Additional Information :

The college runs under the guidance of the management Nashik Shikshan Prasarak Mandalwhich is celebrating 100 years. The college is the only Women's College in Nashik District affiliated to Savitribai Phule Pune University, Pune. Apart from the programmes of the SPPU the college also runs the MBA, Diploma in Human rights and Certificate Programme in Counselling Training of Yashwantrao Chavan Open University, Nashik.The programmes are conducted and coordinated by the college staff. Certificate course in spoken English is available Online and free of cost to the students. The link to the said course is made available on the website of the college. The Use e of "Google classrooms" is in practice. One of our teacher has prepared modules based on syllabus for teaching and learning of students. The college has also participated in the Suryanamakar activity which has received a place in world record. Through the activities and events of management the optimum utilization of the teaching and non-teaching staff is done. Daitva Nidhi, Teachers voluntary contributory fund for economically poor students for admission fees and books for 13 students of Rs 14310/-.

The following are the financial support given either individual or by teachers to college and students:

- Mr. Peter Fernandes, Philanthroper sponsored 59 students for the Business Correspondence and Business Facilitation course conducted by our college. Swabhiman Academy Debt recovery Agent Course (Fees paid for six students 6000/- Total 321530/-)
- Dr. Karuna Kushare, a faculty of our college sponsored fees Rs 7160/- for three students. The students are Jagruti Chaskar, Manisha Kashid (9960023685) and Reshma Jadhav (9805009990).

- V.K.Nirbhavane, a faulty of our college has donated fees of two students named Oli Mayuri Keshav (Mobile no- 8888316150) and Kumari Puja of Rs.6600/- in 2015-16. He also sponsored Rs 10000/- fees of two students. Savita Bhavdu Pawar & Chitra China Sonawane.
- Dr. Lata Pawar, a faculty of our college sponsored the fees of Rutuja Thorat (FYBA) of Rs 3460/-.
- A Refrigerator was donated by Chinmay Deshpande a student of former Principal, Dr .A. R.Bhardwaj.

Concluding Remarks :

The college is administered by Nashik Shikshan Prasarak Mandal (NSPM), Nashik. The management was established in 1918 and has completed 100 years. The Chairman of NSPM is an eminent surgeon and two of its Vice Chairpersons are professor and lawyer. The secretary, joint secretary and treasurer of the management council are teachers. This provides able guidance and vision to the higher education in general and the college in particular.

The college has emphasized on student centric activities and introduced need-based courses. Fieldwork/ Projects are undertaken, feedback is collected and activities related to gender etc. are conducted and thus the college deals with the **Curricular Aspects**. The college has transparent admission policy and encouraging economically deprived student to go one step further from first generation's learners in their family also with equality in reservation seats. The student-teacher ratio is 45:1 and reflects in the 63.34% pass percentage. Counselling is available for students and mentors are selected accordingly. Teachers are also motivated to present papers in seminars and thus the college deals with **Teaching, Learning and Evaluation**. The college

encourages the research culture in students and teachers through Avishkar, outreach programs, and innovative activities (Commerce Week). The faculty of the college has published papers in UGC journals and thus **Research/Consultancy and Extension** is justified. **Infrastructure and Learning Resources** reflects that the college has its genuine efforts to provide the required infrastructure regarding classrooms and ICT classrooms. The college did its best to care **Student Support and Progression through** kinds of scholarship, vocational education & training. The college uses **egovernance through the able leadership of the Management and the Principal and runs** number of welfare activities for the staff. Teachers were given financial support to attend the conferences and professional development programmes. Human resources of the college are optimally utilized for the Institutional activities, YCMOU's MBA and certificate courses. **Innovation and Best Practices** Quality Education is provided by college through talks on gender sensitization, Environment awareness programmes, inculcating human values. The best practices include Vivek Vahini and Civil Defense and Disaster Management Unit.