

### Nashik Shikshan Prasarak Mandal's

Late Bindu Ramrao Deshmukh Arts and Commerce Mahila Mahavidyalaya, Nashik Road, Nashik-422101

# Academic & Administrative Audit Report

2018-2019



#### Name of College:

Nashik Shikshan Prasarak Mandal's Late Bindu Ramrao Deshmukh Arts and Commerce Mahila Mahavidyalaya, Sane Guruji Nagar, Jail Road, Nashik Road, Nashik-422101

#### Year of Academic Audit: 2018-19

- 1. Students Intake Capacity: 1420
- 2. Student Admitted: 845
- 3. Members of College Development Committee: 14
- 4. Status of the College Affiliated to Savitribai Phule Pune University, Pune
- 5. Streams/Faculties : 2(Arts and Commerce)
- 6. Whether Re-Accredited/Accredited by NAAC ?: **Yes with** Grade : **B** Year : 2011 (*The college is due for 3<sup>rd</sup> Cycle of Accreditation*)
- 7. E-mail ID: <a href="mailto:nspmacmm@yahoo.co.in">nspmacmm@yahoo.co.in</a>
- 8. Phone No.: 0253 2465967
- 9. College web site: http://nspm-mahilacollege.in
- 10. State the vision and mission of the institution:

#### Vision: 'Enlightenment through Knowledge'

#### **Our Mission Is:**

- > To empower the students, especially from weaker and needy sections, through quality education,
- > To promote creativity, entrepreneurship and use of information and technology,
- > To cultivate leadership skills among students with moral, mental and physical strengths,
- > To nurture human values and sensitivity about socially relevant issues through education and research.
- 11. Has the College received any Awards/Prizes?: Yes

# Savitribai Phule Pune University Best College Award of Board of Students' Welfare (2014)

#### **Particulars of Principal**

Name: Dr. Leena Chandrakant Pandhare

Academic Qualification: M.A., M.Phil., Ph.D.(English)

Details of Teaching Experience: **31 Years**Date of Appointment as Principal: **20-12-2017** 

Institution order No.: NSPM-835/2017-2018

University Approval: CCO/376

#### **Section 'A': Academic Activities**

- > Total No. of sanctioned teaching posts : 17
- No. of confirmed Teachers: 15
- No. of confirmed teachers with Ph.D.: 02
- ➤ No. of confirmed teachers with NET/SET :08
- ➤ No. of confirmed with M.Phil. : 03
- No. of Teaching post filled with Ad-hoc appointment: 05
- ➤ No. of Teaching posts vacant : **02**

- ➤ Number of Visiting Faculty/Guest Faculty engaged with the College : 02
- > Teacher-Student ratio of the programme/course offered (year wise):

Sr. No.	Year	Total students & Teachers Ratio	Teacher : Student Ratio (Average)
01	2018 -2019	845 : 22	1:38.40

- > Total number of sanctioned Non-teaching Staff posts: 10
- No. of filled post of Non-teaching staff: 09
- ➤ University approved teaching & non-teaching staff more than 85 %
- > Is college teaching & non-teaching roster verified from competent authority? YES
- Number of working days during the last academic year: 274
- ➤ Average time spent by the teacher in the College: **5.40 hours**
- ➤ Is biometric facility available ? Yes
- Number of Teaching days during the last academic year: 232

#### Details of programmes offered by the college (Give data for current academic year):

Sr.	Programm	Name of	Duratio	Entry	Medium of	Sanctioned	No. of
No.	e Level	the	n	Qualifica	Instruction	/approved	Students
		Programme		tion		Student	admitted
		/ Course				strength	
		B.A.	3 Years	HSC	English/Marathi	360	261
1	Under-			Passed			
	Graduate	B.Com.	3 Years	HSC	English/Marathi	1080	474
				Passed			
		M.A.	2 Years	Graduate	English/Marathi	120	10
2	Post-	Economics		any			
	Graduate			faculty			
		M.Com.	2 Years	Graduate	English/Marathi	120	10
				any			
				faculty			

# Students admission details of last academic Five Years : As per intake Capacity & reservation rule

	B.A.					
Sr. No.	Particulars	2018- 19				
		Ι	II	III		
1	Total Admitted Student	120	85	56		
2	Female	120	85	56		

3	OPEN/GEN	52	28	27
4	SC	28	22	14
5	ST	05	05	02
6	OBC	25	12	07
7	NT-(A,B,C,D)	10	08	06
8	Others			

#### **B.Com**

Sr.	Particulars	2018	10	
	Farticulars	2016	-19	
No.				
		I	II	III
1	Total	178	15	14
	Admitted		4	2
	Student			
2	Female	178	15	14
			4	2
3	OPEN/GEN	73	58	57
4	SC	31	42	34
-	20	0.1		٠.
5	ST	08	08	03
6	OBC	44	31	37
7	NT-	24	11	11
	(A,B,C,D)			
8	Others			

#### M.A. Economics

Sr. No.	Particulars	2018-19	
		I	II
1	Total Admitted Student	06	04
2	Female	06	04
3	OPEN/GEN	02	00
4	SC	01	03
5	ST	00	00
6	OBC	03	00

7	NT-(A,B,C,D)	00	01
8	Others	-	=

#### M.Com

Wi.Com				
Sr. No.	Particulars	2018	3-19	
		I	II	
1	Total Admitted Student	59	41	
2	Male	00	00	
3	Female	59	41	
4	OPEN/GEN	29	14	
5	SC	10	07	
6	ST	01	04	
7	OBC	11	15	
8	NT-(A,B,C,D)	08	01	
9	Others	-	-	

### **B.Com. Non Grant**

Sr. No.	Particulars	2018-19		
		I	II	III
1	Total Admitted	5	43	25
	Student	8		
2	Male	0	00	00
		0		
3	Female	5	43	25
		8		
4	OPEN/GEN	2	09	01
		4		
5	SC	1	14	07
		2		
6	ST	0	03	00
		4		

7	OBC	1	08	12
		1		
8	NT-(A,B,C,D)	0	09	05
		7		
9	Others	-	-	-

### Overall Result of College of last five years Result of 2018- 2019

Title of the	Total no. of	Division				
Programme	students					
	appeared					
		Distinction %	I %	II %	III %	Pass %
F.Y.B.A.	110	10	11	22	07	79.59
S.Y.B.A.	78	01	14	18	28	78.02
T.Y.B.A.	55	01	10	13	02	47.27
F.Y.B.Com.	163	02	21	34	76	81.53
S.Y.B.Com.	136	02	17	14	57	69.08
T.Y.B.Com.	134	05	24	25	01	41.04
M.AI	06					100
M.AII	04	03	08			100
M.ComI	53					100
M.ComII	42	22	12	08		80.85

#### **Details of Achievements:**

# College develops and deploy action plans for effective implementation of the curriculum (Give details):

For effective implementation of the curriculum, the college develops and deploys its action plans in the following manner:

- Academic Calendar is prepared and implemented throughout the academic year.
- > Teaching Plans are prepared and implemented.
- ➤ Academic Diary is maintained to ensure effective implementation of the teaching plan.
- > Students are also promoted for Project works.
- > Guest Lectures are organized by departments.
- > Field visits are arranged for various subjects.
- ➤ Guidance for Weaker Section Scheme is implemented.
- ➤ Co-curricular activities like competitions- Elocution, Poster Presentation, Paper Presentation, Group Discussion, Book Review, etc. are organized.
- > Students are motivated to participate in various competitions, workshops, seminar & conferences organized at various colleges at University, State, National & International level.
- ➤ Unit Test is conducted for the students for each term.

Each Department and the subject teacher conduct Students' Academy throughout the year. Besides, some teachers form discussion groups and assign projects to these groups; all Home assignments are allocated to the students.

# Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple-choice Questions)

➤ Open Book Examination, Periodical Tests, Research Projects for PG, Internal Revaluation and Photocopies of the answer sheets, Subject Wise Result Analysis, Providing Question Bank for descriptive, objective and multiple choice questions, Group Discussion, Paper Presentation, T-Group Interaction, PPT Presentations by the students are some of the reforms initiated by the Institution in Examination/Evaluation

#### **Research and Development**

- ➤ Organised a National Level Seminar on Use of ICT in Teaching Learning Process on 15<sup>th</sup> and 16<sup>th</sup> Feb. 2019.
- ➤ 23 International and 05 National research publications by the teachers.
- ➤ 08 teachers have presented papers in the International and 12 in National seminars.
- ➤ 02 students have participated in 'Avishkar', a research based University Level activity.
- A provision of financial assistance is made in the budget for the faculty for research and development.

Contributions of the institution and/or its staff members to the development of the curriculum by the University (Such as BOS, Faculty member, Dean Academic Council, etc.)- **02** 

Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'Yes' provide details of such programme and the beneficiaries.

Following are the course contents of Skill Development Programme for M.A., & M.Com.

Sr. No.	P.G.Part/Sem	Subject	Credit Points
01	Part I/Sem I	Human Rights-I	01
02	Part I/Sem I	Cyber Security-I	01
03	Part I/Sem II	Human Rights-II	01
04	Part I/Sem II	Cyber Security-II	01
05	Part II/Sem III	Cyber Security-III	01
06	Part II/Sem III	Departmental Course-I	02
07	Part II/Sem IV	Cyber Security-IV	01
08	Part II/ Sem IV	Departmental Course-	02
		II	
09	Total Credit Points :-	10	

What are the technologies and facilities available and used by the faculty for effective teaching? (Such as Use of ICT, Audio, Video, LCD, LAN, e-learning-resources, NME-ICT, Open Educational Resources, Mobile Education):

Our college has two ICT equipped class rooms entitled as Commerce Lab and Computer Lab.

Seminar Hall of the college has audio- visual facility and LCD projector for various activities of our college. The language programmes and movies are screened for the students. Dhamankar Hall is equipped with LCD projector, digital sound system and audio- visual facility. The laboratories are equipped with Smart board, Computers with internet facility, printer, scanner and Xerox. Integrated College Management Software was purchased in Oct 2015 of IT Soft Developers. Wi-Fi facility is available for the students and staff in the college. There are annual maintenance contract for computer maintenance and updating. Updating is carried on from time to time as per requirement of the college and it is a continuous process.

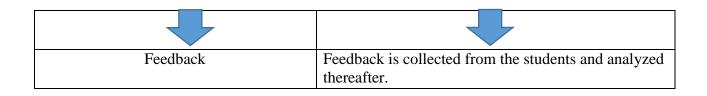
- ➤ 01 Full time Faculty is appointed on Contractual Basis. The said faculty trained the students for Computer Courses. She also assisted and trained the teachers as and when required.
- ➤ All students and faculty have access to internet.
- > Smart Board and LCD Projectors facility are available for ICT based teaching and learning.
- ➤ Internet facility is available in the office (04 computers), Library (01 computer), Examination Department (01 computer), NAAC Room (01 computer) and in the Principal's Cabin (01 Laptop).

# Does the institute monitor and evaluates the quality of teaching learning?

#### (Give detail):

Departmental Meetings for Action Plan	Each Department and Committee Head prepared their Action Plan for effective and smooth conduct of
	the activities.
Teaching Plans and Academic diary	So as to have effective delivery of teaching learning process at the microscopic level and to address several learning styles and justify/ uncover the syllabus.
Time Table preparation	As per the subjects opted by the students, time table
	is prepared and effectively implemented to ensure

	timely justification of the syllabus and evaluation
	thereafter. A scope is given for the elective subjects.
Conduct of lectures / curricular activities	Lectures/ curricular activities are conducted in
	accordance with the time table. Lectures are adjusted
	in case of the absence of concerned faculty.
Monitoring Teaching Learning process	Teaching Learning process is monitored with the
	help of weekly assessment of Academic Diary and
	teaching plans. Formal and informal feedback is taken from the students and other stakeholders.
	taken from the students and other stakenorders.
Conduct of Test/Tutorial/Assignments	Timely conduct of the tests and Exams are possible
and Examination	due to the execution of the Academic Calendar.
Assessment and Evaluation	Completed. 'Open House' for each Subject is
Assessment and Evaluation	Conducted and counselling is provided to the slow
	and advanced learners at the time of Internal/Unit
	tests. Mark list is showcased and grievances, if any,
	are addressed.
Result	The Central Assessment Programme (CAP) is
	organized in the college for FYBA and FYBCom and
	the results are displayed in time.
	Subject wise results are analyzed.
Remedial Measures	Remedial, Bridge, Add on, Value Added, Skill Based
	courses are conducted.
	After the analysis of the results (regarding conduct of
	tutorials, assignments, internal tests, etc. which is a
	part of remedial measures) students are guided.
	Mentor for each class is appointed for continuous
	student support.
A	
Appraisals of teachers	Self Appraisal forms are filled by the faculty and
	assessed by the IQAC.
	Students' Feedback is collected regarding the faculty before distribution of Self Appraisal forms to the
	faculty.
	Letter of Appreciation is given to the teaching and
	non-teaching staff for their achievements.
	HOH-teaching staff for their achievements.



# Full Time Teachers against sanctioned posts

		No. of sanctioned	
Name of the Teacher	Designation	posts	Year of appointment
Dr.Leena ChandrakantPandhare	Principal	17	20.12.2017
Dr.Sushma Rajiv Hasabnis	Associate Prof.		01.11.2000
Dr.Deepa Kailas Holkar	Associate Prof.		01.11.2000
Dr.Sameer Jagannath Limbare	Associate Prof.		07.12.2000
Dr.Lata Dodhu Pawar	Associate Prof.		15.01.2001
Mr.Yogendra Shivaji Patil	Dir.of Phy.Edu.		13.11.2000
Dr.Minal Pramod Barve	Asst.Prof.		01.11.2000
Dr.Gorakhnath Eknath Wakle	Asst.Prof.		13.11.2000
Dr.Karuna Deepak Kushare	Associate Prof.		16.01.2003
Mr.Vinod Kalu Nirbhavane	Asst.Prof.		01.01.2004
Ms.Smita Omkarrao Malve	Asst.Prof.		12.12.2005
Mr.Chandrakant Shamgir Gosavi	Librarian		06.02.2006
Mr.Bhaskar Khandu Narwate	Asst.Prof.		25.07.2009
Mr.Prakash Venunath Warkari	Asst.Prof.		22.04.2010
Dr.Jivan Bhanudasrao Solunke	Asst.Prof.		17.03.2011

# No. of Research Projects approved by UGC/CSIR/DST or other funding agencies, with details (Give detail):

Sr No	Name of the Principal Investigator	Duration of the Project	Title of Minor and Major Research Project	Funds Received	Funding Agency	Year of Sanction	Department of recipient
4	Mr.V.K.Nirbhavane	2016- 2018	A comparative study of Nashik and	60000/- Sanctioned	UGC	July 2017	Sociology
			Mumbai slum dwellers: A Sociological Approach	Received 45000/-			

### No. of recognized Ph.D. Guides in the College (Give names and Designation)

Name of the teacher	Designation	Year of appointment
Dr.Leena Chandrakant Pandhare	Principal	20.12.2017
Dr.Sushma Rajiv Hasabnis	Associate Prof.	01.11.2000
Dr.Deepa Kailas Holkar	Associate Prof.	01.11.2000
Dr.Sameer Jagannath Limbare	Associate Prof.	07.12.2000
Dr.Karuna Deepak Kushare	Associate Prof.	16.01.2003

# Number of functional MoUs with institutions of national, international importance during the last five years

Organisation with which is signed	Name of the institution/ industry/ corporate house	Year of signing MoU	Duration	List the actual activities under each MoU year wise
Government Library, Nashik Road	Government Library, Nashik Road	Sept 04	Every two year 2018- 2019	Borrowing books from Govt libarary its distributed to students Motivated the students for reading and writing, book review 20 days Soft skill and Industrial Training programme for UG student
Junior Chamber International: JCI		June 30, 2018		Training in Personality and Soft skills
National Association for Blind		December 19, 2018		Sharing of Books and resources

a) Whether college is preparing proposal for Autonomy? No.

b) Is IQAC established in your college? If yes, give details: YES in 2004

c) Seminar/Workshop/Conference organized by the College during the year :

National: 01 State: 00

No. of Research papers published by the recognized UGC Journal:

d) No. of Refresher/Orientation/ Short Term Course attended by the Teachers of the College during the year: **04** 

#### Major sports events organized by the college in the academic year 2018-19

- ➤ College organized Savitribai Phule Pune University Level Inter-Zonal Yogasan Competition for Men and Women on 23th& 24th August 2018.
- ➤ College organized Savitribai Phule Pune University's Nashik Zonal Level Inter-Collegiate Swimming, Diving Competition (Men and Women) and Water Polo (Men) on 06th August 2018.
- Organised Two days District Level Yoga Training cum Workshop on 30th and 31st Jan 2019
- Organised Annual Sports Day and conducted various Sports Competition at college level.
- ➤ Organised 08 days Certificate Course in Yoga from 12th 19th October 2019.
- Students participated in Nashik Shikshan Prasarak Mandal's 25th Annual Sports Mahotsay

#### Major Cultural events organized by the college in the academic year 2018-19

- ➤ In the year 2018-19, Cultural Department organized the various activities and competitions. In order to inculcate and develop acting skills to encourage and motivate students for stage daring, stage performance etc. Cultural Department has conducted following activity programmes and workshop.
- Principal Address, Kalidas Din, Guru-pournima, Essay Writing Competition Guruche mahatva; Patriotic group song competition, Teachers' day Best Teacher Competition, Ganesh festival(5 days) Modak, Ganpati song and Ganpati rangoli competition. As per order of Government of Maharashtra, on the eve of birth anniversary of late Dr. A.P.J. Kalam i..e. 15th Oct., we organized Vachan Prerana Din, District Level Poetry Recitation Competition and District Level Acting Workshop. We organized Prize Distribution Programme and Best Wishes Programme for TYBA / TYB.Com and MA / M.Com students and organized Birth Anniversary and Death Anniversary of Great People and leaders.
  - e) Whether college has Cell for Women atrocities/Sexual Harassment Cell? Women Grievance Redressal Cell (Vishakha Committee):

There is a mechanism for Women Grievance Redressal of girl students and women employees.

There is also a mechanism for Women grievance redressal of employees. Day to day grievances of the employees in oral form are redressed by the principal and the principal solves it after consultation with the concerned parties. If there are major grievances then they are put forth in writing before CDC. The LMC/CDC gives has the concerned parties or individual. Then the justice is done LMC/CDC chairman to redress the grievance. If the employee is dissatisfied with the outcome, then he/she can approach the Secretary of the Management, who puts forth the problems in the Executive committee of the management. After consultation with all the concerned section, Executive Committee takes the final solution.

# **Section 'B': Infrastructural Facilities**

#### **Details of Academic building:**

- No. of Class rooms (Adequate No.)15
- ➤ ICT Classrooms-06
- No. of Laboratories- 2
- ➤ Computer Lab-01
- Naac Room- 01
- > Sport Hall (Indoor Games)- 01

Detail the physical facilities available with adequate furniture for :

The institution has effective welfare measures for teaching and non – teaching staff

The following facilities are provided to the faculty:

Sr	Name of the Welfare	Details of the Welfare Scheme/	Facility available for
No	Scheme/ Measures	Measures	
1	Nashik Shikshan Prasarak	Short term loan of Rs 20,000/-	Teaching and Non-Teaching
	Mandalachya Sevakanchi	Long term loan of Rs 5 lakh	Staff
	Sahakari Patasanstha		
2	Leave for Vipassana and	Leaves granted for Special courses in	Teaching and Non Teaching
	Research Work	Vipassana	Staff

3	Medical Reimbursement	Three persons have received	Teaching and Non Teaching
	Facility	1,00189/- from the Joint Director,	Staff
		higher Education, Pune	
4	<b>Personal Accident Policy</b>	Rs 1 Lakh	Teaching and Non Teaching
	Nashik Shikshan		Staff
	Prasarak Mandalachya		
	Sevakanchi Sahakari		
	Patasanstha		
5	Permissions for Higher	Providing Duty Leaves, Lean and	Teaching& Non Teaching
	Studies	permissions from LMC/CDC and	Staff
		Management	
6	Separate Ladies Staff	Separate Seating Arrangement	Ladies Teaching& Ladies
	Room		Non-teaching Staff
7	Reading room facility	Separate Facility in library for	For all Teaching and Staff
		reading	
8	Intercom Facility	Principals Cabin Exam room, Staff	Teaching and Non Teaching
		room, Office, Library, Computer	Staff
		Laboratory,	
9	Internet with Broadband	Available at Principal Cabin in	Computer Lab: for Students
	LAN Connectivity	Computer Laboratory, Office,	and Teaching Staff
10	CCTV	A display unit of 14 cameras and a	For all Teaching and Non
		saving facility of the video is	Teaching Staff, Students
		available in Principals cabin	
11	Honorarium	Honorarium is given to the staff for	Concerned Faculty & Non
		their additional work	teaching Staff
12	Generator Facility	Brought from Dusane Power	All college Programmes &
		Solutions of Rs 390000/- of 40 KV	Departments
13	Parking Facility	Parking Facility for Bi-Cycles, Two	Teaching and Nonteaching
		wheelers, Four Wheelers	Staff
14	Vending Machine	A Vending Machine is attached in the	All students and Staff
		Ladies Washroom	

**Details of Library Facilities**: A well-furnished library with a reading room facility is available in the college for the students. There are 7527 books, 45 periodicals, 82 CD ROM's, 15 Audio Cassettes, 01 Audio Book and 18 newspapers.

**Computer Lab:** Students have access to the central computer facilities. 24 computers with UPS and internet facility are installed in Computer Laboratory.

**Student Facility (Support) Centre:** 8 computers with internet facility are made available to students for Xerox, research work, filling exam forms, online admission forms.

#### **Sports Facility:**

Sr.No	Name of Sport	Area / Size	Year of	User
			Establishment	Avg. per Day
01	Yoga Centre	20 X 60 Feet	Sept. 2009	15
02	Volley Ball	9 X 18 Mtrs	Sept. 1998	10
03	Basket Ball	28 X 12 Mtrs	Mar. 2015	12
04	Kho-Kho	15 X 27 Mtrs	Sept. 1998	15
05	Kabaddi	13 X 10 Mtrs	Sept. 1998	14
06	Short Put	4 X 7 Mtrs	Sep. 1998	05

**Dhamankar Hall**: Dhamankar Hall of mother Institute is used for large scale functions such as National and State level Seminars and University level programmes. Annual Prize Distribution, Annual Convocation ceremony and various drama and play competitions.

Language Lab: The lab is equipped with Smart board, Computers with internet facility, printer, scanner and Xerox. The students are given proper training to use it efficiently. Students listen to the audio recording and then record their voice. This helps in improving the pronunciation and helps the students in developing language skills. Various charts and posters are prepared by the students and displayed on the board. Audio-visual center (Gosavi Hall). T.V. and LCD projector facility is available for the students by programmes and occasions movies and screened for the students.

#### **Section C- Planning, Development and Administration**

**Planning and Development**: The Principal, IQAC Coordinator along with the teaching and non-teaching staff conducts meetings for the planning and development in the e governance. The decisions are put before the CDC with quotations for sanction of the proposal and the tentative expenditure required for it. Once it is approved by the CDC then the implementation part is carried with the help of Teaching and non-teaching staff. One of the members from non-teaching staff is appointed as coordinator to control the progress and work of the proposal.

#### **Administration:**

#### > Implementation of e-governance in areas of operation

- Online admission: The college has begun online admission of TYBA B.Com and M.A M.com from 2016-17 and from 2017-18 the online admission of both UG & PG. The college through the office software provides the Bonafide certificate, Transfer certificate and Exam related hall receipts. The distribution of results of FYBA and FYB.Com are prepared by the college and given to the students. The result analysis if the FYBA & B.Com is also generated in the software needs no further analysis.
- ii. Once student is admitted online. She gets enrolled as a Library member. Software developer previous year working on library module for transactions and Online Public Access Catalogue (OPAC). Meanwhile library has started data work for its automation. Registration data is used for printing of student's identity cards.
- University: Eligibility, Exam forms, Affiliation, Pro-rata, Re-checking and revaluation, Online result are declare and print outs can also be done, Students can also see the results.
- University Scholarships: Online scholarships forms are approved online by the college.

  The amount of the scholarships is directly transferred in the students account.

#### • Government Scholarship:

- Rajashree Shahu Maharaj Shikshan Shulka and Pariksha Shulka for Open Category students: The amount of the scholarships is directly transferred in the students account.
- Online scholarships forms are received and approved online by the college. The scholarships and free ships are provided to SC, ST, NT, OBC, and SBC. The amount of the scholarships is directly transferred in the students account.
- Parent Institute: The communication with the parent institution (Nashik Shikshan Prasarak Mandal, Nashik) regarding the improvements reports and decisions of the

college Development committee, and requirements of the college are communicated through emails, scanning of the required letters and documents. The annual results, student information, college teaching and non-teaching staff information, is also communicated through emails.

 Online College Salary: The College applies HTE Seva Pranali, of Joint Director of higher Education, Pune Region, State Government of Maharashtra. Through this website the college fills the required information and data asked by the authority.

#### • Ministry of Human Resource Department:

- The College sends the category wise information of students, college facilities, result
  analysis, teaching and non-teaching staff, library and internet facility, number of
  computers, indoor and outdoor games are provided to Ministry of Human Resource
  Department at state and central level.
- **Finance and Accounts**: The college office does the transaction regarding Salary, TDS fees collection online through the IT software.

#### • Student admission and support:

- i. IT software is used for admission, examination, library and preparing identity cards.

  The software was bought in 2015-16
- ii. Online Scholarship forms of the UG & PG students for the Krantijyoti Savitribai Phule Financial Support Scheme, Economically Backward Student Financial Support Scheme, Rajashree Shahu Maharaj Scholarship Scheme, Savitribai Phule Pune University Scholar Student Scholarship Scheme forms are filled and sent to the concerned authority through the IT software.
- iii.SC, ST, NT, OBC, SBC, EBC students scholarship, freeship forms are filled and sent to department of Social Welfare, Nashik, Tribal Department, Nashik and Higher Education Department, Pune
- **Examination:** Eligibility of the students is sent online from 2011. The examination department conducts the various examinations of the college in which all the question papers are typed. The university exam question papers are received online and access on the concerned authorities' mobiles.

The institution's finance management system is partially computerized. Though there is no software installed to maintain the computerized income and expenditure account on day to day basis, but budgeting, salary statements, data related to free ships and

scholarships and examination related expenses are computerized and are completed through the software.

Transfer certificate, Bonafide certificates and admission receipts are issued online; Examination fees and examination form approval online and online marks updating are done. IT software was purchased from following agency.

#### **Various activities Conducted in the college**

#### August 2018

Independence Day was celebrated in the college on 15th August 2018.

#### September 2018

- 1. As per the appeal made by Savitribai Phule Pune, the college participated in an activity for lending help to Kerala Flood Affected Victims by collecting Packed Food. 537 students participated in this activity.
- 2. Hindi Din was celebrated in the college on 14/09/2018. Dr. Shailaja Jaiswal, Head, Department of Hindi, Manmad College was invited as Chief Guest. Various competitions like Essay, Poetry Reading, were organised. Wallpaper was published on this occasion.
- 3. Campus Placement was organised in collaboration with HEM Associates in the college. 28 students were interviewed. 14 students were selected as Debt Recovery Agents. Shri Pankaj Bagade and Shri Subratto Dutta interviewed the students.
- 4. The inaugural ceremony of Vivek Vahini was organised on 17/ 09/2018. Dr. Ravindrakumar Singal, Commissioner of Police was invited as Chief Guest.
- 5. A workshop on making Paper Flowers was organised by Environmental Committee. Mrs. Kamini Pawar was invited as Chief Guest for this workshop. The students were given the training of making roses using paper.
- 6. One Day Workshop on Stress Management was conducted for the students of SYBA and SYBCOM on 07/09/2018 by Department of Psychology in collaboration with Department of English. Dr. Tambat guided the students.
- 7. One Day Workshop on Interview Skills was conducted for the students of SYBA and SYBCOM by Department of Psychology in collaboration with Department of English. Shri Sunil Borse guided the students.

- 8. Re Term Examination commenced from 29/09/2018. Planning and Preparation for the October 2018 University Examination was done.
- 9. District Level Poetry Recitation Competition was organised for undergraduate students on 2709/2018 in the fond memory of Late Bindu Ramrao Deshmukh. The competition was divided into four sessions as per the languages viz. English, Marathi, Hindi, and Urdu. Mr. Uttam Kolgaonkar, a renowned poet, was invited as Chief Guest. The rotating trophy, this year, has won by the Best Performer, Mr. Imran Rashid Khan (M.H.G. College, Malegaon). In all 49 students across the Nashik district recited poems in the completion.
- 10.A Cycle Rally was organised by Board of Development and National Service Scheme in order to create Environmental Awareness among the citizens. Dr. Jivan Solunke guided the students.
- 11.A get together of the college staff was arranged on 04/09/2018 on the occasion of the Establishment Day of the college.
- 12.15 NSS volunteers participated in the Collection of Ganesh Idols and Nirmalya at Nandur Ghat, Nashik under NSS.
- 13. Various programmes were organised to celebrate NSS Week.
- 14. Kabbadi Practise Workshop was organised for students. Dr. Sarika Jagtap was invited as Resource Person. 20 students participated in this workshop.
- 15.Dr. Sarika Jagtap guided the FYBA and FYBCom students on Writing Sports Project.
- 16.Ms. Sakshi Ubale was selected at University Level Chess Competition at Indira College, Pune.
- 17.Lectures were organised under Competitive Examination Guidance Center every Sunday regularly.
- 18. During NSS Week, Dr. Sameer Limbare guided the NSS volunteers on Behavioural Change and Thoughts of Mahatma Gandhi.
- 19.A workshop of 03 days for Teachers of Nashik Road Sankul was organised by the college in collaboration with Bhartiya Shikshan Mandal and Nashik Shikshan Prasarak Mandal on 28, 29 and 30/09/2018. Principal Dr. Leena Pandhare, Resource Person conducted the sessions.
- 20.IEQA was submitted to NAAC on 12/09/2018. The link to fill the online SSR

is opened from 27/09/2018. The college is under the process of filling the SSR.

#### October, November and December 2018

- 1. The second term commenced from 19/011/2018. Term End Examination was scheduled in November 2018. Re Term End Examination of B. A.,
  - B. Com, and University Examination of M. A. and M. Com. was conducted.
- On the occasion of Birth Anniversary of Dr. A. P. J Abdul Kalam on 15/102018
   Vachan Prerna Din was celebrated. Ms. Smita Malve gave the oath of No Gazette Day on this occasion.
- 3. Certificate Course in Yoga was organised by the college in collaboration with District Sports Office, Nashik. Hon. Mr. Ravindra Naik, District Sports Officer, Nashik was present on this occasion. Dr. Minakshi Gawali, Smt. Sarika Nikam, Mr. Yogendra Patil and Smt. Renuka Marathe guided the students. Practical, Written and Oral Examination was conducted on 19 and 20/10/2018. 299 students actively participated in this course.
- 4. On the occasion of Birth Anniversary of Sardar Vallabhai Patel, National Integration Day was celebrated in the college
- 5. Constitutional Day was celebrated on 26/11/2018 in the college. The Preamble of the Indian Constitution was read by Mr. Chandrakant Gosavi on the occasion.
- 6. On the occasion of Dr. Babasaheb Ambedkar Mahaparinirvan Din on 06/12/2018 a lecture was organised. Hon. Mr. Kunal Wagh, Ex- Corporater, Nashik and Head, Department of Political Science, L. V. H. Panchavati College, Nashik was invited as Resource Person.
- 7. Nirbhaya Kanya Abhiyan (Fearless Daughter Drive) was organised on 15/12/2018 under Board of Development. Dr. Seema Derle was invited as Chief Guest.03 sessions were conducted on themes of Career Opportunities for Women, Nirbhaya Sukanya and Karate Training.
- 8. A Two Day Workshop was conducted on Disaster Management on 12 and 13/12/2018. Dr. Anil Patil inaugurated the workshop. Smt. Vandana Kulkarni guided on Fire and Floods. Mr. Santosh Jagtap and Mr. Yogesh Sahare presented demo on how to save lives of people during calamities like flood. 109 students participated in this workshop.

- 9. Yuva AAyam was established in the college on 01/01/2019 in collaboration with Bhartiya Shikshan Mandal. Dr. Asmita Vaidya, Principal, N B T Law College, Nashik was invited as inagurator.
- 10. Annual Sports Day was organised in the college on 24, 26 and 27/12/2018. Various Indoor and Outdoor games like Chess, Carom Board, Table Tennis, Cricket, etc. were organised for the students.
- 11. Annual Gathering of the college was organised on 28 and 29/12/2018. Various competitions like, singing, dancing, college queen were organised for the students.
- 12.Lecture Series of Dnyan Vidnyan Chalwal under Extra Mural Activities was organised from 18, 19 and 20/12/2018. Prof. Deepa Kuchekar interacted with students on the drama Aadhe Adhure. Prof. Somnath Pawade discussed the autobiography of Veer Savarkar entitled, My Life Imprisonment. Prof. Sayli Acharya discussed Karuna Gokhale's book Bai Manus. 50 students attended these lectures.
- 13. Saint Gadge Baba Maharaj Senior Citizen Lecture Series was organised under Extra Mural Activities from 19, 20 and 21/12/2018
- 14.A Soft Skill Training Programme of 20 days was organised by the college in collaboration with Mahindra Nandi Pride School. 70 students actively participated in this programme.
- 15. A visit to Exhibition of Drawing and Painting based on Science, Art and Designing in S M R K College, Nashik was organised by the Department of Commerce and Department of English for the TYBA and TYBCom students.

### January 2019

- 1. Swami Vivekanand Jayanti was celebrated in the college on 12/01/2019.
- 2. Savitribai Phule Jayanti was celebrated in the college on 03/01/2019.
- 3. On the occasion of Swami Vivekanand Youth Week and Rajmata Jijau Jayanti Mr. Rohit Mule delivered a lecture on Swami Vivekanand and Nation Building.
- 4. Students of the college participated in the 25th Sports Festival of the parent institution NSPMandal in the age group of 19 years. Various competitions like chees, Carom, Volley Ball, Kho Kho and Kabbadi were organised.
- 5. Special Winter Camp of 07 days under NSS was organised at Kotamgaon,

- Nashik between 01 to 07/01/2019.
- 6. Street Plays were presented under NSS on 07/01/2019 at Kotamgaon, Nashik. 50 students participated in this activity.
- 7. A visit of 50 students was organised by the Department of Psychology to Department of Psychology, LVH College, Nashik.
- 8. Voters' Day was celebrated on 25/01/2019. Voters' Oath was taken by the students on this occasion.
- 9. 69th Republic Day was celebrated in the college on 26/01/2019.
- 10. 650 students were registered for National Skill Development Corporation organised by the college in collaboration with NSPMandal.
- 11.A Two Day District Level Workshop was conducted on Yoga Training on 30 and 31/01/2019.
- 12.A visit of students was organised to Sahyadri Agro Farm, Mohodi Environmental Awareness Subject. 40 students and 03 teachers participated in this activity.
- 13.A State Level meeting under the chairmanship of Finance and Planning Minister was organised at Divisional Commissioner Office on 24/01/2019 for District Annual Planning 2019- 20. Students from the college actively participated in drawing Rangoli for welcoming the dignitaries. The students were awarded with certificates.
- 14.A lecture was organised by SPPU Sub Divisional Centre, Nashik in collaboration with KTHM College, Nashik on Youth Vision for New India on 15/01/2019. 20 students from Department of Economics and English attended this lecture.
- 15. A visit was arranged to Traffic Education Park, Nashik on 21/01/2019. 47 students from FYBCom participated in this visit.

## February 2019

- A District Level Dr. Babasaheb Ambedkar Mock Parliament Competition was organised under Board of Development, SPPU on 02/02/2019. 100students from 08 colleges across the district participated in this competition.
- 2. A One Day Workshop on Acting was organised in the college on 06/02/2019.
- 3. Dr. Jivan Solunke participated in a State Level Workshop jointly organised by

- NSS, Higher and Technical Education Department and SPPU on 23 and 24/02/2019.
- 4. Convocation Ceremony of the college was conducted on 11/02/2019.
- 5. A Two Days National Level Seminar on "The Use of ICT in Teaching Learning Process: Commerce and Management Languages, Mental, Moral. And Social Sciences" on 15th & 16th Feb. 2019 was jointly organised by the college and Bhartiya Shikshan Mandal in collaboration with Quality Improvement Programme, Savitribai Phule Pune University.
- 6. Marathi Bhasha Gaurav Din was celebrated on 27/02/2019 in the college.
- 7. A lecture was organised by Department of Commerce on Computation of Total Income on 13/02/2019, ERP on 14/02/2019 and Business Taxation 18/02/2019.
- 8. Online Examination Forms were filled by the students for March/ April University Examination 2019.
- 9. Chhatrapati Shivaji Maharaj Jayanti was celebrated in the college on 19/02/2019.
- 10. Lectures were conducted under Competitive Examination Guidance Center every Sunday.
- 11. Shree Rabindranath Thakur State Level English Paper Presentation Competition was organised by Department of English under Board of Students' Development, SPPU on 08 Feb. 2019.
- 12. A Two Day Workshop on Business English was organised by Department of English under Board of Students' Development, SPPU on 05 and 06/02/2019.
- 13. NAAC Peer Team visited the college on 22- 23/03/2019.
- 14. The final Grade was declared by NAAC as B+ with CGPA 2.73
- 15. Maharashtra Din was celebrated in the college on 01/05/2019.
- 16. Self- Appraisal Forms for the academic year 2018- 2019 were distributed to all the teachers by IQAC Coordinator.

Involvement in Innovative/Community Service/Student development through NSS, NCC, Student Welfare Programmes (in detail). Interaction with Industry, Other Colleges/Institutes, NGO's etc.

### NATIONAL SERVICE SCHEME

#### Activities conducted through out the Academic Year 2018-19

Under the banner of National Service Scheme, The details are as follows:

- 1. Death Anniversary of Rajmata Jijau was celebrated in the college on 07 July 2018.
- 2. Tree Plantation was done in college campus by NSS volunteers on 31 July 2018.
- 3. Birth Anniversaries of Lokmanya Tilak and Annabhau Sathe was celebrated in the college. 50 students participated in this activity. 01 to 15/08/2018 was followed as Cleanliness Fortnight in the college.
- 4. Students undertook cleanliness drive for 15 days in the college campus.
- 5. 15 NSS volunteers participated in the Collection of Ganesh Idols and Nirmalya at Nandur Ghat, Nashik under NSS..
- 6. 50 NSS volunteers tied Rakhis to the Police officials on the occasion of Raksha Bandhan at Central Jail, Nashik Road and Nashik Road Police Station.
- 7. During NSS Week, Dr. Sameer Limbare guided the NSS volunteers on Behavioural Change and Thoughts Mahatma Gandhi.
- 8. Swami Vivekanand Jayanti was celebrated in the college on 12/01/2019.
- 9. Savitribai Phule Jayanti was celebrated in the college on 03/01/2019.
- 10. On the occasion of Swami Vivekanand Youth Week and Rajmata Jijau Jayanti Mr. Rohit Mule delivered lecture on Swami Vivekanand and Nation Building.
- 11. On the occasion of Birth Anniversary of Sardar Vallabhai Patel, National Integration Day was celebrated the college.
- 12. Street Plays were presented under NSS on 07/01/2019 at Kotamgaon, Nashik. 50 students participated this activity.
- 13. Special winter camp under NSS was organized by the college in collaboration with SPPU from 1/1/2019 to 7/1/2019 at Kotamgaon, Taluka Dist Nashik. The theme for this camp was Samarth Bharat Abhiyan- Saksham Yuva -Samarth Bharat.

Various activities and programmes were arranged for the villages by the NSS volunteers. Dr. Jivan Solunke (Co-ordinator), Mr. Raju Sanap. Mr. pravin Bachkar (Asst. Co-ordinator) and Mrs. Priyanka Boob, Ms. Smita malve (Asst. Co-ordinator) guided the volunteers throughout their stay in the village in this residential camp.

## **Students' Development Board**

- Maharashtra Din was celebrated on 01 May 2018. All the NSPMandal's schools and colleges in Nashik Road Sankul gathered together for Flag Hoisting. It was followed by a rally in the Jail Road and Nashik Road.
- Bouddha Pournima was celebrated on the occasion of Buddha Jayanti. Shri Santosh Jopulkar delivered a lecture on Importance of Pali Language on this occasion.
- 3. On 21 June 2018 the yoga day was made suitable for the students.
- 4. Student Facility Center has been started for students for filling online examination forms, creating Email Id's, etc.
- 5. Birth anniversary of Rajarshi Shahu Maharaj was celebrated in the college on 26 June 2018.
- 6. As per the appeal made by Savitribai Phule Pune, the college participated in an activity for lending help to Kerala Flood Affected Victims by collecting Packed Food. 537 students participated in this activity.
- 7. A Cycle Rally was organized by Board of Student Development and National Service Scheme in order to create Environmental Awareness among the citizens. Dr. Jivan Solunke guided the students. A program was organized on 29 October to November 3, 2018. Dr. Shubhangi kulkarni delivered a lecture on Corruption Free India. In this Programme 43 women were present.
- 8. The celebration of the Father of the Nation was celebrated on the occasion of Mahatma Gandhi Jayanti.
- 9. Cleanliness week was taken from 24 October to 2 November 2019. In this, debates and speech competitions were organized on environment conservation, Mahatma Gandhi life work. 11 students participated in this activity During the Mahatma Gandhi Week, programs were

organized on painting competition, plastic free premises, lectures on non-violence, dru addiction and peace. Also, the program was organized in the cycle rally and pathnatya (Streenlay)

- 10. Vigilance Awareness Week was taken in the period from 30/10/2018 to 4/11/2018, jointly India Securities Press. There was an oratory competition on 'Corruption Hand, New India Gadaava'. First, second and third prizes were given in the competition. The slogan competition was held it has 3 prizes. 40 women participated in the Programme.
- 11. Sadanand Joshi inaugurated the workshop and guided on Acting and demonstrated it. In the second session, Mrs. Pallavi Oedkar showed guidance and demonstration on 'Search of acting In the third session Mr. Deven Fadnavis guided on performance in drama and cinema. Select students participated in this activity.

#### **Healthy and Best Practices**

1. Vivek Vahini (Channelizing the Mind)

Established in 2001, the slogan of Vivek Vahini is "Rights are must but duties first". The mission of this activity is to inculcate the scientific temper in students and make them aware of the social issues through value education. This activity is run throughout the academic year.

2. Civil Defence and Disaster Management Unit

Certificate Course in Communicative English is a course of 90 hours. This course helps students to learn how to communicate with people using English language functions. They will cover the range of theoretical approaches making up the contemporary intellectual vocabulary of English. This course will also develop their awareness of practices in language use and their application to various contexts.

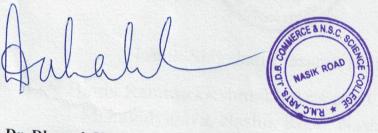
IOAC Co-ordinator

N.S.P.M's Late Bindu Ramrao Deshmukh Arts & Commerce Mahila Mahavidyalaya Jail Road, Nasik Road - 422 101 N.S.P.M's Late Emdu Ramrao Deshmukh Arts & Commerce Mahila Mahavidyalaya Jail Road, Nasik Road-422101

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# Academic & Administrative Audit Committee:

(We the undersigned have done the Academic & Administrative Audit of NSPM's Late Bindu Ramrao Deshmukh Arts and Commerce Mahila Mahavidyalaya, Nashik Road)



1. Dr. Dhanesh Kalal Principal, RNC Arts, JDB Com., and NSC Science College (Bytco College), Nashik Road

R.N.C. Arts, J.D.B. Commerce and N.S.C. Science College, Nasik Road

2. Dr. C. G. Dighavkar

Principal, LVH Arts, Commerce and Science College, Panchavati, Nashik

Loknete Vyankatrao Hiray Arts, Science & Commerce College Panchavati, Nashik -3.