

## The Annual Quality Assurance Report (AQAR) of the IQAC (2017-2018)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

**NSPM's Late BinduRamraoDeshmukhArts and  
Commerce MahilaMahavidyaya, Nashik Road**

1.2 Address Line 1

**Sane GurujiNagar, Jail Road**

**Nashik Road**

Address Line 2

City/Town

**Nashik**

State

**Maharashtra**

Pin Code

**422101**

Institution e-mail address

**nspmacmm@yahoo.co.in**

Contact Nos.

**0253-2465967**

Name of the Head of the Institution:

**Principal Dr. Leena Chandrakant Pandhare**

Tel. No. with STD Code:

**0253-2465967**

Mobile:

9822426576, 8698846666

Name of the IQAC Coordinator:

Mr. Prakash VenunathWarkari

Mobile:

9604029128

IQAC e-mail address:

lbrdnaac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

EC\_57\_RAR\_58 dated 30-11-2011NSPMs Late  
BinduRamrao Arts and Commerce Mahila  
Mahavidyalaya, Nashik Road Maharashtra.docx

1.4 NAAC Executive Committee No. and Date:

(For Example EC/32/A and A/143 dated 3-5-2004.  
This EC no. is available in the right corner-bottom  
of your institution's Accreditation Certificate)

EC/57/RAR/58 dated 30-11-2011

1.5 Website address:

<http://nspm-mahilacollege.in>

Web-link of the AQAR:

<http://www.nspm-mahilacollege.in/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	---	2004	2009
2	2 <sup>nd</sup> Cycle	B	2.39	2011	2016
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

04/02/2004

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2011-12 submitted to NAAC on **24/12/2013**
- ii. AQAR 2012-13 submitted to NAAC on **05/01/2014**
- iii. AQAR 2013-14 submitted to NAAC on **05/01/2015**
- iv. AQAR 2014-15 submitted to NAAC on **10/09/2016**
- v. AQAR 2015-16 submitted to NAAC on **14/01/2017**
- vi. AQAR 2016-17 submitted to NAAC on **01/03/2018**

1.10 Institutional Status

University  State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing Totally  Self-financing

1.11 Type of Faculty/Programmed

Arts  Science  Commerce  Law  PEI (Phased)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

**Savitribai Phule Pune University,  
Pune**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR,etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

**07**

2.2 No. of Administrative/Technical staff

**02**

2.3 No. of students

**01**

2.4 No. of Management representatives

**02**

2.5 No. of Alumni

**01**

2.6 No. of any other stakeholder and

**01**

Community representatives

2.7 No. of Employers/ Industrialists

**01**

2.8 No. of other External Experts

**02**

2.9 Total No. of members

**17**

2.10 No. of IQAC meetings held

**04**

2.11 No. of meetings with various stakeholders:

No.

**02**

Faculty

**04**

Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes











2.14 Significant Activities and contributions made by IQAC















**IQAC has played a vital role in:**





- IQAC provides counselling of students during admission regarding selection of subjects and programmes. Further, through such counselling slow and advanced students are identified. As per the interest of the student, the admission committee suggests or helps in subject selection. IQAC thus tries to **track the students' progress** from the inception of the academic year.
- The student council is formed for giving them a platform to raise their issues and demand. Through special guidance to slow learner and advance learners through subject wise. The IQAC also keeps a check on the attendance and the problems of students through **mentors appointed** for every class. Thus, **effective student support is provided.**
- IQAC mentors and encourages the academic, cultural, sports, and extension activities and encourages departments to depute students to participate in the Seminars, Workshops, Lectures, Trainings and Competitions in and outside the college/s at different level/s.
- The IQAC also sees that the resources of reading and reference material and journals, **e resources** are made available in the library.
- IQAC encourages the faculty for **ICT based teaching and learning process.**
- The planning and suggestions are given by the IQAC regarding the conduct of the activities of Board of Students Welfare, NSS, Extra mural Activities and University suggested programmes.
- IQAC promotes the teachers to participate in Orientation course, Refresher course, Short Term Courses, Faculty Development programmes and Training Programmes. It also encourages the teachers to present papers at International, national, state level seminars, conferences and workshops. It also stimulated the teachers for paper publication in journals and writing books and to sustain the research culture in the college. **Thus, IQAC promotes Quality Research Culture.**

2.15 Plan of Action by IQAC/Outcome

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \***

<b>Plan of Action*</b>	
<b>Name and Details of the Programme/Activity</b>	<b>Achievements</b>
Re/formation of IQAC and Allocation of Responsibilities	New committee of IQAC was formed and roles were defined.
Counselling/Orientation about the New NAAC Process Appointment of Advisory Committee Members	Implemented
Meetings for Quality Assurance	Implemented
<b>Internal Quality Inspection and Assurance System:</b>	
Formation of new committees regarding Curricular, Co-curricular and Extra Curricular Activities	31 Committees were formed for the smooth functioning and optimum utilization of the Human Resources.
	
Committee drafted the Academic Calendar	After consultation with every Department and Committee Head, the Calendar is finalized so as to implement the plans effectively. The timelines are set in accordance with the Calendar
	
Departmental Meetings for Action Plan	Each Department and Committee Head prepared their Action Plan for effective and smooth conduct of the activities.
	
Teaching Plans and Academic diary	So as to have effective delivery of teaching learning process at the microscopic level and to address several learning styles and justify/ uncover the syllabus.
	
Time Table preparation	As per the subjects opted by the students, time table is prepared and effectively implemented to ensure timely justification of the syllabus and evaluation thereafter. A scope is given for the elective subjects.
	

Conduct of lectures / activities	Lectures/ activities are conducted in accordance with the time table. Lectures are adjusted in case of the absence of concerned faculty.
	
Records of events	Documentation of the events/ activities conducted is maintained properly for ready reference.
	
Monitoring Teaching Learning process	Teaching Learning process is monitored with the help of weekly assessment of Academic Diary and teaching plans. Formal and informal feedback is taken from the students and other stakeholders.
	
Conduct of Test and Examination	Timely conduct of the tests and Exams are possible due to the execution of the Academic Calendar.
	
Assessment and Evaluation	Completed. 'Open House' for each Subject is Conducted and counselling is provided to the slow and advanced learners at the time of Internal/Unit tests. Mark list is showcased and grievances, if any, are addressed.
	
Result	The Central Assessment Programme (CAP) is organized in the college for FYBA and FYBCom and the results are displayed in time. Subject wise results are analyzed.
	
Remedial Measures	Remedial, Bridge, Add on, Value Added, Skill Based courses are conducted. After the analysis of the results (regarding conduct of tutorials, assignments, internal tests, etc. which is a part of remedial measures) students are guided. Mentor for each class is appointed for continuous student support.
	
Appraisals of teachers	Self Appraisal forms are filled by the faculty and assessed by the IQAC. Students' Feedback is collected regarding the faculty before distribution of Self Appraisal forms to the faculty.

	Letter of Appreciation is given to the teaching and non-teaching staff for their achievements.
	
Feedback	Feedback is collected from all the stakeholders of education and analyzed thereafter.
	
Analysis and Actions	As feedback is analyzed, appropriate actions (ATR) are taken by the institution.

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- **The AQAR was placed in the College Development Committee (CDC) and it was approved.**



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	<b>02</b>			
UG	<b>02</b>			
PG Diploma				
AdvancedDiploma				
Diploma				
Certificate				
Others				<b>04</b>
<b>Total</b>	<b>06</b>			
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>02 (PG)</b>
Trimester	
Annual	<b>02 (UG)</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employer  Students   
*(On all aspects)*

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

➤ **NO**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

➤ **NO**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>15</b>	<b>08</b>	<b>07</b>	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

**09**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	<b>02</b>	<b>01</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>01</b>	<b>02</b>

2.4 No. of Guest and Visiting faculty and Temporary faculty

**02**

**08**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>01</b>	<b>01</b>	<b>Nil</b>
Presented papers	<b>07</b>	<b>22</b>	<b>15</b>
Resource Persons	<b>Nil</b>	<b>Nil</b>	<b>10</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

*Various innovative processes are adopted by the institution in Teaching and Learning as follows:*

**Department wise innovative processes adopted by the institution in Teaching and Learning are as follows:**

#### Department of English

- In the academic year 2017-18 overall 60 students actively participated in such activities. The primary focus was given to Movie Club Activities followed by discussion Lucy, Wada Chirebandi/ The Old Stone Mansion, Uncle Podger Hangs a Picture, How Much Land does a Man Need?, The Selfish Giant, The Diamond Necklace, Animal Farm, The Old Man and the Sea and The Guide.

- Shri Rabindranath Thakur State Level English Paper Presentation Competition:** The Board of Students' Development of the Savitribai Phule Pune University has taken the cognizance of this student-oriented activity and has sponsored it this year as well. The Competition was inaugurated by the Chief Guest: Principal Dr. P R Bhabad (Member, Board of

Studies, English, S. P Pune University) and Chair Person: Dr. Leena Pandhare (Principal of the host college), Judges for the Competition: Prof. Kishore Nikam and Dr Mohini Gurav, parents and participants from several parts of Maharashtra were present for the competition. The State Level English Paper Presentation Competition Magnetizes Researchers as **77 participants** from several places actively participated in the competition. **15 Undergraduate** and **16 Post Graduate students actively presented** their research papers. Participants from **S P Pune University, Pune**, Malegaon, Sinnar, Niphad, Pimpalgaon Baswant, Nashik (HPT, KVN Naik, Bytco, SMRK, BYK College), and other places were present.

- ‘A Certificate Course in Communicative English’ was also organized.
- ‘A Certificate Course in Pronunciation’ was also organized with a view to minimise the mother tongue interference while communicating in English.
- ‘A Course in Basic English Grammar’ was also organized with a view to minimise the mother tongue interference while communicating in English.
- *Innovative Wallpaper* based on the theme, ‘*Bollywood Movies based on English Literature,*’ was prepared by the students of English Department.
- Student centric activities were arranged so as to create interest among students regarding the English language and literature such as: Paper Presentation, Public Speaking, Elocution Competition, Paper Reading Competition, Group Discussion, Movie Review, Book Review, Seminars, and Poetry Recitation Competition.

Thus, the department is constantly making these activities as conducive as possible so as to enable students to nurture their literary and linguistic abilities in English.

### **Department of Marathi**

1. Competitions like Poetry Reading Competition, Radio Announcement Competition, Advertisement Presentation, Good Handwriting Competition, Proof Reading, Project Reading, Poster Competition, Swayamsiddha Hastalikhit (Handwritten Manuscript and Jaatyanvarchya Ovayanche Sangrahan (Collection of Marathi Traditional Songs) etc.
2. Celebration of Matrubhasha Din: 21st Feb 2018  
At this occasion there was the discussion on the mother tongue i.e. Marathi. Professors and students discussed the status of Marathi in Maharashtra.
3. Marathi Bhasha Gaurav Din: 27th Feb 2018  
According to the Govt. circular Marathi Bhasha Gaurav din is celebrated in college. The interview of Dr. Jayashree Patankar, Expert in Marathi language was conducted by

Department of Marathi. Cultural Department also arranged Rangvaikhari Programme which shows Maharashtrian culture.

- Vachan Prakalp - This is one of the best practices being followed by the college. The college has a tie up with Corporation Library of Nashik District. Books are brought from the library and distributed among the students in the college. This activity helps in inculcating and developing reading habits among the students.

- **Babasaheb Jaykar Lecture Series**

Date	Subject	Speaker	Students Participated
28/11/17	Searching yourself	Shri. Sahebrao Vishwanath Kangune	50
29/11/17	Hypnotism	Dr. Sumeetlal Jaiswal Dhadiwal	50
30/11/17	Jave Kavichya Gava	Dr. Bhausahab Game	50

- **Yashwantrao Chavan Lecture Series**

Date	Subject	Speaker	Students Participated
05/12/17	Food, Laughing Yoga & Health	Ms. Aditi Waghmare	100
06/12/17	Food, Laughing Yoga & Health	Dr. Sushma Dugad	100
06/12/17	How to prepare for Competitive Exam.	Shri Vijaykumar Karnataki	50
06/12/17	Jag Jinkuya Sanvadane	Shri Prasad Joshi	50

- **Dnyan-Vidnyan Vachan Chalwal**

Date	Subject	Speaker	Students Participated
13/12/17	The Diary of Young Girl	Dr. Archana Tonde	60
14/12/17	Elasfemi	Prof. Rajesh Zankar	60
15/15/17	Krushna Katha	Dr. Girish Patil	50

## **Department of Economics**

- The students were shown Live Budget of Central Government of India. Poster presentation competition was organized by the department. Sunil Joshi delivered lecture on micro economics for the FYBCom students and Dr. N.R.Gade also delivered lecture on Kents Theory for FYBCom, Dr. D.G.Kharat also guided the students on Indian Economy for the FYBA students. Wallpaper was presented on GST. Department organized visit to Agricultural Exhibition in Nashik in which 25 students Participated.

## **Department of Sociology**

- Lecture Series- 1st lecture was organized on The Role of NGO in social work by Dr. Ghanashyam Jagtap. Second lecture on the importance of Sociology by Dr. Sanjay Salve. And Third lecture was organized on The Social Problems and Sociological Study by Dr. Farooq Shaikh.Organized competitions on Group discussion of Social Changes, One Minute Paper Presentation of Female Foeticide and Paper presentation competition on organized and Un-organized sectors.

- **Department of Psychology**

Conducted Students Academy in FYBA, SYBA & TYBA class on the topics of the syllabus.Organized an Industrial visit to Samsonite India, Ambad, Nashik for TYBA in which 27 students were present. Publication of Wallpaper on the topic “Aggression as a Positive Emotion”.

- **Personality Development Workshop: 22nd Jan 2018**

One day workshop on Personality Development was arranged by college jointly with Student Development Mandal, Pune. The first session was conducted by Adv. Anjali Patil on “Laws for Women”. Second session was on “Communication” by Radio Jockey Aparna Kshemkalyani and third session is conducted by Dr. Savita Kulkarni.

- **Soft Skills Development Programme:**

The College is celebrating the **Decennial year** of the Soft skills Development Training Programme. 94 students participated in this training programme. This year the programme was inaugurated by **Prof Dr. Nitin Karmalkar, Hon Vice Chancellor, Savitribai Phule Pune University as Chief Guest**. The function was chaired by **Hon Mahesh Dabak, Chairman, Managing Board, Nashik Shikshan Prasarak Mandal, Nashik. Dr. Prafulla Pawar, IQAC Coordinator of SPPU** were also present for the function as Guest of honour. In the academic year 2017-18 the Soft Skills Development Programme was conducted from 10/01/2018 to

19/01/2018. The programme included Sessions on Leadership skills, Creativity, Self-Actualization, Compering Techniques, Time Management, Dining Etiquettes, Social & Business Etiquettes, Team Building, Preparing PPT, Interview Skills and Positive Attitude were conducted between 12.00 pm to 5.00 pm.

### **Department of Political Science**

1. The event of National Voter Day was celebrated on 25th January, 2018. Poster presented on Importance of Voting. The Voter enrolment camp with collaboration of District collector of Nashik. 397 students enrolled for Voting.
2. **Registration of New Voters: On 6<sup>th</sup> October 2017**  
Student Development Mandal and Department of Political Science jointly conducted special drive of registration of New voters. Acting Principal Dr. Sameer Limbare delivered the lecture on the Topic “Importance of voters in democracy”
3. **Mock Parliament Competition: 25<sup>th</sup> Jan 2018**  
On 25th Jan College and Vidyarthi Vikas Mandal Pune jointly arranged “Dr. Babasaheb Ambedkar One Day District Level Abhirup Sansad Competition (Mock Parliament Competition). The competition was inaugurated by Prof. Dr. Kunal Wagh (Ex-Corporater) Chairperson of the inauguration session was Principal Dr. Leena Pandhare. The judges of this competition were Prof. Dr. Sanjay Kale and Prof. Dr. Sonali Patil, Dr. Kapadi, B. O. S. Member were the chief guest.
4. **Sanvidhan Din: 24<sup>th</sup> November 2017**  
College celebrated Sanvidhan Din. On sanvidhan din all the student had the oath which is written in Sanvidhan. The H.O.D. of the Department of Political Science Mr. Raju Sanap guided the student about important chapter of the Sanvidhan.
5. **Election of student council: 4<sup>th</sup> Jan 2018**  
As per the direction given by Pune University the first round of election was conducted by college for the class representative.
6. **Election for the post of G.S. of Student council: 8 Jan 2018**  
The Election was conducted for the post of the General Secretary. The election committee was formed headed by Principal Dr. Leena Pandhare and members as per the norms of U.G.C. Nisha Sonawane of T.Y.B.Com was unanimously elected as the G. S. of the college. Hon. Principal Dr. Leena Pandhare and all committee members congratulated her.

### **Department of Hindi**

- 14<sup>th</sup> September 2017 was celebrated as Hindi Din by the Department of Hindi.
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- Wallpapers were published
- Guest Lectures were organised for the students
- Hindi Essay Competition and Poetry Recitation Competition were organised.

### **Department of Commerce**

• On 28<sup>th</sup> August the inauguration function was arranged. In the first session The Association President and members are felicitated by the Chief Guest Dr. Mrudula Bele, Prof. NDMVP's college of Pharmacy She also delivered lecture on the Topic 'INTELLECTUAL AND PROPERTY RIGHT ACT'. In second session Mrs. Geeta Sunil Joshi gave guidance about Career Options in Commerce. In third Session Miss Priyanka Ghumare, Alumni of the department had a dialogue on the Topic Personality development. On 29<sup>th</sup> August In the first session Prof. Pramod Gaikwad guided students on the Topic 'Use of social Media for Business'. In second session Mr. Sandeep Gadekar delivered the lecture on the Topic 'Cyber Security'. In Third session the interview was conducted of women entrepreneur. The Interviewee was Dr. Mrs. Manisha Aher. On 30<sup>th</sup> August "Computerized Commerce Quiz" was arranged by department and conducted by Dr. Karuna Kushare and Radhika Kale. The Poster presentation competition was also conducted. On 31<sup>st</sup> August the first session was conducted by Ms. Monalisa Jain, Personality Development Trainer, Nashik on 'Interview Technique'. In second session the Famous personality of Advertisement Profession in Maharashtra Mr. Nandan Dixit from Nirmiti Advertising Nashik and Professional cameraman Mr. Prashant Kulkarni of Y.C.M.O.U. had a wonderful session on 'ROLE OF ADVERTISING IN MARKETING'. The interview about the processing techniques of Advertisements was conducted by Faculty of the department. In third session there was the Advertise Presentation Competition for the students. On 1<sup>st</sup> Sept. a fantastic session was conducted by Mr. Amol Kulkarni, Trainer, Rotary Health club, Nashik, on the topic 'Stress Management with Bollywood Clips. In Second Session Mr. Sandeep Maheshwari guided on Movie Screening. The PPT presentation competition was held on the Subject "Success Stories of women in Business, Farming, Service Sector, Social Work". Department of Commerce arranged the Industrial visit of post graduate students on 7<sup>th</sup> Sept 2017. Students visited well-known industries of Nashik, Mangala Poymer, M/s Ashish Industry and Vijay enterprises. On 9<sup>th</sup> Sept the lecture was arranged for the PG students on the Topic "product design ". The resource person was Hon. Mr. Shastri, Ex. Product Designer of Mahindra

and Mahindra Co. Ltd. On 25<sup>th</sup> Sept. the lecture on the IOT was arranged by the department. The resource person was Prof. Suvarna Dhamane.

### **Library**

- Library has procured 587 books and references including 47 e- books. Apart from this, for current affairs and knowledge updation, library has subscribed 40 Periodicals, daily 16 Newspapers in Marathi, English and Hindi. As a part of non- book material, library added 5 CD ROM's.
- Current awareness service and reference service delivered regarding competitive activities and quizzes. Wall paper presentation for strengthening reading awareness. Documents and books unaided Arts and Commerce PG students and faculties. Arrangement of Library Committee Meeting for smooth functioning of Department. Project guidance and reference service provided to PG students on the Birth Anniversary of Late. Hon. President A. P. J. Abdul Kalam organized 'Vachan Prerna Din' on account of this ' Book Exhibition held' in the campus. On the same day 'Vachan Katta' established in the library.

### **Department of Physical Education**

- College organized World Yoga Day on 21<sup>st</sup> of June 2017, in which various Yogasanas were performed by our college students. And also organized Savitribai Phule Pune University's Nasik Zone Inter-Collegiate Table Tennis Women's Competition on 02<sup>nd</sup> August 2017 in the auspicious presence of Mrs. Alka Kulkarni, member of managing board of our NSPM. Our college has organized Savitribai Phule Pune University Level Inter-Zonal Yogasana for Men and Women Sports Competition on 26<sup>th</sup> and 27<sup>th</sup> August 2017. College has organized College Level Intra Morals Sports Competitions such as 100 Meter run, Cricket, Shot Put, Lemon and Spoon, Slow Cycling, Chess, Table Tennis, Carom, Yogasana etc. in which more than 150 students participated spontaneously. Apart from Yogasana and 100 Meter Run, such sports competitions also were organized for college teaching and non-teaching staff. College also organised First time Nashik Zone Inter Collegiate Chess (Women ) sports competition specially for girls on 26th August, 2017. Guest lecture organised by sports department on Kabaddi guided by National Kabaddi player Dr. Sarika Jagtap.



- **Two days Disaster Management Workshop:** On 30<sup>th</sup> and 31<sup>st</sup> Jan 2018 the Two days Disaster Management workshop was organised for the students in the college.
- **Trekking Camp:** On 25<sup>th</sup> Feb 2018 the Trekking Camp and Valley Crossing as adventure sports were conducted at Anjaneri mountain near Tryambakeshwar. The coordinator of the camp was Mr. Yogendra Patil. 65 students participated in the Trekking Camp and 52 students participated in the Valley Crossing.

2.7 Total No. of actual teaching days  
During this academic year

<b>236</b>
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple-choice Questions)

- Open Book Examination, Periodical Tests, Research Projects for PG, Internal Revaluation and Photocopies of the answer sheets, Subject Wise Result Analysis, Providing Question Bank for descriptive, objective and multiple choice questions, Group Discussion, Paper Presentation, T-Group Interaction, PPT Presentations by the students are some of the reforms initiated by the Institution in Examination/ Evaluation

- **Examinations conducted by the Department of Examination**

Periodical Test I	Aug,2017
Re term Exam conducted (for BA and B.com Repeater students)	Sept,2017
MA/MCom-Remid Exam conducted (Repeater Students)	Oct,2017
MA/MCom Mid- Sem Exam conducted (Regular students)	Oct,2017
University Exam BA & B.com conducted Repeater student	Oct/Nov,2017
MA(Economics) University Exam conducted	Nov,2017
M.com(BA) University Exam conducted	Dec,2017
Periodical Test II	Jan/Feb,2018

FYB.com,SYB.com,TYB.Com Practical Exam conducted	March,2018
Exam conducted of a course of Environment Awareness for BA and B.Com students	March,2018
FYB.Com/FYBA compulsory course University Exam conducted	March,2018
SYB.Com/TYB.Com University Exam conducted	March/April,2018
SYBA/TYBA University Exam conducted	April,2018
MA(Economics)/M.Com-Re-Mid Exam conducted (Regular Student)	April,2018
MA/M.Com-Mid Sem. Exam conducted	April,2018
M.Com(Project Viva) Conducted	April,2018
MA/M.Com University Exam conducted	May,2018

### **Special Programmes Conducted by the Department of Examination**

1.Convocation Ceremony conducted by the college for Degree Students on 19th March, 2018 in Dhamankar Sabhagruh, Nashik Road. Prin. Dr. Asmita Vaidya was the chief guest of the programme. Dr. Sunil Kute, President of CDC, President over the programme. 58 students were awarded with the Degree in the programme.

2. Central Assessment programme for FYBA and FYB.Com was conducted from 20<sup>th</sup> April to 30<sup>th</sup> April, 2018.

3. Result declaration of FYBA and FYB.Com by the college in last week of May, 2018.

2.9No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10Average percentage of attendance of students













76







2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>T.Y.B.Com</b>	<b>125</b>	<b>6.4</b>	<b>30.4</b>	<b>13.6</b>	<b>16</b>	<b>7.2</b>

<b>TYBA</b>	<b>72</b>	<b>2.7</b>	<b>16.6</b>	<b>13.8</b>	<b>5.5</b>	<b>2.7</b>
<b>M. A.</b>	<b>08</b>	<b>12.5</b>	<b>50</b>	<b>25</b>	--	--
<b>M. Com</b>	<b>49</b>	<b>20.4</b>	<b>44.8</b>	<b>2.04</b>	--	--

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching and Learning processes:

Departmental Meetings for Action Plan	Each Department and Committee Head prepared their Action Plan for effective and smooth conduct of the activities.
	
Teaching Plans and Academic diary	So as to have effective delivery of teaching learning process at the microscopic level and to address several learning styles and justify/ uncover the syllabus.
	
Time Table preparation	As per the subjects opted by the students, time table is prepared and effectively implemented to ensure timely justification of the syllabus and evaluation thereafter. A scope is given for the elective subjects.
	
Conduct of lectures / curricular activities	Lectures/ curricular activities are conducted in accordance with the time table. Lectures are adjusted in case of the absence of concerned faculty.
Monitoring Teaching Learning process	Teaching Learning process is monitored with the help of weekly assessment of Academic Diary and teaching plans. Formal and informal feedback is taken from the students and other stakeholders.
	
Conduct of Test/Tutorial/Assignments and Examination	Timely conduct of the tests and Exams are possible due to the execution of the Academic Calendar.
	
Assessment and Evaluation	Completed. 'Open House' for each Subject is Conducted and counselling is provided to the slow and advanced learners at the time of Internal/Unit tests. Mark list is showcased and grievances, if any, are addressed.
	

Result	The Central Assessment Programme (CAP) is organized in the college for FYBA and FYBCom and the results are displayed in time. Subject wise results are analyzed.
	
Remedial Measures	Remedial, Bridge, Add on, Value Added, Skill Based courses are conducted. After the analysis of the results (regarding conduct of tutorials, assignments, internal tests, etc. which is a part of remedial measures) students are guided. Mentor for each class is appointed for continuous student support.
	
Appraisals of teachers	Self Appraisal forms are filled by the faculty and assessed by the IQAC. Students' Feedback is collected regarding the faculty before distribution of Self Appraisal forms to the faculty. Letter of Appreciation is given to the teaching and non-teaching staff for their achievements.
	
Feedback	Feedback is collected from the students and analyzed thereafter.

- In all, Students' Feedback is taken for every subject and on the basis of it the respective teacher is counseled for improvement in teaching as per the students' needs for better results.
- During the various meetings of Examination, IQAC members contribute their suggestions for improvising the Teaching and Learning process of the students individually as well.
- Certificate Course in communicative English, Certificate Course in English Pronunciation, and Certificate Course in Basic English Grammar are conducted considering the need.
- After the analysis of the results every year, IQAC provides feedback to the individual teachers regarding teaching methodology and subject knowledge acquisition of the students.
- Participation in Avishkar a research based activity.
- Vachan Prakalp an activity motivating students to read books and write its review throughout the year.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>01</b>
UGC – Faculty Improvement Programme	<b>04</b>
HRD programmes	Nil
Orientation programmes	<b>Nil</b>
Faculty exchange programme	Nil
Staff training conducted by the university	<b>05</b>
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	<b>01</b>
Others	<b>03</b>

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>09</b>	<b>01</b>	<b>NIL</b>	<b>03</b>
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Academic Research Coordinator (ARC) is appointed by the University to look after the research activities at the college level.
- Published International Peer Reviewed Interdisciplinary Research Journey Journal on the occasion of 127<sup>th</sup> Birth Anniversary of Dr. B.R. Ambedkar in which 13 faculties have contributed their research paper to the said UGC approved journal.
- Students are encouraged to participate in the University Level Research activity AVISHKAR.
- An UGC committee is also formed in the college which takes care of sending various proposals for research activities and financial grants.
- A budgetary provision is made by the Management at the college level as to enable the research at several levels.
- State Level English Paper Presentation Competition is conducted for the students to inculcate research aptitude among students.
- Internet of Things (IOT) Projects are carried out by students.
- A survey based research is conducted on 'Income Tax Awareness' by the Department of Commerce.
- A research project carried out on 'Development and Try-out of Computation of Income Tax and Asset Allocation' among school and college teachers by the Department of Commerce.
- Consultancy regarding Computation of Income Tax and Asset Allocation is provided to the teachers by the Department of Commerce.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		NIL
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		<b>02</b>	<b>02</b>	
Outlay in Rs. Lakhs		<b>1,60,000</b>		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>24</b>	<b>08</b>	-
Non-Peer Review Journals	-	<b>01</b>	
e-Journals	<b>05</b>	-	-
Conference proceedings	<b>03</b>	-	-

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	<b>2016-18</b>	<b>UGC BCUD</b>	<b>60,000/- 1,00,000/-</b>	<b>45,000/- 50,000/-</b>
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				<b>95,000/-</b>

3.7 No. of books published i) With ISBN

No. of Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Level	International	National	State	University	College
Number	--			--	--
Organized by the Institution					
Sponsoring agencies	--			--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakh:  
 From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialized	Applied	--
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  
 JRF  SRF  Project Fellows  Any other



3.21 No. of students Participated in NSS events: University level State level  
 National level  International level

3.22 No. of students participated in NCC events: University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:  
 University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:  
 University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The students have participated in *Suryanamaskar- Ek Avishkar* activity, which was recognized by the World Records India.
- Under Extra Mural Activities a Lecture Series for 03 days is arranged for Senior Citizen Club in collaboration with Savitribai Phule Pune University
- Tree Plantation done in the village adopted by NSS at Jakhori, Taluka. and Dist. Nashik
- A special winter camp of 07 days was organized at Jakhori village, Tal. and Dist. Nashik. Students conducted various activities in order to create awareness among the villagers like Swachhata Abhiyan, Disaster Management, Women Empowerment and Baal Melava for children. Lectures were organized on Organic Farming and Rural Development. Rallies on Awareness about education (Sarva Shiksha Abhiyan), Cleanliness (Swachha Bharat Abhiyan), Health (Swastha Bharat Abhiyan), etc. were conducted. Plastic free mission was initiated by distributing cloth bags. A guidance talk was organized by MITRA on 'Sustainable Water Conservation'. A lecture was organized on Water Management and Best out of Waste. A lecture on Digital Schemes:

Opportunities and Challenges. NSS volunteers built a Water Percolation Tank in the village. Lectures on various topics like Importance of Reading, Water Management and Agriculture. A Street Play on Plastic Free Village by NSS volunteers was performed. A survey on historical, social, environmental, economic aspects of the village was conducted. Lectures on Youth and Dignity of Labour and Agricultural Marketing. NSS volunteers visited the tribal areas of the village and tried to create awareness regarding education, health, Save Girl Child and Educate Girl Child. NSS volunteers prepared cloth bags with the help of ladies in the village and were distributed among the villagers. Traffic Police Inspector guided the villagers and the volunteers on Road Safety Mission. In all 45 students actively participated in the camp.

- Health Checkup camp was organized in the adopted village in collaboration with Santuji Thorat Medical College, Dhamangaon during NSS Special Winter Camp. Approximately 600 villagers benefited in this camp. 160 people were provided with free medicines after this checkup.
- A tree plantation was carried out by planting 100 samplings at Shikharewadi, Ground, and Nashik.
- A garden has been adopted at Krushinagar, Sane Guruji Nagar, Nashik and 50 medicinal herbs were planted which were provided by the Patanjali organization.
- Distribution of Clothes to Needy People: 29th Jan 2018
- 30 students gathered some clothes, sweaters, bedsheet and bed covers and sarees and distributed to poor people in Panchavati Area.
- Swachha Bharat Abhiyan conducted at Pandav Leni, Nashik
- Students participated in Cleanliness Drive at Tryambakeshwar.
- Save Environment Save Nature- Ganesh Idol and Nirmalaya Collection by NSS students at Nandur Ghat, Nashik.
- Voter Registration campaign was organized by the students in the college in collaboration with Election Commission, Nashik.
- On the occasion of 127<sup>th</sup> Birth Anniversary of Dr. B. R. Ambedkar, a guidance talk was organized on Dr. Ambedkar's views on various issues.
- Fund collected from the Rakhi preparing workshop were donated to the Melghat Foundation, Nagpur.
- A Voter Enrollment campaign On the occasion of Women's Day was organized and Election Cards of the earlier campaign were distributed.
- **Senior Citizens Lecture Series was conducted as per the following details:**
-

Date	Subject	Speaker
25/02/18	Ayushyachi Godi Wadhavi	Shri Nathuji Deore
26/02/18	Bio-sketch of Sant Gadge Maharaj	Shri Ramakant Deshpande
27/02/18	Jagayache Kase Hasat Khelat	Dr.Kishor Pawar

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>7700 sq. m</b>			
Class rooms	<b>14</b>			
Laboratories	<b>02</b>			
Seminar Halls	<b>01</b>			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		<b>08</b>	<b>UGC Grants and Funds provided by Institution</b>	
Value of the equipment purchased during the year (Rs. in Lakhs)		<b>3,46,570</b>		
Others				

#### 4.2 Computerization of administration and library.

- Computers with internet facility is available in the library.
- Administration has been already computerized to a larger extent with 04 computers, 02 Laptops, 02 Printers and 01 Xerox machine in the office.
- Planning and Development Software is purchased. Online Admission process is in effect. Examination question papers are received online on the registered email id of the college from the university on the date of the exam.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>4271</b>	<b>4,48,651</b>	<b>400</b>	<b>82405</b>	<b>4671</b>	<b>531056</b>
Reference Books	<b>1567</b>	<b>5,25,143</b>	<b>179</b>	<b>102482</b>	<b>1746</b>	<b>627625</b>

e-Books	<b>27</b>				<b>27</b>	<b>-</b>
Journals	<b>34</b>	<b>37,345</b>	<b>12</b>	<b>9153</b>	<b>46</b>	<b>46498</b>
e-Journals						
Digital Database	<b>07</b>	<b>00</b>		<b>00</b>	<b>07</b>	
CD and Video	<b>77</b>	<b>14738</b>	<b>05</b>	<b>1980</b>	<b>82</b>	<b>16718</b>
Others (specify)	<b>967</b>	<b>133692</b>	<b>150</b>	<b>52799</b>	<b>1117</b>	<b>186491</b>
Audio Book	<b>26</b>					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>33</b>	<b>02</b>	<b>06</b>	<b>06</b>	<b>--</b>	<b>05</b>	<b>03</b>	<b>--</b>
Added	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>
Total	<b>33</b>	<b>02</b>	<b>06</b>	<b>06</b>	<b>--</b>	<b>05</b>	<b>03</b>	<b>--</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- 01 Full time Faculty was appointed on Contractual Basis. The said faculty trained the students for Computer Courses. She also assisted and trained the teachers as and when required.
- All students and faculty have access to internet.
- Smart Board and LCD Projectors facility are available for ICT based teaching and learning.
- Internet facility is available in the office (04 computers), Library (01 computer), Examination Department (01 computer), NAAC Room (01 computer) and in the Principal's Cabin (01 Laptop).

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	0.21
ii) Campus Infrastructure and facilities	0.50
iii) Equipments	
iv) Others	2.10
<b>Total:</b>	<b>2.81</b>

## **Criterion – V**

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

##### **IQAC has played an important role in promoting:**

- Student friendly upgradation of Website from time to time.
- A separate section of books for preparation of Competitive Examination is made available to the students in the library.
- Free access of various sports equipment's is provided to all the students.
- Advanced Learners Training is provided to the meritorious students independently.
- Guidance is provided to the students Under Weaker Section Guidance Scheme.
- Counselling Centre and Placement Cell are made available to students.
- Dayitva Nidhi (financial contribution made by the individual teachers) is available for the needy students.
- Feedback is taken from the students regarding the teaching of all the teachers.
- Under Vachan Prakalp books from Government Divisional Library are made available to the students in the college every month.
- Internet facility is made available to the students in the computer lab.
- Celebration of the Decennial Year of Soft Skill Development Training Programme and 10 days training programme was conducted for the third year students of B. A. and B.Com.
- Bridge Courses are organized for the students in few subjects.
- Certificate Course in communicative English
- Certificate Course in English Pronunciation
- Certificate Course in Basic English Grammar

#### 5.2 Efforts made by the institution for tracking the progression

- 'Open House' for each Subject is conducted and counselling is provided to the slow and advanced learners at the time of Internal/Unit tests. The answer sheets are shown to the students and queries, if any, are resolved. Mark list is showcased and grievances, if any, are addressed.
- 02 Periodical Tests are conducted and is analyzed. Its feedback is given to students.
- Feedback on the basis of evaluation of the answer sheets is provided to the students.

- Analysis of the Results for each faculty is done.
- Student Academy is conducted by all departments and wall paper is prepared for the better understanding of the subject.
- Counseling Centre is available in the college. Counseling is provided to the students at Personal and Academic Level.
- In all, IQAC provides counselling of students during admission regarding selection of subjects and programmes. Further, through such counselling **slow and advanced learners** are identified. As per the interest of the student, the admission committee suggests or helps in subject selection. IQAC thus tries to **track the students' progress** from the inception of the academic year. Teaching Plans and Academic diary are maintained by each teacher so as to have effective delivery of teaching learning process at the microscopic level and to address several learning styles and justify/ uncover the syllabus.
- Alumni Meetings are organized. The feedback is taken from the alumni. The college tries to incorporate the suggestions given by them for the present students.
- College has conducted Medical checkup camp and guidance provided, One day workshop on “Depositors Education and Fund Awareness” Celebrated Makar Sankranti Programme for Alumni. The alumni motivated and guided the current students for learning.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
<b>873</b>	<b>123</b>	--	--

(b) No. of students outside the state

(c) No. of international students

	No	%		No	%	
Men	--	--	+	100		Women

(2016-17)						This Year (2017-18)					
General	SC	ST	OBC	12:9.1 Challenged	Total	General	2% Challenged	OBC	Physically Challenged	Total	
<b>386</b>	<b>244</b>	<b>46</b>	<b>194</b>	<b>00</b>	<b>949</b>	<b>342</b>	<b>274</b>	<b>55</b>	<b>324</b>	<b>01</b>	<b>996</b>

**o 12:9.1 Dropout Percentage 2%**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

##### **Competitive Examination Guidance Centre**

An independent Guidance Centre for Competitive Examination is established 2006-2007 and has been successively run by the college. The college has purchased many books, which have added to the existing number of books. These lectures are conducted throughout the academic year for **36 Sundays**, in it 02 sessions of 02 Hours and 3<sup>rd</sup> session of 1 hour, (from 8 AM to 10 AM-I session and 10.30 AM to 12.30 PM-2<sup>nd</sup> session and 12.30 PM to 1.30 PM-3<sup>rd</sup> session.), conducted successfully. Resource Persons were Mr. Vasant Jadhav, Mr. Pravar Deshpande, Mr. Dilip Ashtekar and Mr. Vinod Nirbhavane.

##### **One Day Competitive Examination Guidance Workshop:**

One Day Competitive Examination Guidance Workshop was organized in collaboration with Board of Students Development, Savitribai Phule Pune University on 14<sup>th</sup> Feb. 2018. In inaugural session “Study Method and Strategies of Competitive Examinations was conducted by Mr. B.G.Wagh, IAS Officer and Author. The Second session on Study Methods of UPSC was conducted by Mr. Pravar Deshpande. The third session on Personality Development and Competitive Exams” was conducted by V.T. Jadhav and fourth session on Success in competitive Exams was conducted by Mr. Aditya Ghuge. In this workshop 80 students participated actively

105

##### **No. of students beneficiaries**

#### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	-
IAS/IPS etc	-	State PSC	-	UPSC	-	04

#### 5.6 Details of student counselling and career guidance

- An independent Counselling Center is established and run by the college for the students where counselling is provided to the needy students on daily basis during college hours(between 4-5 p.m.)
- Mrs. Geeta Sunil Joshi guided the students on Career Opportunities In Commerce and Management,
- A 20 Days Skill Enhancement Training Programme was organized for the students who have qualified B. A. / B. Com /M.Com/M.A. and interested in pursuing higher education i.e. Post-Graduation in their respective fields in collaboration with the Mahindra Nandi School. 70 students are participated in training programme.
- A Workshop was organized for the students for preparation of Competitive Examination by Study Circle and Career Development Academy.

- Guidance talks are organized through NSS during Special Winter Camp.

No. of students benefited

110

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>01</b>	<b>08</b>	<b>05</b>	<b>10</b>

#### 5.8 Details of gender sensitization programmes

- 03 Sessions were conducted under Extra Mural Activities for the students on Gender Sensitivity.
- A lecture was organized on Women Empowerment in Special Winter Camp in Jakhori Village, Dist. Nashik under NSS.
- Guidance on Health awareness was organized for the students.
- District Level Workshop was organized on Social Sensitivity and Awareness (03 sessions were organized).
- A lecture was organized on Pre- Marriage Counseling.
- Organized a workshop on Fearless Daughter and Beti Bachav Abhiyan.
- College Miss. Nisha Sonawane was selected as Gender Champion.
- **Anti-ragging Helpline: 1800-180-5522:** Awareness was created among the students about the website of the UGC regarding Anti- Ragging. Counselling of the fresher's and senior students was done by all the committee members of Anti- Ragging.
- **Nirbhay Kanya Abhiyan:** On 23<sup>rd</sup> Jan 2018 Nirbhay Kanya Abhiyan was conducted by the college. The Coordinator of the Abhiyan was Dr. Karuna Kushare. The first session was on the Topic "Yogasana and Inner Peace i.e. Aatmik Nirbhayata" by Dr. Minakshi Gavali. The second session was on Karate by Chetana Sharma i.e. Physical Nirbhayata and third session was on the Topic "Acts for women". This session helped in creating awareness of the rights given by the law and to fight for the rights.
- **Ekatmata Shapath (Integrity Oath):** On 2<sup>nd</sup> February students and all teachers took the oath of integrity.
- **Sanitary Napkin Awareness Campaign: 21nd Feb 2018**  
This campaign was arranged by Board of Student Welfare and Divya Marathi newspaper. The topic was *Is it necessary to have open discussion on Sanitary Napkin?*



## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution (from SPPU)	23	1,79,000/-
Financial support from government	515	35,28,500/-
Financial support from other sources	03	5,200/-
Number of students who received international/ National recognitions	-	-

### 5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.13 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ***No grievance found***

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution



#### **"ENLIGHTENMENT THROUGH KNOWLEDGE"**

##### **Our Mission Is:**

- To empower the students, especially from weaker and needy sections, through quality education,
- To promote creativity, entrepreneurship and use of information and technology,
- To cultivate leadership skills among students with moral, mental and physical strengths,
- To nurture human values and sensitivity about socially relevant issues through education and research.

#### **6.2 Does the Institution has a Management Information System**

i. **Online admission:** The college has begun online admission of TYBA B.Com and M.A M.com from 2016-17 and from 2017-18 the online admission of both UG & PG. The college through the office software provides the Bonafide certificate, Transfer certificate and Exam related hall receipts. The distribution of results of FYBA and FYB.Com are prepared by the college and given to the students. The result analysis if the FYBA & B.Com is also generated in the software needs no further analysis.

ii. Once student is admitted online. She gets enrolled as a **Library** member. Software developer previous year working on library module for transactions and Online Public Access Catalogue(OPAC). Meanwhile library has started data work for its automation. Registration data is used for printing of student's identity cards.

**University:** Eligibility, Exam forms, Affiliation, Pro-rata, Re-checking and revaluation, Online result are declare and print outs can also be done, Students can also see the results.

**University Scholarships:** Online scholarships forms are approved online by the college. The amount of the scholarships is directly transferred in the students account.

**Government Scholarship:**

**Rajashree Shahu Maharaj Shikshan Shulka and Pariksha Shulka for Open Category students:** The amount of the scholarships is directly transferred in the students account.

**Online scholarships** forms are received and approved online by the college. The scholarships and free ships are provided to SC, ST, NT, OBC, and SBC. The amount of the scholarships is directly transferred in the students account.

**Parent Institute:** The communication with the parent institution (Nashik Shikshan Prasarak Mandal, Nashik) regarding the improvements reports and decisions of the college Development committee, and requirements of the college are communicated through emails, scanning of the required letters and documents. The annual results, student information, college teaching and non-teaching staff information, is also communicated through emails.

**Suryanamaskar -Ek Avishkar:** The College participated in the Suryanamaskar activity of the college. During the activity the photos, reports and videos were given every weekly to the parent institute through emails.

**Online College Salary:** The College applies HTESeva Pranali, of Joint Director of higher Education, Pune Region, State Government of Maharashtra. Through this website the college fills the required information and data asked by the authority.

**Ministry of Human Resource Department:**

The College sends the category wise information of students, college facilities, result analysis, teaching and non-teaching staff, library and internet facility, number of computers, indoor and outdoor games are provided to Ministry of Human Resource Department at state and central level.

### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

#### **6.3.1 Curriculum Development**

- Syllabus for particular need based Courses run by the College like Soft Skill Development Programme, Certificate Course in English, and Guidance for Weaker Section. Modules of the courses are prepared through the process of interaction and discussion with the students.

#### **6.3.2 Teaching and Learning**

Most of the learning includes group discussion, group tasks, paper presentations, power point presentations, seminars. Co-curricular activities like competitions- Elocution, Poster Presentation, Paper Presentation, Group Discussion, Book Review, etc. are organized. Each Department and the subject teacher conduct Students' Academy throughout the year. Besides, some teachers form discussion groups and assign projects to these groups; all the departments give home assignments.

To inculcate the habit of learning and exposure to the areas of knowledge beyond curriculum, the institution has undertaken a VachanPrakalp in collaboration with the regional centre of the Government Library. Value orientation to the learning process is added through prayers, awareness campaigns and projects.

The teachers are encouraged to use ICT tools in the teaching learning process through training sessions. Special sessions are arranged to introduce the use of internet and computer to the students. The students, then, are encouraged to give power point presentations through LCD projector and undertake project work or assignments by making use of the information on the internet and resources available in the library. Some departments also use the techniques like screening of movies & documentaries and

make e-learning resource material available in the form of CD-ROM. Special visits are arranged by many departments and subject teachers to make students aware of the new developments in their respective fields. Besides, many departments invite experts from various fields for the guest lectures. This helps students to know about the changing scenario in the respective subjects. The students attend seminars and workshops in their respective subjects. As regards the teachers, every year they participate in workshops, seminars and conferences at University, State, National & International level. The institution also runs a staff academy, which arranges lectures/workshops by the in house faculty and guest faculty. This helps them exchange their views and provide an interdisciplinary approach. The teachers keep themselves update by attending the orientation and refresher courses. The use of internet as well as the library materials such as clippings by the teachers is another way to keep them up date. Various workshops and competitions like Paper Presentation Competition, Computerized Commerce Quiz, Online Accountancy Quiz, Budget Competition, Debate Competition, Elocution Competition, Power Point Presentation Competition, Poster Presentation, etc. are conducted for the students. Wallpapers of all the departments are prepared and displayed by the students in the college under the guidance of the concerned teachers.

### **6.3.3 Examination and Evaluation**

#### **A. Examination:**

- Online Question Papers received from the university are downloaded by the college and are provided for UG (BA & B.Com)&PG (M.Com (Business Administration) / M.A (Economics) students. Bar Code system was initiated by the University.
- Re-term exam and Term-end exam for UG students and Remedial-semester & mid-semester for PG students are conducted and the questions papers are typed and provided to the students.
- External and Internal examiners are appointed as per approved panel and it is kept strictly confidential.
- Practical Examination are conducted by the college in Oct and March UG & PG.
- The examination time tables are displayed on the notice boards.

#### **B. Evaluation:**

- Open Book Test is initiated by English and Marathi Department in the college.

- Two Periodical / Unit tests of all the subjects are conducted for the students in the College.
- Project evaluation of M.com is completed by the examiners according to the CBC pattern.
- Environment Project Evaluation is conducted by the coordinator of the Environment Awareness course for SYBA & SYB.Com.
- The college conducts two Central assessment programmes for FYBA and FYB.Com in Oct and Mar/April in the academic year.
- Feedback is provided on the basis of Students' performances in the tests and discussions are brought about in classrooms in order to update their subject comprehension.
- Re-evaluation of answer sheets is provided as per university norms and photocopies of answer books are provided to applicants on demand.
- Total computerized result processing for FYBA and FYB.Com examination and the results are published within stipulated time.
- Continuous monitoring of students in terms of seminars, internal examination, projects, PPT, Assignments, Case studies, Industrial visits, Report Writing, Multiple Choice Questions and Quiz competitions.

#### **6.3.4 Research and Development**

- The faculty members are allowed to attend various seminars/ workshop or visit industries / organization / institutions to develop background for linkages/ collaborations. The college also organizes on campus programmes to facilitate interaction with academicians and experts from the (Research Area) in formal as well as informal way.
- The students are guided by the faculty of different departments promoting easy inclusion of interdisciplinary aspects in research.
- Avishkar and Innovation research competitions of the University have organized guidance workshops for students. Every year the student and the research scholars participate in the competition and are guided by faculty.
- UG/ PG dissertation -UG/ PG student carry out project as a part of their curriculum. The faculties groom them from developing the concept of their work to complete the dissertation. Periodic oral presentations are conducted.

- Wall paper activity – the students display news items on current issues on the departmental notices board.
- Student support – the students are provided with the facilities like traveling allowance for attending workshop, conferences, competition and paper presentation.
- Staff academy organized various lectures on research and recent trends in various subjects.
- The students are motivated for utilizing the information and Communication Technology in learning process and research,
- In credit base PG programme system the students have to do power point presentation as the part of assessment and evaluation
- Various online and computerized quiz competitions organized by the college at intercollegiate level.
- Survey Research was conducted on cashless economy and use swipe machine and Income tax awareness among school and college teachers
- A provision of financial assistance is made in the budget for the faculty for research and development.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- Reading room facilities for students and faculties are available
- Library framed rules for Circulations of textbooks, references and miscellaneous books
- Separate property corner is available for students under CCTV coverage.
- Separate cabin for Librarian and circulation counter for students
- Magazines, Journals display units are available and utilised.
- Internet surfing chamber made available for students and faculties
- New arrival display unit and reading table for Faculty

### **6.3.6 Human Resource Management**

Optimum utilization of Teaching Staff at PG Level and various courses run in the college like:

- Soft Skill Development Training Programme
- CCET (Center for Career Enhancement and Training)
- MBA affiliated to Yashwantrao Chavan Maharashtra Open University, Nashik
- Study Center of CPCT and Human Rights Course, YCMOU

- Competitive Examination Guidance Center
- Civil Defence and Disaster Management Unit
- Environmental Awareness Course
- PG Level (M.A/ M. Com)
- Bridge Courses are organized for the students in few subjects.
- Certificate Course in communicative English
- Certificate Course in English Pronunciation
- Certificate Course in Basic English Grammar

### **6.3.7 Faculty and Staff recruitment**

**Recruitment:** As the college is affiliated to the SPPU and recruitment procedures as per the University Statutes 2016 are followed. The standard procedures of recruitment laid down by the UGC and the University, are followed while recruiting the faculty and the staff with essential qualification, knowledge and skills. Referral method is also used to ensure that well deserving candidates apply. Advertisement regarding recruitment is published in the local, regional and national newspapers. Lists of qualified candidates are invited from the University Employment and Reservation Cell and Department of Tribal and Social Welfare.

Similarly, for the staff recruitment lists are invited from the District Employment Exchange and Information Centre. In order to retain the faculty, the provision of Lien has been made available. The institution ensures maximum academic autonomy within the given framework.

For the grant in aid courses, contractual appointments are made when the regular faculty is not immediately available. These appointments are made mostly by using reference method and interviews through standard procedures laid down by the University and UGC. As for the unaided courses, the faculty is recruited by using referral method. Efforts are made to fill the vacant teaching post.

### **6.3.8 Industry Interaction / Collaboration**

- Educational Industrial Visit was organized at Samsonite Co., in which 25 students participated organized by Psychology and Economics Department.
- Lecture on- “Employment Opportunities in WNS Company, Nasik” by Smt. Ashwini Kulkarni was arranged by Global Talent Rank Organization, Pune.
- A lecture on Cyber Security was organized by Department of Commerce



- Organized Twenty days Skill based Soft Skills Training Programme for UG and PG students by Mahindra Pride School. 70 students participated in this Programme.
- Students were given the training of Tally, C++, Banking and Finance, Web Designing and ERP Training under Placement Cell.
- Under Soft skill Development Programme students participated in an activity wherein they had to work for one hour and earn remuneration for it. They also need to submit a certificate of the same.
- Students participated in job fair conducted by LVH Arts, Com and Sci. College, Nashik. 06 students were selected for Datamatics and Data Solutions Company, Nashik.
- 05 students were selected in the campus interview for Govind Dande and Sons Jewellers, Nashik Road
- Conducted a workshop on ‘Depositor’s Education and Fund Awareness’ for TYBA and TYBCom students. 94 students participated in this workshop.
- A workshop was conducted for the placement of the post of Bank Mitra.
- A Memorandum of Understanding was signed with Samartha Vidya Prasarak Mandal, Nashik Road regarding free training of Skill Based Courses for students.
- A Lecture of Mr. Pramod Gaikwad, Director, Silicon Valley on ‘Use of Social Media for Businesses’ was organized for Commerce students.
- A Lecture on Intellectual Property Rights Act by Mrs. Mrudula Bele, for Commerce Students.
- A Guest lecture on Cyber Security was organized by Mr. Sandeep Gadekar.
- A Session on ‘Stress Management with Bollywood Clips’ by Amol Kulkarni, Trainer, Rotary Club Nashik.

### **6.3.9 Admission of Students**

- Students are given admission on the First Come First Served Basis.
- Pre admission counselling is provided to the students and guidance is provided regarding the selection of various subjects of the respective courses (Arts and Commerce) through Admission Committee formed in the college before the commencement date of the Academic Year (15 days prior to actual first working day).
- The college takes care that admissions are given to the students from all the categories to ensure equality. The college facilitates free-ships, paying of fees in installments, various

scholarships to the students from disadvantaged community and economically weaker sections.

- The college has introduced system of interaction with the students by the panel of teachers at the time of admission.

#### 6.4 Welfare schemes for

Teaching	<b>13</b>
Non-teaching	<b>13</b>
Students	<b>08</b>

6.5 Total corpus fund generated Rs.42000

*(No funds are generated at College Level. However, the grants from UGC and QIP, SPPU are received.)*

6.6 Whether annual financial audit has been done ✓ No  

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative	Yes	M. S. Joshi and Co.	Yes	NSP Mandal, Nashik

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes   No ✓

For PG Programmes Yes   No ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- A Chief Examination Officer (CEO) is appointed by the College and approved by the University for smooth and effective functioning of the Examinations.

- Online question Papers facility has been initiated by the University.
- Photocopies of Answer sheets are made available for the students by the University (if demanded by the students).
- Bar code system for the Answer Sheets has been introduced by the University.
- Choice based Credit System is implemented for PG (MA and MCom)
- Research Projects for M Com / M. A.
- A Xerox Machine was purchased for Department of Examination.
- A CCTV was installed in the Department of Examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Circulars are issued by the University to the affiliated colleges for encouraging for autonomy.

6.11 Activities and support from the Alumni Association

- The data regarding the Alumni is updated.
- 02 meetings of Alumni students were held in the year.
- A HEALTH CHECK UP CAMP was organized for the Alumni in the college as the Institution celebrated the Centennial year of Nashik Shikshan Prasarak Mandal.
- Pre- Marital and Post Marital Counselling was provided to the Alumni.
- Alumni celebrated Makar Sankrant festival in the college.

6.12 Activities and support from the Parent – Teacher Association

- Parent – Teacher Association plays a vital role for the National Service Scheme (NSS) Special Winter Camp. 50 students participate in this residential camp.
- Nashik Shikshan Prasarak Mandal and our college organized Ex-students' Assembly and invited them to participate in the Centennial Celebration of Nashik Shikshan Prasarak Mandal, one of the oldest educational institutes in Nashik.
- Presence of Parents in various Cultural, Sports and Academic Programmes like workshops and Prize distribution programmes.

6.13 Development programmes for support staff

- In- house training was provided to the non-teaching staff on Soft Skills
- A workshop was organized for the non-teaching staff on Usage of English Grammar

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Cleanliness and Maintenance is done regularly.
- Utmost importance is given to Plant Conservation. Plants in the college campus are adopted by the students for conservation. Students water these plants daily.
- Campus Development, Cleanliness and Beautification Committee at college level is in function till date.
- Swachhata Abhiyan was conducted in the college and surrounding area.
- Junk Food is strictly prohibited in the college campus.
- Active participation of the students in maintaining Plastic Free Campus.
- Maximum number of students uses public transport and their own bicycles.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- On the occasion of our NSPM's celebration of Centennial Year, college has participated in Suryanamaskar under the title of 'Suryanamaskar Ek Avishkar', from 03rd Feb. 2017 to 24th Jan. 2018. As a result, our college has been honoured with a certificate from WORLD RECORDS INDIA.
- Rangvaikhari Sanskrutik Spardha: Govt. of Maharashtra and Marathi Vikas Sanstha jointly arranged the Cultural competition Named "RANG VAIKHARI" college participated and achieved 2nd prize in this state level competition.
- Earn and Learn scheme: 54 students benefited by this scheme. Various work i.e. library work, computer work, typing work, garden maintenance etc. were done by students .Rs 1,50,000 is distributed under this scheme.

- Scholarships to students: Rajashree Shahu, Kranti Jyoti Savitribai ,Savitribai Phule, Aarthik Durbal Ghatak, Pune Vidyapeeth Gunwant, all these scholarships are achieved by students.
- Special guidance scheme: The Special guidance scheme is conducted in college. Economics, Stats and Maths, Accountancy and English are guided by subject experts from other colleges.
- Financial Assistance for the Accident by the Insurance Company: Financial assistance was given to two students by Savitribai Phule Pune University and New India Assurance co. Ltd.
- The workshop on decorated Paper Bag.: Two students are participated in this workshop .Which is arranged by Maharashtra Times group.
- The workshop attended by students about Aadhar Link: The workshop attended by students about Aadhar link linking problems for the citizen. Three students are participated in this workshop which is arranged by Maharashtra Times group.
- “Gurupournima”: Essay Writing Competition on ‘Guruche Mahatva” Patriotic Group Song Competition
- Teacher’s Day – Best Teachers Competition
- Ganesh Festival (5 days) Modak Competition.
- As per order of Govt. of Maharashtra, we organized Vachan Prerana Din 13th Oct. 2 Chief Guest – Hon. Shrimali Rekha Bhandare ( well-known Poet and Writer )
- Live Interviews Programme
- Granth Pradarshan and Inauguration of “Vachan Katta”.
- No Gadget day – Shapath
- Maharashtra Darshan
- Kalavishkar in semi-final organized by Govt. of Maharashtra & Marathi Rajya Vikas Sanstha.
- We have organized Prize Distribution Programme on 14 March 2018. Hon Chief Guest Dr. Swapnil Torne (MHUS – Public Relation Officer) Hon. Dr. Sunil Kute (Chairman, CDC and Vice President NSPM). Organized Best Wishes Programme for TYBA / B.Com & M.A. / M.Com students.
- On the occasion of 127th Birth Anniversary of Dr. Babasaheb Ambedkar, a lecture was organized in the college on 14th April 2018. Dr. Vijaykumar Vawale (Post – Graduate

Department of Economics, HPT Arts College, and Nashik) was invited as a resources person to deliver a talk on Dr. Ambedkar's views on various issues.

- Allocation of mentors to every class.
- A special committee is formed to maintain discipline in the college.
- Books are made available to the students in the college campus through Grahak Bhandar.
- Students under Earn and Learn Scheme assist the college office, library and sports department as well as various activities in the college.
- CCTV cameras are installed in the college campus.
- A new College Development Committee has been formed as per the rules and regulations of the university.
- Improving soft skills of the student through training and placement.
- Improving teaching and technical skills of faculty by various programmes.
- A workshop for non-teaching staff was conducted on Usage of Grammar in English.
- Increasing placement opportunities for the student by placement training.
- Improving social involvement of the students through NSS programme.
- Counselling Centre is available for the students in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

#### **Action Taken Report (ATR)**

- IQAC requested CDC to sanction the funds for research and other activities and made sure that the funds are utilised properly.
- IQAC promoted the **Social-Industry Connect (through MoU)** so as to expand our reach with minimal investment and offer a dynamic platform for learning.
- IQAC also suggested **examination reforms** so as to have effective and smooth functioning of the department. Further, IQAC also promoted the conduct of **soft skills development programmes** for all round development of personality and for the employability skills.
- IQAC suggested new certificate courses: value and skill based courses. Thus, there was an increase in number of certificate courses.

- IQAC recommended programmes for the cross cutting issues such as gender, environment, human values and guidance lectures for Weaker Section. These programmes were conducted.
- Bridge and Remedial courses recommended by IQAC were conducted.
- IQAC promoted application of technology for various academic and administrative activities. Lectures were conducted under Staff Academy regarding the same.
- IQAC facilitated **learner-centric environment conducive for teaching and learning** process through the maximum utilization of infrastructure and human resources available in the institute.
- IQAC arranged for the **feedback** from students, parents and teachers for improvement.
- IQAC circulated the information on various quality parameters of higher education and tried to **maintain the Quality Culture** in the institution through various programmes/activities leading to **quality improvement**.
- IQAC, in **the CDC meeting**, put on the agenda the activities and programmes of the college to be conducted and gets sanctioned in the CDC in every three months through the IQAC Chairman/Principal.
- Re-formation of IQAC and Distribution of Responsibilities to all the members of IQAC
- An Orientation Programme was conducted for the IQAC members at college level and the role, importance, objectives and strategies of IQAC were explained and discussed.
- 04 meetings of IQAC were conducted throughout the year.
- API forms were duly filled up and verified by IQAC and feedback is given to the concerned teaching staff.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Vivek Vahini (Channelizing the mind)
- Civil Defence and Disaster Management Unit

*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- Environmental awareness course has been introduced by the University in the Curriculum for Second Year students of Arts and Commerce faculty which includes Theory, Field Visit and Project Work.
- Tree Plantation: 7th July

- A) On the occasion of tree plantation week, 40 students of the college planted 100 saplings besides the jogging track of the Shikharewadi ground. The plants were provided by the Nasik Corporation. Corporater of the Shikharewadi Hon. Shri Sambhaji Moruskar was the Chief Guest of the Programme.
- B) On 14th July In addition to this activity college Adopt a garden of Krushinagar, Sane Guruji Nagar Jail Road and Plant 50 Medicinal Herbs in this garden which were provided by Patanjali organization. On this Occasion the medicine Plant “Gulwel” was distributed by Patanjali organization. The garden is nurtured by the students of the college through the year, even in Deepavali vacation.
- Visit to children Traffic Education: 18th Jan 2018.
- 54 students visited to Children Traffic Education Park. Shri Kulkarni and Shri Kharat from the Traffic department guided about the Traffic Rules. The department also had the PPT presentation about how the Accident occur when we don't follow traffic rules.
- “Environmental free Greetings competition: 20th Jan 2018
- A competition was conducted on “Environmental Free Greetings Competition”. 48 Students participated in this competition. Dr. Deepa Holkar and Dr. Minal Barve judged the competition.
- The students of NSS and BSW have adopted the trees in the college and taken up the responsibility of watering the plants every day. This helps in nurturing and sustaining the trees that have been planted.
- Students participated in rally 'Save Trees Save Environment'
- Utmost importance is given to Plant Conservation. Plants in the college campus are adopted by the students for conservation. Students water these plants daily.
- Campus Development, Cleanliness and Beautification Committee at college level is in function till date.
- Swachhata Abhiyan was conducted in the college and surrounding area.
- Swachha Bharat Abhiyan conducted at Pandav Leni, Nashik
- Students participated in Cleanliness Drive at Tryambakeshwar.
- Junk Food is strictly prohibited in the college campus.
- Active participation of the students in maintaining Plastic Free Campus.
- Maximum number of students uses public transport and their own bicycles.



- Save Environment Save Nature- Ganesh Idol and Nirmalaya Collection by NSS students at Nandur Ghat, Nashik Road to avoid water contamination and create awareness among the citizens regarding Water and Soil Pollution.
- A student's visit was organized to a farm, where vegetables are sold in the international market. The students interviewed the farmers.

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

➤ **College has undergone SWOT(C) Analysis**

## SWOT Analysis

### STRENGTHS

1. Institute facilitates the learner-centric environment conducive for teaching and learning process through the maximum utilization of infrastructure and human resources available in the institute.
2. Sustainability in curricular, co- curricular and extra- curricular activities and maximum utilization of available Human Resources and Infrastructure.
3. National Anthem, Prayer is followed by Meditation in order to inculcate moral and ethical values among the students.
4. The teaching faculty continuously upgrades itself by participating in courses and trainings.

5. Financial assistance is provided to the needy and backward students in order to promote higher education among the students and to bring them in the mainstream.
6. Being the only Women's College affiliated to SPPU in the Nashik city, college caters to the educational needs of the maximum number of socially and economically backward girl-students.
7. The Staff is characterised by the skills such as Integrity, Teamwork, Accountability, Punctuality and Excellence.
8. The Management is Visionary and Supportive and offers ample scope for leadership and teamwork skills for the staff through various social activities organized for the stakeholders of education.

### **WEAKNESSES**

1. At the entry level majority of the students enrolled come from rural, socially, economically and academically poor background.
2. The curriculum is not in tune with the national and global requirements.
3. All the classrooms are not ICT enabled.
4. The number of subjects taught at Special Level is limited.
5. Hurdles in appointing permanent staff due to Governmental policies.
6. The hostel facility for the girl-students is not available and that influences the enrolment of the outside students.
7. The College library is not completely ICT based and computerised.
8. The institute is not able to fix Solar panel unit.

### **OPPORTUNITIES**

The following Centers will be introduced in future.

1. Research Centre for Commerce department.
2. Yoga Centre, Health Care Centre can be initiated.
3. More scope for Social-Industry Connect.

### **THREATS/ CHALLENGES**

1. The institute has to give more time and take extra efforts for the overall development and grooming of the students' personality as the maximum students come from socially, economically and academically poor background.

2. The proficiency level of the students is low. Therefore, it is a challenge to raise the academic performance of the students and to develop them to an average level.
3. Due to limitation of the infrastructure there is little scope for the expansion of the various courses that may develop global competency among the students.
4. It has always been a challenge for the college to promote educational and career awareness among the students who get married before completing their degree.
5. Being Women's College, the students get married while pursuing their education. After completing their education these students are of little help as Alumni.

## 8. Plans of institution for next year

The college has planned to:

1. Organise a National Level Seminar on Use of ICT in Teaching & Learning Process
2. Submit Ten proposals to Board of Students' Welfare
3. Conduct University Sponsored Soft Skill Development Training Programme
4. Organise Commerce week
5. Conduct Blood Donation Camp under NSS Special Winter Camp
6. Arrange Placement Camp for students studying in Final Year ( TY BA/BCOM and MA/ MCOM)
7. Organising Training under Debt Recovery Agent and Diploma in Basic Banking
8. Organise Employability based Certificate Course for Tally, Accounting & Banking, for the students under 'National Skill Development Programme' in collaboration with Samarth Vidya Prasarak Mandal, Nashik Road.
9. To organise Twenty days Skill based Soft Skills Training Programme for UG and PG students by Mahindra Pride School.
10. Arrange Industrial Visits for Students
11. Carry out various activities under National Service Scheme (NSS)
12. Organise a Two Day Disaster Management Workshop
13. Organise Rasta Suraksha (Road Safety) Awareness Abhiyan
14. Organise Public Awareness Programme regarding government schemes through Street Plays.
15. Organise a Yoga and Meditation training programme for the students
16. Conduct a workshop for the teachers on Research Methodology
17. Organise a workshop for the teachers on How to Write a Research Paper for International and National Journals
18. Bridge Courses for slow learners in English, Mathematics and Accountancy.
19. Certificate Course in Communicative English
20. Certificate Course in English Pronunciation
21. Certificate Course in Basic English Grammar

*Prakash*  
14/8/2018  
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## Annexure 1

### Best Practices 1

#### 1. Title of the Practice- Vivek Vahini (Channelizing the Mind)

Established in 2001, the slogan of Vivek Vahini is "Rights are must but duties first". The mission of this activity is to inculcate the scientific temper in students and make them aware of the social issues through value education. This activity is run throughout the academic year.

#### 2. Objectives of the Practice

The main objectives of this programme are to:

- a) develop scientific attitude among students
- b) Participate in social activities in order to increase social awareness of certain issues
- c) Inculcate in self the love towards nature
- d) Increase the cooperative spirit and patriotism
- e) Make them aware of scientific / technological developments
- f) Introduce them to folk arts
- g) Create a platform of cultural, educational, art and social activities for personality development
- h) Inculcate and foster cultural and moral values
- i) Help the needy citizens
- j) Bring forth the hidden qualities in students
- k) **Inculcate reading habit** among the students- **Vachan Prakalp**

#### 3. The Context

NSPM's Late B R D Arts and Commerce Mahila Mahavidalya, Nashik Road, started functioning in the academic year 1998-99, is the only Women's college in Nashik affiliated to the Savitribai Phule Pune University. The college has initiated this programme for empowering the women students for the academic and personal

development of the students. Majority of the students (around 70% to 80%) come from low strata of the society. Most of them belong to economically backward classes. Also, approximately, all the students come from vernacular (Marathi) medium of schooling. Hence, there was an intense need to initiate an activity that will run throughout the academic year and engage the students in various intellectual discussions and ensure student cooperation and participation in various activities of the college. It is important from personality development point of view. It is necessary to inculcate and develop the habit of reading among the students. Vachan Prakalp is an important activity run under Vivek Vahini that provides access to the students to the world of books and make them available free of cost for reading.

#### 4. The Practice

The various regular activities that run under Vivek Vahini are as follows:

- a) Meetings among the members and the coordinator are held every 15 days for discussion on issues and to pass resolutions
- b) Read and discuss the news articles on sensitive issues. Maintain a record of the paper cuttings of such articles
- c) Discussion on great personalities and national leaders
- d) Evaluate the programmes and activities conducted in the college
- e) **Vachan Prakalp**- An activity **Inculcate reading habit among students**

It was run in coordination with Vyakti Vikas Mandal (People development Organisation) between 2002- 2004. From 2004 onwards it is run under the Sakli Yojana (Chain System) of the government's Nasik District Divisional Library. It is expected that the students read the books and then discuss the theme or issues with others in the Vivek Vahini meetings. Every student is expected to write a review of the book that she has liked.

#### How it works?

- a) There is no membership fee. It is free of cost
- b) All the students are taken for a visit to the library in the month of July every year
- c) 100 books are issued per month
- d) 03 students accompany the coordinator to the library while choosing the books

- e) The students with the help of the coordinator exchange the books themselves
- f) The books are issued to everyone in the college including the staff members.
- g) The books are also passed on to the parents by their respective wards
- h) The time for issuing the book is flexible and so is the case with return or exchange of the books.

## 5. Evidence of Success

### **Various resolutions made under Vivek Vahini are as follows:**

- a) To exercise physically for at least half an hour everyday
- b) To read books other than the one prescribed for syllabus for at least half an hour everyday
- c) To keep away from addiction, drinking and smoking and create awareness in the society regarding the same
- d) To buy at least 01 Khadi dress/ material once in a year to express gratitude towards the freedom struggle of our country

### **Successful Resolutions and Benefits:**

- a) Celebrating eco-friendly Diwali
- b) Youth against Miracle- anti Superstition
- c) Celebrating Dr. Babasaheb Ambedkar's Birth Anniversary by spending more time in library and reading quality books.
- d) 8000 books have been issued from the Central Government Library till date
- e) These were used as reference books by many students and teachers
- f) It has fostered a culture of discussion on the book among students and their parents as well as teachers
- g) It has helped the students to critically analyse the book and express their own opinions

## 6. Problems Encountered and Resources Required

Please identify the problems encountered and resources required to implement the practice (in about 150 words).

1. Irregularity of some students.
2. Some students don't return the issued the books in stipulated time.

## Best Practices 2

### **1. Title of the Practice- Civil Defence and Disaster Management Unit**

The overarching strategy is to build resilience through a risk management approach and the four "Rs" of: Risk Reduction, Readiness, Response and Recovery. This approach starts with recognizing the range of hazards we face and the vulnerability of our communities, buildings, and infrastructure to those hazards. By understanding the impacts we could face from hazards, the focus can move to measures for reducing the risks and for managing impacts when they occur. The aim of this unit is to put the right tools, knowledge, and skills in the hands of students who will be responsible for designing and implementing solutions at the local level in case of emergency and crisis.

### **2. Objectives of the Practice**

- a) To train the student-volunteers in order to prevent loss of life in an emergency situation
- b) To help the injured and relieve distress in an emergency situation
- c) To train student-volunteers in warden service, first aid, rescue services, firefighting, control and communication, basic life support
- d) To make students aware and understand about the types of disaster.
- e) To acquaint about the sources of information to avoid and prevent disaster.
- f) To prepare students to face the unavoidable disasters through proper training.
- g) To reduce the risks of disasters caused by human error.
- h) To minimise the effects of all disasters.

### **3. The Context**

L.B.R.D. Arts and Commerce MahilaMahavidyalaya is working for the empowerment of women in every sense of the word 'empowerment'. Hence, the college has established Civil Defence and Disaster Management Unit in 2006 in collaboration with Controller of Civil Defence(Collector of Nashik) and the motive behind starting the said unit is to train and inculcate skills among girl-students. As a girl-student(woman) can train and convey the essential information and skills to the family members and society at large. She can use the information and adopted skills in her day to day routine life.The training in the course

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ismodified and implemented as per the requirements of the students. The college has conducted two days crash course and five days basic course for all the stakeholders of education, students and society.

#### 4. The Practice

The details regarding the activities of Civil Defence Course are tabled below:

##### Disaster Management Training Camp

Sr. No.	Academic Year	Duration of Camp	Name of the Activity	No. of Trainees
01	2017-2018	30-01-2018-31-01-2018	02 days Disaster Management Workshop	101
02		23-01-2018	Nirbhay Kanya Abhiyan (Karate)	64
03		25-02-2018	Trekking Camp	65

#### 5. Evidence of Success

1. The students successfully completed the training as mentioned above. The students also achieved the certification from the concerned authorities. Now the trained students can prevent loss of life in an emergency situation, can help the injured. These students have achieved skills such as warden service, first aid, rescue services, firefighting, control and communication, basic life support etc.
2. The students can face the unavoidable disasters through proper training and reduce the risks of disasters caused by human error.
3. After completing the said courses, the students are earning their bread and butter. The students have actively participated in Kumbha Mela, Kalika Mata Yatra, Navratri, and Ganesh Utsav Bandobast. These trained students have also shouldered the traffic duties.

## **6. Problems Encountered and Resources Required**

The unit conducts the training in the sports hall and seminar hall respectively. The two huge porches are also available for the training activities of civil defence and disaster management workshops. One of the problems encountered by the unit is that the sports hall does not have LCD. If provided, the parallel sessions for two separate batches can be conducted simultaneously in the college. The unit is depend on Head Office of Civil Defence for instruments and equipment for the training purposes. If, financial assistance is provided then the said problem can be addressed.

The most glaring problem encountered by the Unit is the non-functioning of he said course in 2016-17 as the Unit does not received permission from Directorate of Civil Defence, Mumbai. However, the college pursued the matter with the higher authority of Civil Defence to commence the course. Furthermore, the college initiated workshops on disaster management. Another problem the Unit has faced is the meagre financial provision for the course. Yet the college has effectively sustained the practice overcoming the said hurdles.

## Annexure 2

Various Workshops/ Competitions conducted by Student Welfare Scheme of the College in collaboration with the Board of Students Welfare, Savitribai Phule Pune University, Pune (Financial Assistance received for all the activities) during the Academic Year 2017-18

➤ **International YogaDin: 21<sup>st</sup> June 2017**

The Yoga Din was celebrated in college for all students. The demonstration of Yogasana was presented by the student and all the students followed it. The Din was conducted by Director of Physical Education, Mr. Yogendra Patil. He also delivered the Speech on the importance of YOGA in life.

➤ **Matdar Nondani Yadi (Voter's Registration List) 1<sup>st</sup> -31<sup>st</sup> July:**

As per the guidelines given by central and state govt., college formed the committee headed by Principal, with one Nodal officer and one member. The forms were filled by F.Y.B.Com and F.Y.B.A. who have completed their age of 18 years recently.

➤ **Essay Competition (7<sup>th</sup> July 2017)**

Essay Competition was held on the Topic "My College Smart College"

➤ **Sadbhavana Din:20<sup>th</sup> August 2017**

Sadbhavana Din was celebrated in the college. Prof Dr. Ghanashyam Jagtap of M.S.W. College, Nashik was the chief guest of the programme. He delivered the speech on the Topic "Integrity of India". Prof Vinod Nirbhavane introduced the chief guest and Dr. Sushama Hasabnis gave the oath of Sadbhavana.

➤ **India Freedom Struggle: On 26 August 2017**

The year 2017 is a landmark year as it is the 75th year of 'Quit India Movement' and 70th year of India's Independence. On this occasion College arranged a lecture of Dr. Shubhangi Kulkarni on the Topic "Corruption". On this occasion a visit was arranged to Bhagur to the Swatantryaveer Savarkar's House. Shree Khairnar the ex- Principal of Bhagur school delivered the lecture on the memories of Swatantryaveer Savarkar. 55 students participated in this visit.

➤ **Workshop on Research Methodology and Current Trends: 9<sup>th</sup> Feb 2018**

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One Workshop was conducted by Department of Commerce which was proposed by Vidyarthi Development Mandal. This workshop was proposed for P.G. students only. The first session was guided by Dr. Shekhar Joshi from B.Y.K College on “Change Management and Six Sigma”. The second session was conducted by Dr. Mahesh Kulkarni on “Data Collection and Data Analysis”. The third session was guided by Prof. Vinay Suryavanshi from K.K.Wagh on “Enterprise Resource Planning.”

### **Awards Received**

**Few of the faculties have received Best Teacher award from various social and academic institutions.**

1. Dr. Karuna Kushare received the **Best Teacher** award from **Rotary Club of Nashik Smart City**
2. Dr. Lata Pawar received the **Best Teacher** award from **Rotary Club of Nashik Smart City**
3. Dr. Lata Pawar received the **Best Teacher** award from **Women Empowerment Tanishka**
4. Mr. Bhaskar Narwate received **Swayam Vikas Puraskar** from Swayam Vikas Prabhodhini, Nashik