



UNIVERSITY GRANTS COMMISSION
NEW DELHI

F.No. 4-1/2020 (NSQF)

September, 2020

NOTICE

Sub: Extension of application deadline and approval of courses under NSQF for the year 2020-2021

Online applications were invited from Universities and colleges for running skill-based programmes in the academic session 2020-21. However, it has come to notice that certain institution due to Covid-19 and consequent lockdown could not apply before the application deadline. Hence, the deadline for submission of applications on the online portal is now extended till **30.09.2020**. Institutions seeking extension of their existing courses as well as desiring to start new courses may apply before the mentioned deadline.

Further, in case, any institutions which were approved by UGC to run skill-based programmes in the years 2018 and 2019 but could not start the same for any reason may run those programmes in the academic year 2020-21. However, those institutions shall have to provide information about the course-wise intake of students to UGC on the online portal by **31.10.2020**.

The link to the online portal is <https://nsqf.ugc.ac.in/>

(Signature)
(Dr. Mriganka Sekhar Sarma)
Education Officer

Dr Karuna Kushan
SP
16 Sept 2020

नाशिक शिक्षण प्रसारक मंडळाचे
के.बिंदू रामराव देशमुख कला व वाणिज्य
महिला महाविद्यालय, नासिकरोड
आयक क्र. 77/20-21
दिनांक 16/09/2020

Leena Pandhane
PRINCIPAL
N.S.P.M's Late Bindu Ramrao Deshmukh
Arts & Commerce Mahila Mahavidyalaya
Jail Road, Nasik Road-422101

UNIVERSITY GRANTS COMMISSION

Bahadur Shah Zafar Marg

New Delhi-110002

Approval of new skill based courses to institutions under NSQF for the academic year 2020-21

S.No	State Name	Name of the Institution	Address	Details	
1	Andhra Pradesh	A M A L College	Anakapalli, District Visakhapatnam - 531 001		Trade/Course
				Certificate	DAIRYING & ANIMAL HUSBANDRY
				B.VOC. Degree	DAIRYING & ANIMAL HUSBANDRY
				Certificate	Agriculture
				B.VOC. Degree	Agriculture
2	Tamil Nadu	A Veeriyar Vardayar Memorial Sri Pushpam College	Poondi, District Thanjavur	Programme	Trade/Course
				Diploma	Edible mushroom cultivation Technology
				Diploma	Ornamental fish culture
				Diploma	Bio fertilizer
				Diploma	Handicrafts/Thanjavur Arts and Paintings
3	Tamil Nadu	A.D.M. College for Women	Nagapattinam, District Quaide-E-Milleth	Programme	Trade/Course
				B.VOC. Degree	Management and Entrepreneurship/Modern Office Practices
				B.VOC. Degree	Apparel/Fashion Technology
				B.VOC. Degree	Healthcare/Nutrition and Dietetics
				B.VOC. Degree	Banking & Financial Service/ Banking Finance and Insurance
4	Andhra Pradesh	A.N.R. College	Gudivada, District Krishna - 521 301	Programme	Trade/Course
				Certificate	IT/Ites/WEB TECHNOLOGIES
				Certificate	Management and Entrepreneurship/ GOODS & SERVICES TAX (GST)
				Certificate	Chemical and Petrochemicals/ ANALYTICAL CHEMISTRY
5	Tamil Nadu	A.P.C. Mahalaxmi College for women	Tuticorin, District Tuticorin - 628 016	Programme	Trade/Course
				Diploma	IT/Ites/Data Science
				Diploma	Media and Entertainment/Advertising and Public Relations
				Diploma	Beauty & Wellness/Herbal Beauty Care
6	Maharashtra	A.R. Burla Mahila Varishtha	City Survey No. 9705/9/A/2A, Raviwar	Programme	Trade/Course
				B.VOC. Degree	Theatre and Stage Craft
7	Maharashtra	A.T.S.P.M. Arts & Commerce College	Ashti, District Beed	Programme	Trade/Course
				Diploma	Agriculture/Organic Farming
				Diploma	IT/Ites/Computer Application and Information Technology
				Diploma	IT/Ites/Web Page Designing & Web development
8	Telangana	A.V.V. Degree & P.G. College	S.V.N. Road, Warangal - 506 002	Programme	Trade/Course
				B.VOC. Degree	Banking & Financial Service/ACCOUNTING AND TAXATION
				B.VOC. Degree	Management and Entrepreneurship/ENTREPRENEURSHIP DEVELOPMENT
9	Uttar Pradesh	Aadinath College of Education	Vill. Maharra, Lalitpur - 284 403	Programme	Trade/Course
				B.VOC. Degree	Agriculture
				B.VOC. Degree	IT/ITes
				B.VOC. Degree	Office Management
10	Uttar Pradesh	Aala Hazrat Degree College	Nainital Road, Deoranian Baheri, Dist. Bareilly - 234 203	Programme	Trade/Course
				Certificate	Food Processing/Assistant System Manager
				Diploma	Food Processing/Food Safety Manager
				Advanced Diploma	Food Processing/Packaging and Labeling Associate
				B.VOC. Degree	Food Processing/Food Processing Engineer
				Certificate	Retails/store operations assistant
				Diploma	Retail Management/Cashier
				Advanced Diploma	Retail Management/Sales Associate
				B.VOC. Degree	Retail Management/Departmental Manager
11	Maharashtra	Abasaheb Parvekar Mahavidyalaya	New Power House, Pandharakawada Road, Yavatmal - 445 001	Programme	Trade/Course
				Diploma	IT/Ites/Information Communication Technology
				Diploma	Hotel Management
12	Maharashtra	Abeda Inamdar Senior College of Arts, Science & Commerce	2390-B, K.B. Hidayatullah Road, Azam Campus, Pune - 411 001	Programme	Trade/Course
				B.VOC. Degree	Green Jobs/Renewable Energy
				B.VOC. Degree	Retail Management
				B.VOC. Degree	Data Science and Data Analytics
13	Assam	Abhayapuri College	Abhayapuri, District Bongaigaon	Programme	Trade/Course
				B.VOC. Degree	Food Processing
				B.VOC. Degree	Retails Management and Information Technology
14	Uttar Pradesh	Acharya Naendra	Babhanan, District Gonda	Programme	Trade/Course

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587	Uttar Pradesh	Narayan Arya Kanya Pathshala Degree PG College	Farrukhabad, District Farrukhabad - 209 625	Programme Diploma Diploma	Trade/Course Beauty & Wellness IT/ITes/COMPUTER APPLICATION AND I.T.
588	Uttar Pradesh	Narayan Mahavidyalaya	Aunta - Meja, Allahabad - 212 303	Programme B.VOC. Degree B.VOC. Degree B.VOC. Degree B.VOC. Degree	Trade/Course MARKING AND FINANCE Tourism and Hospitality OFFICE AUTOMATION AND E-GOVERNANCE Food Processing
589	Maharashtra	Nashik Shikshan Prasarak Mandal Nashik, Late Bindu Ramrao Deshmukh, Arts and Commerce Mahila	Sane Guruji Nagar, Jail Road, Nashik Road, Nashik - 422 101	Programme Certificate Certificate Certificate	Trade/Course Banking & Financial Service/Account Assistant using Tally Banking & Financial Service/Goods and Service Tax (GST) Account Assistant Beauty & Wellness/Beauty Therapist Assitant
590	Tamil Nadu	National College	Dindigul Road, Tiruchirapalli-1, District Tiruchirapalli-620001	Programme B.VOC. Degree	Trade/Course IT/ITes/INFORMATION AND COMMUNICATION TECHNOLOGY
591	Odisha	National Institute Of Social Work & Social Sciences	Bhubaneswar, District Khurda	Programme B.VOC. Degree B.VOC. Degree	Trade/Course Agriculture/ Sustainable Agriculture Printing and Publishing
592	Chandigarh	National Institute of Technical Teachers Training and Research	Sector 26, Chandigarh - 160 019	Programme P.G. Diploma P.G. Diploma P.G. Diploma P.G. Diploma P.G. Diploma	Trade/Course Management and Entrepreneurship Management and Entrepreneurship/Managing Online Platform Based Business Electronics/Embedded Systems and IoT Electronics/Mobile Communications IT/ITes/Cyber Security IT/ITes/Digital Marketing
593	Assam	National Law University and Judicial Academy	National Law University and Judicial Academy Assam Amingaon, Hajo Road Kamrup, Guwahati Pin - 781031	Programme Certificate	Trade/Course Agriculture
594	Uttar Pradesh	National Post-Graduate College	Barhalganj, District Gorakhpur	Programme Diploma Diploma Diploma Diploma	Trade/Course Agriculture/Dairy Science Agriculture/Aquaculture Agriculture/Food Processing and Preservator Agriculture/Mushroom Cultivation
595	Maharashtra	Navgan Shikshan Sanstha Rajuri (N)	Tq. Beed, Dist. Beed - 431 122	Programme B.VOC. Degree	Trade/Course Healthcare/Rural healthcare and sanitation
596	Maharashtra	Navgan Shikshan Sanstha Rajuri's Arts	Chousala, Tq. & Dist. Beed - 431 126	Programme B.VOC. Degree	Trade/Course Banking & Financial Service
597	Maharashtra	Navgan Shikshan Sanstha Rajuri's Arts and Commerce College	Basweshwar Colony, Behind Old Power House, Parli - Vajinath - 431 515, District Beed	Programme B.VOC. Degree B.VOC. Degree	Trade/Course Healthcare/Rural Healthcare & Sanitation Banking & Financial Service/Accounting & Auditing
598	Maharashtra	Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe	Dodamarg, Tal - Dodamarg, Dist - Sindhudurg 416 512	Programme B.VOC. Degree	Trade/Course Tourism and Hospitality/Hospitality And Tourism Administration
599	Tamil Nadu	Nehru Arts and Science College	Thirumalayampalayam (Post), Coimbatore - 641 105	Programme Certificate Certificate	Trade/Course Electronics/Mobile Communications Electronics/Telecommunication Technology
600	Maharashtra	New Arts, Commerce & Science College	Parner, Dist. Ahmednagar - 414302	Programme Certificate Certificate	Trade/Course Banking & Financial Service/FUNDAMENTALS OF ACCOUNTING FOREIGN LANGUAGE
601	Maharashtra	New Arts, Commerce and Science College	Shevgaon, Dist. Ahmadnagar	Programme Diploma Diploma	Trade/Course Agriculture/Polyhouse Technology and Management IT/ITes/Web Designing and Advanced ITeb Designing and Advanced IT
602	Tamil Nadu	New Prince Shri Bhavani College of Engineering and Technology	Vengaiwasal Main Road, Gowrivakkam, Chennai - 600 073	Programme Certificate Certificate Certificate Certificate Certificate Certificate	Trade/Course Electronics/Certificate in computer hardware and software maintenance and networking Instrumentation IT/ITes/Domestic data entry operator IT/ITes/Customer care executive Automobile/Automation technician of two wheeler and three wheeler service Construction/Digital land surveying and mapping
603	Kerala	Newman College	Thodpuzha, Dist. Iddikki	Programme Diploma	Trade/Course Agriculture

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शैक्षणिक विभाग,
(मान्यता कक्ष)
गणेशखिंद, पुणे-४११ ००७
दूरध्वनी क्र.: ०२०-२५६०९२५७/५८
ई-मेल : boards@pun.unipune.ac.in
संकेतस्थळ : www.unipune.ac.in

सावित्रीबाई फुले पुणे विद्यापीठ
(पूर्वीचे पुणे विद्यापीठ)



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Savitribai Phule Pune University

(Formerly University of Pune)

संदर्भ क्र. सी.बी.सी.एम./८१०

दिनांक. २५.११.२०२१

परिपत्रक क्र. ३२९/२०२१

विषय : विद्यापीठ अनुदान आयोगाच्या NSQF योजनेतर्गत वाणिज्य व व्यवस्थापन विद्याशाखेतर्गत बी.व्होक. आणि कम्युनिटी कॉलेजच्या नवीन पदवी / पदव्युत्तर पदवी/ पदविका / प्रमाणपत्र यांच्या अभ्यासक्रमास व नव्याने प्रस्थापित करण्यास मान्यता देण्याबाबत

विद्यापीठ अनुदान आयोगाच्या NSQF योजनेतर्गत वाणिज्य व व्यवस्थापन विद्याशाखेतर्गत बी.व्होक./ एम.व्होक. आणि कम्युनिटी कॉलेजच्या नवीन पदवी / पदव्युत्तर पदवी/ पदविका / प्रमाणपत्र अभ्यासक्रमांना त्यांच्या नावापुढे दर्शविलेल्या शैक्षणिक वर्षापासून नव्याने प्रस्थापित करण्यास व त्यांच्या अभ्यासक्रमास मान्यता देण्यात येत आहे.

क्र.	महाविद्यालयाचे नाव	प्रमाणपत्र, पदविका आणि पदवी अभ्यासक्रम	शैक्षणिक वर्ष
१.	पुणे जिल्हा शिक्षण मंडळाचे अनंतराव पवार महाविद्यालय, पिरंगुट	Diploma in Fintech	२०२०-२१
२.	पुणे जिल्हा शिक्षण मंडळाचे अनंतराव पवार महाविद्यालय, पिरंगुट	Diploma in Office Administration and Secretarial Practice	२०२०-२१
३.	पुणे जिल्हा शिक्षण मंडळाचे अनंतराव पवार महाविद्यालय, पिरंगुट	Diploma in Training Management	२०२०-२१
४.	मराठा विद्याप्रसारक समाजाचे श्रीमती विमलाबेन खिमजी तेजूका या कला, विज्ञान आणि वाणिज्य महाविद्यालय, देवठाली कॉम्प, नाशिक	F.Y. B.Voc. (Digital Marketing)	२०२०-२१
५.	कै. बिंदू रामराव देशमुख कला आणि वाणिज्य महिला महाविद्यालय, नाशिकरोड, नाशिक	Certificate Course in Tally-9	२०२०-२१
६.	महात्मा गांधी विद्यामंदिरचे कला, वाणिज्य आणि विज्ञान महाविद्यालय, मालेगाव सिटी, नाशिक	Certificate Course in E-Banking	२०२०-२१
७.	रयत शिक्षण संस्थेचे चंद्ररूप डाकले जैन कॉलेज ऑफ कॉमर्स, श्रीरामपूर	F. Y. B.Voc. (Professional E-Accounting and E-Taxation)	२०२०-२१
		S. Y. B.Voc. (Professional E-Accounting and E-Taxation)	२०२१-२२
		T. Y. B.Voc. (Professional E-Accounting and E-Taxation)	२०२२-२३
८.	संगमनेर नगरपालिका कला, डि. जे. मालपाणी वाणिज्य आणि बी. एन. सारडा विज्ञान महाविद्यालय, संगमनेर	M. Voc. (Hospitality and Tourism)	२०१९-२०
९.	महात्मा गांधी विद्यामंदिरचे कर्मवीर भाऊसाहेब हिरे कला, विज्ञान आणि वाणिज्य महाविद्यालय, निमगाव, ता. मालेगाव, जि. नाशिक	Diploma in Taxation	२०२०-२१

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(मान्यता कक्ष)

गणेशखिंड, पुणे-४११ ००७

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Savitribai Phule Pune University

(Formerly University of Pune)

संदर्भ क्र.: सी.बी.सी.एम./८०५

दि. २५ नोव्हेंबर, २०२१

परिपत्रक क्र. ३३० / २०२१

विषय : विद्यापीठ अनुदान आयोगाच्या NSQF योजनेंतर्गत वाणिज्य व व्यवस्थापन विद्याशाखेंतर्गत विविध महाविद्यालयांच्या बी.व्होक. आणि कम्युनिटी कॉलेजच्या पदवी / प्रमाणपत्र अभ्यासक्रमांना त्या त्या अभ्यासक्रमांच्या पुढे दर्शविलेल्या शैक्षणिक वर्षापासून मान्यता देण्याबाबत.

विद्यापीठ अधिकार मंडळाने घेतलेल्या निर्णयानुसार सर्व संबंधितांस या परिपत्रकाद्वारे कळविण्यात येते की, विद्यापीठ अनुदान आयोगाच्या NSQF योजनेंतर्गत वाणिज्य व व्यवस्थापन विद्याशाखेंतर्गत विविध महाविद्यालयांच्या बी.व्होक. आणि कम्युनिटी कॉलेजच्या पदवी/प्रमाणपत्र अभ्यासक्रमांना त्या-त्या अभ्यासक्रमांच्या पुढे दर्शविलेल्या शैक्षणिक वर्षापासून मान्यता देण्यात येत आहे.

अनु. क्र.	महाविद्यालयाचे नाव	अभ्यासक्रम	शैक्षणिक वर्ष
१.	अण्णासाहेब आवटे कला, वाणिज्य आणि हुतात्मा बाबु गेनु विज्ञान महाविद्यालय, मंचर	T..Y. B.Voc. - Accounting & Taxation	२०२०-२१
२.	महात्मा गांधी विद्यामंदिरचे कला, वाणिज्य आणि विज्ञान महाविद्यालय, मालेगाव सिटी, नाशिक	Certificate Course in Goods & Services Tax	२०२०-२१
३.	कै. बिंदू रामराव देशमुख कला आणि वाणिज्य महिला महाविद्यालय, नाशिकरोड, नाशिक	Certificate Course in GST	२०२०-२१
४.	नेस वाडीया महाविद्यालय, पुणे	T.Y.B.Voc. - Banking, Finance and Insurance with Actuarial Studies	२०२०-२१

मा. प्राचार्य/मा. संचालक, सर्व संलग्न महाविद्यालये व परिसंस्था, यांना विनंती की, सदर परिपत्रकाचा आशय सर्व संबंधितांच्या निदर्शनास आणून द्यावा.

(मुंजाजी रासवे)
उपकुलसचिव

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NSQF QUALIFICATION FILE GUIDANCE

Version 6: Draft of 08 March 2016

Title of Component: Accounts Assistant using Tally

Outcomes to be assessed		Means of Assessment
Learning Outcome	Assessment criteria	
DGT/MES/ICT/N01: Understand the Basic Fundamentals of Computer and Windows OS	AO1. Demonstrate the turn a computer system on and off	Practical Test
	AO2. Demonstrate the different parts of a Computer System.	Practical Test
	AO3. Explain the knowledge of functions of Different parts of a Computer, System Software and Application Software	Theory Test
	AO4. Explain the different Desktop Icons like My Computer, My Documents etc	Theory Test
	AO5. Demonstrate the following :	Practical Test
	Minor computer functions like Changing Desktop Backgrounds, Mouse Pointer, Screen Saver etc.	
DGT/MES/ICT/N02: Understand the Basic Structure of MS Office and able to use basic tools of MS-Word and MS-Excel	AO6. Demonstrate the following : Open Basic applications like Notepad , WordPad, MS Paint	Practical Test
	AO1. Explain the Basic Knowledge of MS Office and associated Softwares like MS-Word and Excel.	Theory Test
	AO2. Demonstrate the following : <ul style="list-style-type: none"> • Document formatting options • Tables, Bullets and Numbering • Font, Alignment, paragraph formatting • Insert Picture, Clipart, Shapes, WordArt • Header & Footer, Text Box • Page Layout, Mail Merge • Spelling & Grammar 	Practical Test
	AO3. Demonstrate the following functions in MS-Excel: <ul style="list-style-type: none"> • Cell Formatting Options • Formulas and Functions • Charts • Sort, Filter, What if Analysis, Grouping • Subtotal • Pivot Table 	Practical Test
	AO1. Explain The knowledge of Basics of Accounting, Accounting Concepts, Double Entry Concept, Golden Rule of Accounting, Voucher Entry, Ledger Posting, Final Account Preparation. Cash Book. Ratio Analysis, Depreciation, Stock Management, Analysis of VAT. Cash Flow, Fund Flow	Theory Test
	AO2. Explain the Features of Tally (Company	

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	creation etc.) Recording Transactions. Business Organizations (Different areas like Schools, Colleges, Shops, Factory etc) Double entry system of bookkeeping. Budgeting Systems, Scenario management and Variance Analysis. Costing Systems, Understanding Ratios, and Analysis of financial statements. Inventory Basics, POS Invoicing, TDS, TCS, VAT & Service Tax Processing in Tally. Interface in Different Languages. Processing Payroll Functions in Tally what is Management Control Systems.	
	AO3. Demonstrate the work on Budgeting Systems, Scenario management and Variance Analysis, Costing Ratio Analysis using Tally.	Practical Test
	AO4. Demonstrate the extract Cash Flow Statement and Funds Flow Statement Analysing and Managing Inventory.	Practical Test
	AO5. Demonstrate the work on following modules of Tally : Point of Sale, Taxation, Multilingual Functionality Payroll Accounting, Systems Administration and Other Utilities, Backup & Restore of Company. User Creation.	Practical Test
DGT/MES/ICT/N04: To have Knowledge of Internet Basics and Internet Browsers and Cyber security	AO1. Demonstrate the knowledge of Internet and its functionality. Types of Internet Browsers and Web pages. Types of different web sites. Cyber Laws.	Practical Test
	AO2. Explain the knowledge of Information Security, Risk Management, Legal Framework, Information Security Policy and Procedures	Theory Test
DGT/MES/ICT/N05: Able to use Internet for Marketing	AO1.Explain the Basic Concept of Internet Marketing, chatting, e-bay and similar open source tools	Theory Test
	AO2. Demonstrate the Surf different web sites. create e-mail account and chat with customers.	Practical Test
Means of assessment 1 The assessment comprise of <ul style="list-style-type: none"> Theory Examination MCQ, VIVA Voce Practical assessment Role plays, Demonstration 		
Pass/Fail The trainee is judged as pass in the qualification if minimum passing marks is obtained in each test i.e Theory and Practical. Minimum pass mark: Minimum passing marks for Practical is 60% Minimum pass marks for theory is 40%		

Leena Pandhare

PRINCIPAL

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This course encompasses 2 out of 2 National Occupational Standards (NOS) of "Goods and Services Tax (GST) Accounts Assistant" Qualification Pack issued by "BFSI".

Sr. No.	Module	Key Learning Outcomes	Equipment Required
1	Understanding GST Concepts Theory Duration (hh:mm) 09:00 Practical Duration (hh:mm) 06:00 Corresponding NOS Code BSC/N0910	<ul style="list-style-type: none"> Describe Goods & Services with their cross linkages Identify the Fundamental Concepts of GST Identify cases where CGST and SGST will work simultaneously Explain how IGST is levied Identify whether a transaction is taxable under CGST, IGST or SGST 	White board, Marker, Overhead projector, Laptop, Internet access
2	Incidence of Taxation Theory Duration (hh:mm) 06:00 Practical Duration (hh:mm) 04:00 Corresponding NOS Code BSC/N0910	<ul style="list-style-type: none"> Identify the Incidence of Taxation Learn about Time of Supply of Goods Learn on Purpose of place of supply Define Location of supplier of goods Define the recipient with respect to supplies involving payment and supplies not involving payment 	White board, Marker, Overhead projector, Laptop, Internet access
3	Registration Theory Duration (hh:mm) 06:00 Practical Duration (hh:mm) 04:00 Corresponding NOS Code BSC/N0911	<ul style="list-style-type: none"> Outline the PAN based Registration Process, its rules, and the Purpose of registration Explain single or separate registration for business vertical Identify whether registration should be done centrally or selectively in each state List the details to be furnished during registration Identify common mistakes made during registration Differentiate between Taxable Person vs. Registered Person Identify the Registration Timelines – Migrations Explain the benefits of registration Demonstrate form filling with case studies 	White board, Marker, Overhead projector, Laptop, Internet access
4	Calculation of Tax Liability	<ul style="list-style-type: none"> Define Input Credit Identify Input Tax Credit eligibility using case studies Explain the concept of reversal of VAT Define tax liability for Goods in Transit 	White board, Marker, Overhead projector, Laptop,